



Minutes
Public Hearing/Business Meeting
January 31, 2005

1. Approved: Motion by Trustee Britt, second by Trustee Faulknor to close the Public Hearing to grant permission to the Children's Maritime Museum and LISEC to use a portion of the Harborfront Park, Chandlery Building and Southwest corner of Barnum Avenue and West Broadway at 7:35pm
2. Approved: Motion by Trustee Ransome, second by Trustee Britt to close the Public Hearing for Section 250-49F, 250-52G, 250-46H – Pay-For-Parking Moratorium at 8:30pm.
3. Approved: Minutes of December 13, 2004 as amended.
4. Approved: Budget increases as submitted by Treasurer Javitz.
5. Approved: Budget transfers from Bond Account as submitted by Treasurer Javitz.
6. Approved: Facilities Usage and request.
7. Approved: Request from the Port Jefferson School District to use the showmobile on June 24, 2005 at the E.L. Vandermulen High School for Graduation.
8. Approved: Request of Golf Pro Jeffery Lollo for reimbursement payment of 50 % of the Family Medical Benefit.
9. Approved: Parking in the upper parking lot/s at the Port Jefferson Country Club at Harbor Hills be restricted from April 1st through October 31st each year to Village Residents, Country Club Members and Guests, at all times, Tuesday through Sunday from 6am to 7pm.
10. Approved: Public Hearing to be held on February 28, 2005 for the Port Jefferson Country Club Parking Proposal.
11. Approved: Appointment of Bill Guyer to the ZBA as a replacement for Neil Pollack for a term of 5 years, effective March 1, 2005.
12. Approved: Recommendation of the PSAC to install a crosswalk at Liberty Avenue and Old Post Road West.
13. Approved: Acceptance of Senior Court Clerk Rita Pedersen's resignation with regret, effective February 1, 2005.
14. Approved: Treasurer Javitz's recommendation to hire Carl Dickhuth as part time account clerk at a salary of \$14.25, effective January 24, 2005.
15. Approved: Permission for the Mayor to enter in to collaborative agreement with the Suffolk County DOH, Division of EMS for implementation of an Automated External Defibrillation Program, effective January 1, 2004 and expires December 31, 2006.
16. Approved: Amend minutes of December 13, 2004, eliminating the last sentence of the Port Jefferson Country Club at Harbor Hills budget review policy which reads "The Port Jefferson Country Club at Harbor Hills budget will be changed to a calendar year budget, effective January 1, 2006."
17. Approved: Request from Elaine M. Delaney and Christine Austen, Port Jefferson High School Mock Trial Advisors, for use of the Village Hall courtroom on Wednesday, February 9th and Wednesday, March 2nd from 2 – 6pm for their home meets of the New York State Annual High School Mock Trial Tournament.
18. Approved: Request from Dori Scofield of Save-A-Pet to hold their annual "Hound On the Sound" 3k dog walk on Saturday, June 11, 2005 (rain date June 12th) from 10am-3pm.
19. Approved: Request from American Legion #1941 to hold its annual craft fair fundraiser on Saturday June 25 and Sunday June 26, 2005 from 8:00 am to 6:00 pm at the Town of Brookhaven Memorial Park.
20. Approved: Request from the Greater Port Jefferson Northern Brookhaven Arts Council to hold its annual "Chalk Walk" on Saturday, May 28, 2005 with a rain date of Sunday May 29, 2005.
21. Approved: Semi-annual stipend of \$2,500.00 for Treasurer Diane Javitz for network administration of village wide computer system.
22. Approved: Warrants as presented by Treasurer Javitz.
23. Approved: Resignation of Robert Bambino as Fire Marshall.

Present: Mayor Garant
Trustees Britt, Faulknor, Harty and Ransome
Village Attorney Warren
Administrator/Clerk Juliano
Treasurer Javitz

Absent: Deputy Clerk Howell

Public Hearings

- Grant permission to the Children's Maritime Museum and LISEC to use a portion of the Harborfront Park, Chandlery Building and Southwest corner of Barnum Avenue and West Broadway.

Comments:

LISEC Boat Building

Phil Schiavone – Representing LISEC – Submitted proposal of 3000 square foot plans for boat building. 1200 square foot building will be built, 25-year agreement with a 5-year extension. Mr. Schiavone explained LISEC's proposed plans and schedule.

Barbara Britt: Any reimbursement to be paid to the Village for maintenance or use of the land.

Phil Schiavone: LISEC will maintain the building and grounds at its own expense. At termination of agreement, the building becomes the property of the Village.

Marge McCuen: What about Insurance and liability?

Phil Schiavone: LISEC will be insured.

Marge McCuen: What about parking?

Phil Schiavone: Four spaces are required per code and locations of additional spaces will be investigated.

Ann Matola: Complimented LISEC on their efforts – in favor of proposal.

Lauren Hubbard (President of the Children's Maritime Museum of Port Jefferson): Children's museum welcomes LISEC and looks forward to working with them.

Port Jefferson Children's Maritime Museum

Lauren Hubbard, President of the Children's Maritime Museum of Port Jefferson, explained the goals of the museum and proposed use of the "Little Grey House" and first floor of the Chandlery Building, 5-year license agreement with "Good Guy" clause.

Bob Huttermeyer: Second floor of Chandlery Building is used by BID – are there any ramifications?

Lauren Hubbard: Museum has no plans to use second floor.

Marge McCuen: Parking issues/Liability?

Lauren Hubbard: Museum will have liability insurance.

Kathy O'Sullivan: In favor of proposal – nice to take care of the kids at the park.

Sandra Swenk: Concerned about the exterior of the building – will it change?

Mayor Garant: No – the exterior will remain the same. Further efforts will be taken to restore the building to its original façade.

Margot Garant: The museum is working with local architects to explore and study original pictures and plans of the Chandlery Building for the restoration of the building including the front porch if possible.

Motion by Trustee Britt, second by Trustee Faulknor to close the Public Hearing at 7:35pm.

Motion carried. Voting: 4-0.

- Section 250-49F, 250-52G, 250-46H – Pay-For-Parking Moratorium. Clerk read the notice and intent. Village Attorney Warren explained and further clarified the intent.

Comments:

Phil Schiavone: In favor of moratorium to allow time to clean up the code. Does this include public parking?

Village Attorney Warren: It would also include public parking.

Michael Mart: Are there any current applications pending that this would affect? Two buildings have used this in recent years – is there a need for this when the municipality has barely met the parking requirements using a leased property option that is not allowed to be used by property owners presently? Spoke against the moratorium and asked the Board of Trustees to institute managed parking - You can do it without a moratorium.

Tony Gitto: Against people building without having the spots. Barnum House – Maintenance cost, etc. is \$800 per parking space. Advocates a special assessment per spot on an annual basis – should include cost of land development and common area plus an amount for maintenance – In favor of moratorium.

Dr. George Westbay: Has no objection to the moratorium.

Sandra Swenk: Supports the study and moratorium. Parking enforcement must be included in the study.

Peter Sverd (President of BID): Hope this is not done as a method to curb development and that members of the business community will be included in the planning process.

Ron Fitterer: Agrees with Mr. Mart's comments regarding developing "Smart Growth" in the Village. Advocates managed parking including parking garage.

Fran Matane (Owner of "Touch of Ireland"): Looking to work with the Village in the study.

Phil Schiavone: Trolley should be included in study.

Michael Mart: Glad there is discussion about parking in the Village.

Motion by Trustee Ransome, second by Trustee Britt to close the Public Hearing at 8:30pm.

Motion carried. Voting: 4-0.

Business Meeting

- Review and amend Minutes of December 13, 2004.

Motion by Trustee Britt, second by Trustee Faulknor, to approve the Minutes of December 13, 2004 as amended. Motion carried. Voting: 4-0.

Fiscal

Budget Transfers and Increases

- Treasurer Diane Javitz is requesting the following budget increases

Amount	Account
\$20,000.00	H5031
\$20,000.00	H8997.463 - East Broadway Traffic Calming.

Motion by Trustee Britt, second by Trustee Ransome, to approve the recommended Budget Increases made by Treasurer Diane Javitz. Motion carried. Voting: 4-0.

- Budget Transfer Memo dated January 31, 2005 increasing budget from Bond Account to:

Shipyard Building Capital Account H8997.057	\$14,911.09
Geothermal HVAC Account H8997.059	<u>\$93,469.00</u>
	\$108,380.09

Motion by Trustee Ransome, second by Trustee Faulknor to approve the recommended budget transfers from the Bond Account as submitted by Treasurer Diane Javitz. Motion carried. Voting: 4-0.

Board Member Reports

Trustee Britt

- Port Jefferson Arts and Education Conservancy – Met with Conservancy group to discuss use of various rooms at the community center.
- Highway – Snow clearing went well – few complaints.

Trustee Faulknor

- Recreation Dept. – FUR Report

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the following Facilities Usage and requests: Motion carried. Voting: 4-0.

Walter Munsch	Birthday Party	February 25, 2005
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- Request from the Port Jefferson School District to use the showmobile on June 24, 2005 at the E.L. Vandermulen High School for Graduation.

Motion by Trustee Faulknor, second by Trustee Ransome to approve the request of the Port Jefferson School District to use the showmobile on June 24, 2005 (no fee to be charged) at the E.L. Vandermulen High School for Graduation. Motion carried. Voting: 4-0.

Port Jefferson Country Club at Harbor Hills:

- Re-stripe the upper parking lot in the Spring of 2005 – gain of up to 40 spots of parking.
- Golf Pro Jeffery Lollo is declining his Medical Benefits and is requesting payment of 50 % of the Medical Benefit.

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the request of Golf Pro Jeffery Lollo and reimburse payment of 50 % of the Family Medical Benefit. Motion carried. Voting: 4-0.

Trustee Harty

- BID awarded \$200,000.00 Grant (with 50% matching funds from the BID) for Uptown improvements.
- PJCC restricted parking proposal
 1. **Motion by Trustee Harty, second by Trustee Britt that parking in the upper parking lot/s at the Port Jefferson Country Club at Harbor Hills be restricted from April 1st Through October 31st each year to Village Residents, Country Club Members and Guests, at all times, Tuesday through Sunday from 6am to 7pm. Motion carried. Voting: 4-0.**
 2. **Motion by Trustee Harty, second by Trustee Faulknor to hold a Public Hearing on February 28, 2005 for the Port Jefferson Country Club Parking Proposal. Motion carried. Voting: 4-0**
- Meeting minutes of December 13, 2004

Motion by Trustee Harty, second by Trustee Faulknor to amend the minutes of December 13, 2004, eliminating the last sentence of the Port Jefferson Country Club at Harbor Hills budget review policy which reads “The Port Jefferson Country Club at Harbor Hills budget will be changed to a calendar year budget, effective January 1, 2006”.

Trustee Ransome

- ZBA – Appointment of Bill Guyer to the ZBA

Motion by Trustee Ransome, second by Trustee Britt to appoint Bill Guyer to the ZBA as a replacement for Neil Pollack for a term of 5 years, effective March 1, 2005. Motion carried. Voting: 4-0.

- PSAC:
 - Jason Jampol to be interviewed for possible board member.
 - Crosswalk at Liberty Avenue and Old Post Road West

Motion by Trustee Harty, second by Trustee Faulknor to approve the recommendation of the PSAC to install a crosswalk at Liberty Avenue and Old Post Road West. Motion carried. Voting: 4-0.
- Planning Board – Anticipate an opening as Bob Coughlan may resign.
- Reviewed Planning Board and ZBA agenda items.
- Campani & Schwarting to donate time and effort to renovation and refurbishing of the first floor of Chandlery Building for the Children’s Maritime Museum.
- Investigating LIRIC Grant for Trolley.

Mayor Garant

- Senior Court Clerk Rita Pedersen’s is retiring effective February 1, 2005 and has submitted a letter of resignation.

Motion by Trustee Faulknor, second by Trustee Ransome, to accept the resignation of Senior Court Clerk Rita Pedersen with regret, effective February 1, 2005. Motion carried. Voting: 4-0.
- Treasurer Javitz is recommending the hiring of Carl Dickhuth as part time account clerk at a salary of \$14.25, effective January 24, 2005

Motion by Trustee Faulknor, second by Trustee Britt, to hire Carl Dickhuth as part time account clerk, effective January 24, 2005. Motion carried. Voting: 4-0.
- Collaborative Agreement for Implementation of Automated External Defibrillation Program.

Motion by Trustee Ransome, second by Trustee Britt, to permit the Mayor to enter in to collaborative agreement with the Suffolk County DOH, Division of EMS for implementation of an Automated External Defibrillation Program, effective January 1, 2004 and expires December 31, 2006. Motion carried. Voting: 4-0.
- Long Island Non-Motorized Transportation Study.
- Suffolk County Community Development – Received \$56,000 reimbursement.
- Community Center Building update – Windows are proving to be a problem because of hurricane standard – new delivery date is estimated to be at the end of March.
- Miller, Lilly & Pearce has submitted a letter resigning as the Village auditors – new auditors will need to be interviewed and contracted.

Correspondence

- Letter from Judith Egan, 33 North Hollis Ave requesting repairs to Hollis Ave.
- The village has received a request from Elaine M. Delaney and Christine Austen, Port Jefferson High School Mock Trial Advisors, for use of the Village Hall courtroom on Wednesday, February 9th and Wednesday, March 2nd from 2 – 6pm for their home meets of the New York State Annual High School Mock Trial Tournament.

Motion by Trustee Ransome, second by Trustee Harty, to approve the request of Elaine M. Delaney and Christine Austen, Port Jefferson High School Mock Trial Advisors, for use of the Village Hall courtroom on Wednesday, February 9th and Wednesday, March 2nd from 2 – 6pm for their home meets of the New York State Annual High School Mock Trial Tournament. Motion carried. Voting: 4-0.
- Request from Dori Scofield of Save-A-Pet to hold their annual “Hound On the Sound” 3k dog walk on Saturday, June 11, 2005 (rain date June 12th) from 10am-3pm.

Motion by Trustee Ransome, second by Trustee Britt, to approve the request of Dori Scofield of Save-A-Pet to hold their annual “Hound On the Sound” 3k dog walk on Saturday, June 11, 2005 (rain date June 12th) from 10am-3pm. Motion carried. Voting: 4-0.
- Request from American Legion #1941 to hold its annual craft fair fundraiser on Saturday June 25 and Sunday June 26, 2005 from 8:00 am to 6:00 pm at the Town of Brookhaven Memorial Park.

Motion by Trustee Ransome, second by Trustee Faulknor to permit American Legion #1941 to hold its annual craft fair fundraiser on Saturday June 25 and Sunday June 26, 2005 from 8:00 am to 6:00 pm at the Town of Brookhaven Memorial Park pending approval from the Town of Brookhaven. Motion carried. Voting: 4-0.
- The Village has received a request from the Greater Port Jefferson Northern Brookhaven Arts Council to hold its annual “Chalk Walk” on Saturday, May 28, 2005 with a rain date of Sunday May 29, 2005.

Motion by Trustee Britt, second by Trustee Ransome, to approve the request of the Greater Port Jefferson Northern Brookhaven Arts Council to hold its annual “Chalk Walk” on Saturday, May 28, 2005 with a rain date of Sunday May 29, 2005. Motion carried. Voting: 4-0.

New Business

- Semi-annual stipend for Network Administration.
Motion by Trustee Ransome, second by Trustee Britt, to approve the semi-annual stipend of \$2,500.00 for Treasurer Diane Javitz for network administration of village wide computer system. Motion carried. Voting: 4-0.

Old Business

- Port Jefferson Volunteer Ambulance - Re: Retirement Program.
- Chapter 241: Trees, Grading and Land Clearing.
- Code Changes -
 1. M-W Zone – Focus meeting scheduled for November 8, 2004 at 5pm.
 2. Site Grading/Retaining Walls - Sent to Planning Board for review.
 3. Site Development §250-10 - Sent to Planning Board for review.
 4. Cut and Fill fees - Sent to Planning Board for review.
 5. §250-37 Lighting
 6. Eating and Drinking Establishments - Sent to Planning Board for review
 7. Conditional Uses in residential districts
 8. House Trailers - Sent to Planning Board for review.
 9. Neon signs – Sent to ARC for review.
 10. Moratorium – Section 250-33D, 250-27B(1), 250-27D(1)(g) – Pay-For-Parking Moratorium.

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

General Fund	#3	\$112,114.74
Capital	#3	\$119,573.69
Country Club	#3	\$23,674.71
Trust	#3	\$3,335.00

Motion by Trustee Faulknor, second by Trustee Britt to approve the Warrants as presented by Treasurer Javitz. Motion carried. Voting: 4-0.

Executive Session

Motion by Trustee Ransome, second by Trustee Britt to go to Executive Session at 11:28pm. to discuss,

- **Highway Labor Crew Leader**
- **Part Time Clerk Typist Rose Mirabello**
- **Additional personnel in the Treasurer’s Office**
- **Fire Marshal**
- **Secretary to the Planning Board and ZBA personnel issue**
- **Code Enforcement Personnel Item**

Motion by Trustee Ransome, second by Trustee Faulknor to return from Executive Session at 12:10pm. Motion carried. Voting: 4-0.

Motion by Trustee Ransome, second by Trustee Britt to accept the resignation of Robert Bambino as Fire Marshall. Motion carried. Voting: 4-0.

Adjourn

Motion by Trustee Harty, second by Trustee Britt, to adjourn the meeting at 12:15pm. Motion carried. Voting: 4-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk