



**Minutes
Public Meeting
September 12, 2005**

1. Approved: September 2005 calendar as amended.
2. Approved: Minutes of August 1, 2005 as amended.
3. Approved: Amend Section 241 – Trees, Grading and Land Clearing.
4. Approved: Amend Section 250-9 Subparagraph c – walls – of the Village Code.
5. Tabled: Amendment to Section 245-56 – Stop Sign (on East Main Street and Arden Place).
6. Approved: Resignation of Highway Department Laborer Bryan Kreitzman, effective September 7, 2005.
7. Approved: Schedule a Public Hearing on October 3, 2005 for a stop sign at East Main Street and Vineyard.
8. Approved: Accept the parking proposal that establishes an additional 67 parking spaces at the Harbor Front Park.
9. Approved: Name schedule for the Community Center as proposed by Parks and Recreation Department.
10. Approved: Village to extend insurance to the Children’s Maritime Museum for their fundraising event at Sports Plus on September 18th.
11. Approved: Accept the bid from Stellar Construction for the construction of the slab for the “Little Grey House” at a price of \$16,060.00.
12. Approved: 3 members of the ZBA and Planning Board to attend a NYS Waterfront Conference.
13. Approved: Village Planner Will Rau to attend a NYS conference.
14. Approved: Rescind prior motion by the Board of Trustees to return bond money to North Shore Homes for the house built on Pine Hill Drive.
15. Approved: Capital Budget Increases as recommended by Treasurer Diane Javitz.
16. Approved: Capital Budget Transfers as recommended by Treasurer Diane Javitz.
17. Approved: General Fund Transfers as recommended by Treasurer Diane Javitz.
18. Approved: Recommendation of Chief Constable Edward Keitel to purchase a 1999 Ford Crown Victoria from the Blue Port Fire District for a total price of \$3,000.00.
19. Approved: Mayor Lee’s appointments of Virginia Capon, Mary Bernero, Alix Cooper, and Philomena Ostapchuk to serve as members of the CAC for a term to expire June 2007, and; appoint Brian McCaffrey and Dreania LeVine to serve as members of the CAC for a term to expire June 2006.
20. Approved: Mayor’s appointment of Virginia Capon as the chair of the CAC for a term to expire June 2006.
21. Approved: Mayor’s appointment of Brian Kelly to serve as members of the PSAC for a term to expire June 2007.
22. Approved: Authorization for the Village to go to Public Referendum for the Port Jefferson Volunteer Ambulance LOSAP.
23. Approved: Eliminate Pay-For-Parking, eliminate dual use of parking spaces, and eliminate using municipal parking lots within 200 feet of the building in the C-1 district.
24. Approved: Recommendation of the PJCC mechanic and purchase two fairway mowers from Malvese Equipment Co. for a total of \$59,742.00.
25. Approved: Warrants as presented by Treasurer Javitz.
26. Approved: Hire Cindy Suarez as full time Planning Board Secretary at an annual salary of \$32,000.00.

Work Session – Pay-For-Parking Moratorium – 6:00 – 7:00pm.

In attendance: Mayor Lee, Trustees Britt, Faulknor, Harty and Ransome, Village Attorney Warren and Clerk/Administrator Juliano.

Parking Moratorium

Trustee Britt: Provided a background on pay-for-parking

Trustee Faulknor: State that he was against pay-for-parking

Trustees Ransome and Harty: Questioned the feasibility of restricting the number of stories a building can expand to – thereby restricting the number parking spots required.

Present: Mayor Lee
Trustees Britt, Faulknor, Harty and Ransome
Village Attorney Warren
Administrator/Clerk Juliano

Absent: Treasurer Javitz
Deputy Clerk Howell

Public Meeting:

- Pledge of Allegiance
- Special Presentation to Ron Carlson for 30 years of service to the Village of Port Jefferson.
- Public Safety Issues – SCPD/Port Jefferson Code Enforcement – Mayor Lee commented that the Village had put in a call to Inspector Ponzio of the SCPD with issues happening throughout the Village and has received very positive results.

Comments:

Dr. George Westbay – Parking safety issues that started with the American Music Festival – suggested managed parking as a solution.

Board Member Reports

Trustee Britt

- Highway Department
 - Strip patching throughout the Village – roads cannot be repaved due to lack of funds.
 - Drainage projects – must wait for rainfall to test drains. – Paving will be done after testing.
 - Myrtle Avenue – Brook Road Project is complete.
 - East Broadway Traffic Calming Project – Met with State, have received the contract. Also, discussed bike route throughout the Village.
- Village Center – On September 17, 2005 the Conservancy will host their first fundraiser event featuring Jazz Pianist Judy Carmichael and on September 18th there will be a getting to know you gathering in the park.
- LIPA poles on Barnum Avenue have not yet been relocated.

Trustee Faulknor

- Congratulations to Ron Carlson on his thirty years of service with the Village!
- American Music Festival was a huge success.
- Port Jefferson Country Club at Harbor Hills
 - Joint program with Maryhaven and USGA has been completed – It was a great success.
 - Tennis/Golf course conditions are good – Thank you to Jim Krause.
 - Meeting with the Lombardi's – To be scheduled, Board to discuss negotiation items in a future Executive Session.
 - House Committee – Valet Parking Restructure being worked on.
- Village Center is progressing well.
- Recreation Department summer programs went well and fall programs are in full swing.

Trustee Harty

- CAC to start work on Storm Water Management Plan shortly - CAC is doing an excellent job!
- BID and Chamber of Commerce did an excellent job with the American Music Festival.
- BID has committed \$10,000 for snow removal – Thank you to Trustee Britt for all his help in this matter.
- Parking Committee supports metered parking.
- Village has hired Maryhaven residents to clean sidewalks throughout the Village and it is working out well.
- Gumbusters demonstration to take place within the next 2 weeks.

Trustee Ransome

- ZBA – Next meeting scheduled for September 15, 2005 – Reviewed Agenda.
- Planning Board – Next meeting scheduled for September 13th at Village Hall and will now meet twice a month.
- Children's Maritime Museum
 - Fundraiser on September 18th at Sports Plus.
 - Chandlery Building build-out moving forward.
- Charles Dickens Festival
 - Moving along quite well.
 - Additions this year included Holiday Costume Ball to be held at the new Village Center.
 - House Tour confirmed.
 - New Show at the Masonic Temple.
- Little Grey House – Moving plans going forward – possibly 2nd/3rd week of October.
- Thank you to the BID and the Chamber for a great job with the American Music Festival.
- Training for Planning and Zoning – Will discuss with Board tonight.
- Village Center is coming along quite well.
- Integrated Property Systems software for Building/Planning will be included in 2006 Budget.
- Following up on Suffolk County Planning proposal for MW Zone.
- Board of Trustee focus meeting to discuss code changes is scheduled for September 15, 2005.
- Antique Car Hill Climb scheduled for September 25th – cars to be displayed for 2 weeks at Village Center.

Floor open for comments:

Marge McCuen: Questioned expansion of parking at Harborfront Park?

Mayor Lee: Explained that he met with the park designer and Bob Tumilowicz to explore areas that parking can be added. Total number of spaces will now be 70 (up from 17).

Barbara Sabatino: Managed parking – questioned if it is to be extended uptown?

Trustee Harty: No – will be limited to downtown area.

Barbara Sabatino: Crosswalks being installed by the State – does Village know when they will be completed?

Administrator/Clerk Juliano: State does not inform us.

Marge Ehrensen: As requested by Board, submitted proposal (gave to Mayor Lee) for her property damage.

K. Rasvani: Spoke about a drainage problem near his home on Sheep Pasture Road. Also, trees and bushes near driveway are blocking site view – dangerous situation.

Trustee Britt: Will look in to it – drainage is new.

K. Rasvani: Spoke about the current legal problems with the Village concerning the nail salon above the Futon Store.

Nick Devella: Dumpster pick-up at Maryhaven is too early in the morning. Also, complained about excessive noise from the playground area.

