



Minutes
Public Hearings/Business Meeting
November 28, 2005

1. Approved: Close the Public Hearing for Section 235 – House Trailers.
2. Approved: Close the Public Hearing for 2006 Community Development Funding.
3. Approved: Minutes of November 7, 2005 as amended.
4. Approved: Budget transfers and budget increases as submitted by Treasurer Javitz.
5. Approved: Promote Christine Tesauro to Senior Clerk Typist and increase her salary to \$30,644.00, effective December 1, 2005.
6. Approved: Increase Village Center non-resident/corporate room rates, effective January 1, 2006 (rates to be revisited in 6 months).
7. Approved: Request of the Metropolitan Golf Association to hold the Long Island Sectional Qualifying Round for the 2008 Met Amateur Championship at the Country Club on Thursday, July 10, 2008.
8. Approved: Salary increase for Assistant Chief Howard Andersen from \$17.00 per hour to \$20.00 per hour, which is commensurate with the position of Assistant Chief.
9. Approved: Hiring of Michael J. Flood for the position of Parking Violations Officer at a rate of \$10.00 per hour.
10. Approved: Appointment of James Coen to the CCMAC to replace Kathy Light for the remainder of her term.
11. Approved: Appointment of Thomas Hall to the PSAC.
12. Approved: Request from Sue Mignano of the Edna Louise Spear Elementary School for permission to hold their annual walk/run scheduled for Friday, May 5, 2006 (rain date Monday, May 8, 2006).
13. Approved: Warrants as presented by Treasurer Javitz.
14. Approved: 5.5% salary increase for PJCC Golf Pro Jeff Lollo, effective January 1, 2006.
15. Approved: 5.5% salary increase for PJCC Tennis Pro Joe Arias, effective January 1, 2006.
16. Approved: Hire an Assistant Greens Superintendent.
17. Approved: Hire an Operations Manager/Assistant Golf Pro.

Present: Mayor Lee
Trustees Britt, Faulknor, Harty and Ransome
Village Attorney Johs
Administrator/Clerk Juliano
Treasurer Javitz
Deputy Clerk Howell

Public Hearings:

- Section 235 – House Trailers

Comments:

Thomas Loman: Disagrees with storage of boats on blocks – suggests time limit of May-October for storage purposes (without the trailer). Also Disagrees with RV – suggests clarifying “living” as opposed to “visiting”. Board discussed authorizing “special permits” on a case by case basis and several other revisions – revisions to be submitted to Will Rau for review.

Motion by Trustee Ransome, second by Trustee Faulknor, to close the Public Hearing for Section 235 – House Trailers. Motion carried. Approved: 5-0.

- 2006 Community Development Funding

Comments: Board of Trustees discussed various projects that should be included in funding – street repair, curb replacement and continuing soup kitchen transportation.

Motion by Trustee Ransome, second by Trustee Faulknor, to close the Public Hearing for 2006 Community Development Funding. Motion carried. Approved: 5-0.

Business Meeting

Mayor Lee proposed a 3-hour time limit for Public/Business meetings with a ½ time limit for executive sessions. Board reviewed Administrator Juliano’s Board Meeting Schedule for 2006.

- Review and approve the November 7, 2005 Minutes.

Motion by Trustee Britt, second by Trustee Faulknor, to approve the Minutes of November 7, 2005 as amended. Motion carried. Approved: 5-0.

Budget Transfers and Increases

- Treasurer Diane Javitz is requesting the following budget transfers and budget increases (see attached memos).

Motion by Trustee Britt, second by Trustee Harty to approve the recommended budget transfers and budget increases as submitted by Treasurer Javitz. Motion carried. Approved: 5-0.

Board Member Reports

Trustee Britt

- Leaf Program progressing well – Kudos to Steve Gallagher for the great job he and his crew did in preparation for the Dickens Festival.
- Promotion of Christine Tesauro to Senior Clerk Typist
Motion by Trustee Britt, second by Trustee Faulknor to promote Christine Tesauro to Senior Clerk Typist and increase her salary to \$30,644.00, effective December 1, 2005.
- Village finance – Administrator Juliano to schedule meeting to discuss all Village debt.
- East Broadway Traffic Calming Contract – Attorney Johs to review and forward to Mayor Lee to sign.

Trustee Faulknor

Village Center

- Skating Rink Contract – Village Attorney Johs is reviewing and will forward to Mayor Lee for signature.
- Parks and Recreation Director Ron Carlson is recommending the hiring of the following people for the position of part time receptionist for the Village Center: Marianne Kristich (start date 11/23), Barbara McCahill (start date 11/21), and Stephen Juliano (11/26), all at \$10.00 per hour.
Motion by Trustee Faulknor, second by Trustee Ransome, to approve the recommendation of Parks and Recreation Director Ron Carlson to hire Marianne Kristich, Barbara McCahill and Stephen Juliano as part time receptionists for the Village Center at \$10.00 per hour. Motion carried. Approved: 5-0.
- Village Center is still on restricted schedule and will soon be fully staffed and open per schedule.
- Increase Village Center non-resident/corporate room rates - Parks and Recreation Director Ron Carlson is recommending increasing Village Center non-resident/corporate room rates, effective January 1, 2006, as follows (all rates to be revisited in 6 months):
 - Harbor Room fee from \$250 to \$350
 - Skip Jack ½ day fee from \$300 to \$500
 - Wayfarer full day fee from \$750 to \$800**Motion by Trustee Ransome, second by Trustee Faulknor to increase Village Center non-resident/corporate room rates, effective January 1, 2006 (all rates to be revisited in 6 months). Motion carried. Approved: 5-0.**

Country Club

- Port Jefferson Lions Club has presented the country club with a certificate of appreciation.
- Membership applications have been sent out and will be available for pickup on December 1st – dues will increase 5% this year.
- CCMAC – Board reviewed the minutes.
- Halfway House – Meeting to be scheduled between the Lombardis and the Board to discuss plans.
- Metropolitan Golf Association – Letter requesting that Long Island Sectional Qualifying Round for the 2008 Met Amateur Championship be held at the Country Club on Thursday, July 10, 2008.
Motion by Trustee Faulknor, second by Trustee Harty to approve the request of the Metropolitan Golf Association to hold the Long Island Sectional Qualifying Round for the 2008 Met Amateur Championship at the Country Club on Thursday, July 10, 2008. Motion carried. Approved: 5-0.

Trustee Harty

- BID – Annual Meeting held in November 2005. John Meyer, John Fitzpatrick and Samir Nizam have left the executive board.
- CAC – Working on Stormwater Management and also attended meeting regarding Creek Management with Trustee Ransome.
- Mayor Lee, Administrator Juliano and I met with Pam Bethel, newly elected Brookhaven Town Clerk.
- Managed Parking – Chamber of Commerce has sent a letter stating that they are in favor of managed parking in the Village – Will speak with Central Parking and report back to Board.

Trustee Ransome

- Roe House Move scheduled for December 13th from 6am-3pm. Currently working on a Cinderella Grant for restoration.
- Dickens – everything is in order – House Tour and Friday night's Ball are sold out.

Mayor Lee

- Request from Chief Ed Keitel for a salary increase for Assistant Chief Howard Andersen from \$17.00 per hour to \$20.00 per hour, which is commensurate with the position of Assistant Chief, effective December 1, 2005.
Motion by Trustee Britt, second by Trustee Harty, to approve the request of Chief Ed Keitel for a salary increase for Assistant Chief Howard Andersen from \$17.00 per hour to \$20.00 per hour, which is commensurate with the position of Assistant Chief. Motion carried. Approved: 5-0.
- Recommendation from Assistant Chief Howard Andersen to hire Michael J. Flood for the position of Parking Violations Officer at a rate of \$10.00 per hour.
Motion by Trustee Britt, second by Trustee Ransome, to approve the recommendation of Assistant Chief Howard Andersen to hire Michael J. Flood for the position of Parking Violations Officer at a rate of \$10.00 per hour. Motion carried. Approved: 5-0.
- Appointment of James Coen to the CCMAC.
Motion by Trustee Harty, second by Trustee Britt, to approve the appointment of Mayor Lee of James Coen to the CCMAC to replace Kathy Light for the remainder of her term. Motion carried. Approved: 5-0.
- Appointment of Thomas Hall to the PSAC.
Motion by Trustee Britt, second by Trustee Faulknor, to approve the appointment of Mayor Lee of Thomas Hall to the PSAC. Motion carried. Approved: 5-0.
- Discussed St. Charles proposal to enhance Rocketship park playground to make it handicap accessible.

Attorney Johs

- Ice Skating Rink Contract.
- Port Jefferson Halfway House.

Correspondence

- Letter from Sue Mignano of the Edna Louise Spear Elementary School requesting permission to hold their annual walk/run scheduled for Friday, May 5, 2006 (rain date Monday, May 8, 2006).
Motion by Trustee Ransome, second by Trustee Faulknor, to approve the request of Sue Mignano of the Edna Louise Spear Elementary School for permission to hold their annual walk/run scheduled for Friday, May 5, 2006 (rain date Monday, May 8, 2006). Motion carried. Approved: 5-0.

New Business

- Amendment to Stop work

Old Business

- Code change for Planning Board Stenographer at Public Meetings – Sent to Planning Board September 13th - awaiting response/Public hearing must be set.
- Port Jefferson Volunteer Ambulance - Re: Retirement Program - Mayor Lee spoke with Mayor Lucki of Belle Terre – he is in favor of concept and would like to see the numbers. All must be approved by public referendum.
- Code Changes -
 1. M-W Zone – **Suffolk County Planning to review and analyze Village Marina Waterfront District.**
 2. Site Development §250-10 – **Work Session – October 17, 2005 – 6:00pm**
 3. §250-37 Lighting – **Sent to Planning Board.**
 4. Eating and Drinking Establishments – **Additional Work Session needs to be scheduled.**
 5. Conditional Uses in residential districts – **Work Session – October 17, 2005 at 6pm.**
 6. House Trailers – **Public Hearing to be set.**
 7. Neon signs – **Sent to Planning Board.**
 8. Planning Board recommendations for amendments to Sections 250-18 F and 250-19 E. **Work Session – November 28, 2005, 6pm.**

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

FUND	WARRANT Num.	AMOUNT
General (A)	13	\$130,436.50
PJCC (CR)	13	\$38,810.75
Trust (T)	10	\$5,893.83
Capital (H)	10	\$297,057.02

Motion by Trustee Faulknor, second by Trustee Ransome to approve the Warrants as presented by Treasurer Javitz. Motion carried. Approved: 4-0 (Trustee Britt was out of the room).

Executive Session

Motion by Trustee Faulknor, second by Trustee Ransome, to enter into Executive Session at 9:25pm for PJCC and Treasurer's Office personnel issues. Motion carried. Approved: 5-0.

Motion by Trustee Faulknor, second by Trustee Britt, to come out of Executive Session at 10:25pm. Motion carried. Approved: 5-0.

Motion by Trustee Faulknor, second by Trustee Britt to approve a 5.5% salary increase for PJCC Golf Pro Jeff Lollo, effective January 1, 2006. Motion carried. Approved: 5-0.

Motion by Trustee Faulknor, second by Trustee Ransome to approve a 5.5% salary increase for PJCC Tennis Pro Joe Arias, effective January 1, 2006. Motion carried. Approved: 5-0.

Motion by Trustee Faulknor, second by Trustee Ransome to approve the request of General Manager Larry Henn to hire an Assistant Green Superintendent at a salary to be determined. Motion carried. Approved: 5-0.

Motion by Trustee Faulknor, second by Trustee Harty to approve the request of General Manager Larry Henn to hire an Operations Manager/Assistant Golf Pro - salary to be determined. Motion carried. Approved: 5-0.

Adjourn

Motion by Trustee Britt, second by Trustee Ransome to adjourn the meeting at 11:30pm.

Respectfully submitted,

Lynda Howell
Deputy Clerk