Shirley Leonard: Questioned the Bike Route – Will they be marking the streets?

Trustee Britt: No – only signs.

Sandra Swenk: Congratulations to Ron Carlson! Do constables report on lanterns that are out? Is there a program to check throughout the Village?

Trustee Ransome: No

Sandra Swenk: Parking lot by Tennis Courts needs lighting. Also, sidewalk repair – Maple Place sidewalks are in disrepair, reported various locations throughout the Village in need of repair.

Trustee Britt: Money not budgeted for sidewalk repair – Village did do some repair back in June.

Dr. Westbay: Is there a definite date for the Meadow Pedestrian Parking Lot?

Trustee Harty: No.

Valerie Krause: Who is responsible for snow removal in front of businesses?

Trustee Ransome: The business owner.

Trustee Britt: We are working on a snow removal plan.

Valerie Krause: Whom do I contact regarding illegal apartments?

Trustee Ransome: We need a formal complaint in writing.

Marge McCuen: As a business owner I always clean my sidewalk and the Village plows us in. Certain areas in the Village are never plowed.

Motion by Trustee Ransome, second by Trustee Britt, to close the public portion of the meeting at 8:45pm. Motion carried. Voting: 5-0.

Business Meeting

- Review and approve September 2005 calendar.

Motion by Trustee Ransome, second by Trustee Britt, to approve the September 2005 calendar as amended. Motion carried. Voting: 5-0.

- Review and approve the August 1, 2005 Minutes.

Motion by Trustee Britt, second by Trustee Ransome, to approve the Minutes of August 1, 2005 as amended. Motion carried. Voting: 5-0.

- Section 241 – Trees, Grading and Land Clearing.

A public hearing was held on August 22, 2005 to amend Section 241 – Trees, Grading and Land Clearing.

Motion by Trustee Ransome, second by Trustee Faulknor, to amend Section 241 – Trees, Grading and Land Clearing. Motion carried. Voting: 5-0.

- Section 250-9 Subparagraph c – Walls.

A public hearing was held on August 22, 2005 to amend Section 250-9 Subparagraph c – walls – of the Village Code.

Motion by Trustee Harty, second by Trustee Britt, to amend Section 250-9 Subparagraph c – walls – of the Village Code. Motion carried. Voting: 5-0.

- Section 245-56 – Stop Sign. Install a stop sign on East Main Street and Arden Place.

A public hearing was held on August 22, 2005 to amend Section 245-56 – Stop Sign. Install a stop sign on East Main Street and Arden Place.

Motion by Trustee Faulknor, second by Trustee Harty, to table amendment to Section 245-56 – Stop Sign (on East Main Street and Arden Place). Motion carried. Voting: 5-0.

Trustee Britt

- Highway Laborer Bryan Kreitzman has submitted his resignation.

Motion by Trustee Britt, second by Trustee Harty to accept the resignation of Highway Department Laborer Bryan Kreitzman, effective September 7, 2005. Motion carried.

Voting: 5-0.

- Stop sign on East Main Street and Vineyard.
Motion by Trustee Britt, second by Trustee Ransome to schedule a Public Hearing on October 3, 2005 for a stop sign at East Main Street and Vineyard. Motion carried. Voting: 5-0.
- East Broadway Traffic Calming – Met with NYS – contract must be signed and copy must go to Village Attorney.

Trustee Faulknor

- Revised Parking Plan for Harbor Front Park.
Motion by Trustee Faulknor, second by Trustee Harty to accept the parking proposal that establishes an additional 67 parking spaces at the Harbor Front Park. Motion carried. Voting: 5-0.
- Community Center Room Names
Motion by Trustee Faulknor, second by Trustee Ransome to approve the room name schedule for the Community Center as proposed by Parks and Recreation Department. Motion carried. Voting: 5-0.
- Trustee Faulknor distributed room rate schedule to Board of Trustees for review.

Trustee Ransome

- Children’s Maritime Museum – Request from Museum for the Village to underwrite the cost of the Insurance for their fundraiser at Sports Plus.
Motion by Trustee Ransome, second by Trustee Britt to extend insurance to the Children’s Maritime Museum for their fundraising event at Sports Plus on September 18th. Motion carried. Voting: 5-0.
- Little Grey House Foundation
Motion by Trustee Ransome, second by Trustee Britt to accept the bid from Stellar Construction for the construction of the slab for the “Little Grey House” at a price of \$16,060.00. Motion carried. Voting: 5-0.
- ZBA and Planning Board Training.
Motion by Trustee Ransome, second by Trustee Faulknor to allow 3 members of the ZBA and Planning Board to attend a NYS Waterfront Conference. Motion carried. Voting: 5-0.
- Training for Village Planner Will Rau.
Motion by Trustee Ransome, second by Trustee Harty to allow Village Planner Will Rau to attend a NYS conference at a cost of \$175.00. Motion carried. Voting: 5-0.

Village Attorney Warren

- Rezvani – Re: Nail Salon over Futon Store – Attorney Warren reviewed the details of the case.
- North Shore Homes bond money
Motion by Trustee Harty, second by Trustee Britt to rescind prior motion by the Board of Trustees to return the bond money to North Shore Homes for the house built on Pine Hill Drive. Motion carried. Voting: 5-0.
- Village Center software contract – Attorney Warren explained details of the contract to the Board.
- Perry Street land condemnation – Attorney Warren to investigate cost of surveyor.
- Scheppers Sub-Division
- Crystal Brook Hollow Road Park Land

Budget Transfers and Increases

- Treasurer Diane Javitz is recommending the following budget increases for the Capital Fund–

H5031 Interfund Transfer	\$19,318.50	
H8997.57 Shipyard Building	\$19,318.50	

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the Capital Budget Increases as recommended by Treasurer Diane Javitz. Motion carried. Voting: 5-0.

- Treasurer Diane Javitz is recommending the following budget transfers for the Capital Fund–

<u>From Account</u>	<u>Amount</u>	<u>To Account</u>
H8997.48 Municipal Share for Grant	\$880.00	H8997.58
H8997.48 Municipal Share for Grant	\$142.12	H8997.47

Motion by Trustee Faulknor, second by Harty, to approve the Capital Budget Transfers as recommended by Treasurer Diane Javitz. Motion carried. Voting: 5-0.

- Treasurer Diane Javitz is recommending the following budget transfers for the General Fund–Justice Court Budget

From Account	Amount	To Account
A1130.10 Justice Court Full Time	\$10,000.00	A1130.12 Justice Court Part Time

Motion by Trustee Harty, second by Trustee Ransome, to approve the General Fund Transfers as recommended by Treasurer Diane Javitz. Motion carried. Voting: 5-0.

New Business

- Chief Constable Ed Keitel has received a proposal from the Blue Point Fire District and is recommending the purchase of a 1999 Ford Crown Victoria for \$3,000.00. This vehicle would replace the “Port Jefferson #2” code car, which was damaged and taken off the road. The insurance settlement for this vehicle is approximately \$3,500.00.

Motion by Trustee Harty, second by Trustee Ransome, to approve the recommendation of Chief Edward Keitel and purchase a 1999 Ford Crown Victoria from the Blue Port Fire District for a total price of \$3,000.00. Motion carried. Voting: 5-0.

Mayor Lee Appointments

- Appointments for the Conservation Advisory Council need to be made.
 Appoint Virginia Capon, Mary Bernero, Alix Cooper, and Philomena Ostapchuk to serve as members of the CAC for a term to expire June 2007, and;
 Appoint Brian McCaffrey and Dreania LeVine to serve as members of the CAC for a term to expire June 2006.

Motion by Trustee Harty, second by Trustee Britt, to approve the Mayor Lee’s appointments of Virginia Capon, Mary Bernero, Alix Cooper, and Philomena Ostapchuk to serve as members of the CAC for a term to expire June 2007, and; appoint Brian McCaffrey and Dreania LeVine to serve as members of the CAC for a term to expire June 2006.

. Motion carried. Voting: 5-0.

- Appointment of Chair of the Conservation Advisory Council
 Appoint Virginia Capon as the chair of the CAC for a term to expire June 2006.
Motion by Trustee Harty, second by Trustee Britt, to approve the Mayor’s appointment of Virginia Capon as the chair of the CAC for a term to expire June 2006. Motion carried. Voting: 5-0.

- Appointment for the PSAC.
 Appoint Brian Kelly to serve as members of the PSAC for a term to expire June 2007.
Motion by Trustee Ransome, second by Trustee Harty, to approve the Mayor’s appointment of Brian Kelly to serve as members of the PSAC for a term to expire June 2007. Motion carried. Voting: 4-1 (Yes – Mayor Lee, Trustees Faulknor, Harty and Ransome; No Trustee Britt).

- Port Jefferson Volunteer Ambulance - Re: Retirement Program.
Motion by Trustee Harty, second by Trustee Ransome to authorize the Village to go to Public Referendum for the Port Jefferson Volunteer Ambulance LOSAP. Motion carried. Voting: 5-0.

- Pay-For-Parking
Motion by Trustee Faulknor, second by Trustee Britt to eliminate Pay-For-Parking, eliminate dual use of parking spaces, and eliminate using municipal parking lots within 200 feet of the building in the C-1 district. Motion carried. Voting: 5-0.

Bids

- The village has conducted open and competitive bids for the purchase of 2 Fairway Mowers. The village received one bid for a total price of \$59,742.00. The PJCC mechanic is recommending accepting the bid received from Malvese Equipment Company and purchasing the equipment. The funds are encumbered for in the PJCC budget.

Motion by Trustee Faulknor, second by Trustee Britt, accept the recommendation of the PJCC mechanic and purchase two fairway mowers from Malvese Equipment Co. for a total of \$59,742.00. Motion carried. Voting: 5-0.

Old Business

- Code change for Planning Board Stenographer at Public Meetings and stop sign at East Main Street and Vineyard – Public hearing must be set.
- Port Jefferson Volunteer Ambulance - Re: Retirement Program.

- Code Changes-
 1. M-W Zone
 2. Site Development §250-10 – **Focus meeting – September 15, 2005.**
 3. Cut and Fill fees – **Focus meeting – September 15, 2005.**
 4. §250-37 Lighting – **Focus meeting – September 15, 2005.**
 5. Eating and Drinking Establishments – **Focus meeting – September 15, 2005.**
 6. Conditional Uses in residential districts – **Focus meeting – September 15, 2005.**
 7. House Trailers – **Focus meeting – September 15, 2005.**
 8. Neon signs – **Focus meeting – September 15, 2005.**

Reminders

- September 15, 2005 Focus Meeting for Code Changes – 5pm to 8pm.

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

<u>FUND</u>	<u>WARRANT Num.</u>	<u>AMOUNT</u>
General (A)	8	\$168,842.23
PJCC (CR)	8	\$83,584.88
Trust (T)	7	\$6,507.85
Capital (H)	6	\$17,598.89

Motion by Trustee Britt, second by Trustee Faulknor to approve the Warrants as presented by Treasurer Javitz. Motion carried. Voting: 5-0.

Executive Session

Motion by Trustee Ransome, second by Trustee Britt, to go into executive session at 11:25 to discuss: Personnel Matter at Building Department, General Manager Contract Negotiation. Motion carried. Voting: 5-0.

Motion by Trustee Faulknor, second by Trustee Britt, to return from executive session at 11:55pm. Motion carried. Voting: 5-0.

Motion by Trustee Ransome, second by Trustee Britt to hire Cindy Suarez as full time Planning Board Secretary at an annual salary of \$32,000.00. Motion carried. Voting: 5-0.

Adjourn

Motion by Trustee Faulknor, second by Trustee Britt to adjourn the meeting at 12am. Motion carried. Voting: 5-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk