



**Minutes
Business Meeting
February 21, 2006**

1. Approved: Minutes of January 23, 2006, as amended.
2. Approved: Budget Transfers as requested by Treasurer Diane Javitz.
3. Approved: Budget increases as requested by Treasurer Diane Javitz.
4. Approved: Warrants as presented by Treasurer Javitz.
5. Approved: Hire First Costal Corporation as Professional Consultant for the Village of Port Jefferson in assisting in the restoration of East Beach at an hourly rate of \$150.00/hour - not to exceed \$5,000.00.
6. Approved: Recommendation of Assistant Chief Howard Andersen to hire Lewis T. Leibbrand as a Code Enforcement Officer at \$14.50/hr. and Edwin A. Diaz as a Parking Violations Officer at \$9.00/hr.
7. Approved: Request from Reverend Chuck Romano for the annual Palm Sunday procession up Main Street on Sunday, April 9, 2006 at 9am.
8. Approved: Request from Verdone Corp. to convert the performance bond of \$48,918.00.00 to a maintenance Bond of \$10,500.00 returning the remaining \$38,418.00 to Verdone Corp. for work at Woodchuck Hollow Ct.
9. Approved: Release of the escrow agreement between the village and LISEC.
10. Approved: Promotion of Justice Court Clerk Christine Wood to Senior Court Clerk at a salary of \$34,131.00, effective March 2, 2006.

Present: Mayor Lee
Trustees Britt, Harty and Ransome
Administrator/Clerk Juliano
Deputy Clerk Howell
Village Attorney Johs

Absent: Treasurer Javitz

Village Board Work Session to Discuss Eating and Drinking Establishments – 6:00 pm.

Business Meeting

- Review and approve Minutes of January 23, 2006.
Motion by Trustee Britt, second by Trustee Ransome, to approve the Minutes of January 23, 2006, as amended. Motion approved: 5-0.

Budget Transfers and Increases

- Treasurer Diane Javitz is requesting the following budget transfers:

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$3,500.00	A6989.40 - Economic Development	H8997.55 – Little Grey House
\$10,000.00	A1990.40 – Contingency	A1410.40 – Village Clerk
\$5,000.00	H8997.62 – Skating Rink	H8997.57 – Shipyard Bldg.

Motion by Trustee Britt, second by Trustee Faulknor, to approve the recommended Budget Transfers as requested by Treasurer Diane Javitz. Motion approved: 5-0.

- Treasurer Diane Javitz has received \$25,000.00 from NYS Urban Development for reimbursement of the bulkhead at the Village Parking Lot next to Danfords. An additional \$16,133.00 has been received from LIPA as a rebate for the Shipyard Building. Treasure Javitz is recommending funds be distributed as follows,

Increase Revenue	H4097- \$25,000.00
	H2770- \$16,133.00
Increase Appropriations	H8997.61- \$25,000.00
	H8997.57- \$16,133.00

Motion by Trustee Harty, second by Trustee Britt, to approve the recommendations of Treasurer Diane Javitz concerning the Budget increases. Motion approved: 5-0.

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

FUND	WARRANT #	AMOUNT	DATE
General (A)	19	\$68,080.23	February 21, 2006
PJCC (CR)	19	\$23,911.39	February 21, 2006
Trust (T)	16	\$2,300.00	February 21, 2006
Capital (H)	15	\$71,356.86	February 21, 2006
Community Development	2	\$50,372.13	February 21, 2006

Motion by Trustee Britt, second by Trustee Faulknor to approve the Warrants as presented by Treasurer Javitz. Motion approved: 5-0.

Board Member Reports

Trustee Britt

- Cell Tower at Port Jefferson Country Club
 - Met with concerned residents regarding cell tower placement.
 - Trustee Ransome questioned Highlander agreement (contract vs. feasibility study) - Board discussed lease agreement and termination options.
 - Kevin Koubek to investigate health regulations and contact the Center for Wireless Technology, as requested by Trustee Harty.
- Planning Board submission – Old Sunrest Manor nursing home property – Board discussed feasibility and parking issues.
- East Broadway Traffic Calming – LIRO (Engineers) has submitted a quote that is \$20,000.00 higher than expected. Trustee Britt to contact LIRO and have quote revised.
- Conducted interviews for new Assistant Highway Crew Leader – will make decision shortly.
- Barnum Avenue – NYSDOT never received Contract Extension paperwork – Administrator Juliano to do follow-up.

Trustee Faulknor

- Country Club
 - Maintenance Barn - RFP for Architect has been advertised in the Times Beacon Record – End of March response requested.
 - 2006 Golf Membership results – Board discussed resident and new non-resident membership – Trustee Britt requested that CCMAC review 22 new non-resident full time membership requests. Trustee Faulknor to report back.
 - Trustee Faulknor discussed items in Lombardis' Agreement including:
 - Pro Shop Renovation
 - Advertising
 - Water bill
 - Landscaping
 - West Traffic Circle
 - Parking
 - Locker Room Issue
 - House AccountsAttorney Johs recommended that Board send a detailed response to the Lombardi's regarding these issues.
 - Lights at the country club – Mr. Rimland has complained that the lights are shining toward his home – Welsbach (electric) has adjusted them.

Trustee Harty

- East Beach – Met with Legislator Vilorio-Fisher who was instrumental in helping us to secure the necessary permits for beach replenishment - Mount Sinai to dredge harbor and replenish Port Jefferson side of beach.
- An emergency Condition existed at East Beach due to costal erosion, that endangered residential and village areas. As a result First Coastal was hired to aid the village in placing dredged sands from Mount Sinai Harbor to East Beach.

Motion by Trustee Harty, second by Trustee Faulknor, to hire First Coastal Corporation as Professional Consultant for the Village of Port Jefferson in assisting in the restoration of East Beach at an hourly rate of \$150.00/hour - not to exceed \$5,000.00. Motion approved: 5-0.
- Snow removal – went well throughout the Village – contractor did a great job.
- Meadow Pedestrian Parking Lot Project – meeting with Esbacher this week.

Trustee Ransome

- Philips Roe House
 - Met with Peter Caradonna regarding proposal – estimated design costs - \$23,000.00.

- Ordered sign.
- MW Zone – March meeting to be scheduled with Tom Isles of SCPD.
- Chandlery Building – Sent letter to the New York Historical Preservation Society regarding additional door - awaiting answer.
- ZBA – There will be no meeting this month.
- Planning Board – Next meeting will be in early March.
- New Residents Night – Must schedule a date.

Mayor Lee

- Assistant Chief Howard Andersen is recommending the hiring of Lewis T. Leibbrand as a Code Enforcement Officer at \$14.50/hr. and Edwin A. Diaz as a Parking Violations Officer at \$9.00/hr.
Motion by Trustee Britt, second by Trustee Faulknor, to approve the recommendation of Assistant Chief Howard Andersen to hire Lewis T. Leibbrand as a Code Enforcement Officer at \$14.50/hr. and Edwin A. Diaz as a Parking Violations Officer at \$9.00/hr. Motion approved: 5-0.
- Village finances – Mayor Lee requested that Board members do an analysis of other village tax practices.
- Thank you to Trustees Harty and Faulknor for great job they did with the beach erosion emergency.
- Snow removal – Very positive feedback from the community.
- Historical Society to take care of Carriage now housed in the Village Center.
- Code Enforcement – Do we perform background checks on code enforcement officers? Administrator Juliano to research.

Village Administrator

- Memo from Kevin Koubek regarding Liberty Meadows Project – Board discussed memo.
- Lawrence Aviation Plume - Trustee Britt spoke with White Birch Consulting regarding consulting with the Village regarding the Lawrence Aviation EPA Plume Study.

Village Attorney Johs

- Mobil - proposed settlement.
- Reviewed and advised Board on current litigation cases.

Correspondence

- Letter from Bob Higgins manager of Tara Inn requesting to host the 1st Annual 5K Road Race through the streets of Port Jefferson. **Administrator Juliano to get further information.**
- Letter from Reverend Chuck Romano of Infant Jesus R.C. Church requesting permission for their annual Palm Sunday procession up Main Street on Sunday, April 9, 2006 at 9am.
Motion by Trustee Ransome, second by Trustee Britt, to approve the request of Reverend Chuck Romano for the annual Palm Sunday procession up Main Street on Sunday, April 9, 2006 at 9am. Motion approved: 5-0.
- Letter from Verdone Corp. requesting a conversion of the performance bond of \$48,918.00.00 to a maintenance Bond of \$10,500.00 returning the remaining \$38,418.00 to the contractor for work at Woodchuck Hollow Ct.. Village Engineer Koubek is recommending the conversion of the performance bond to a maintenance bond of \$10,500.00.
Motion by Trustee Harty, second by Trustee Faulknor, to approve the request of Verdone Corp. to convert the performance bond of \$48,918.00.00 to a maintenance Bond of \$10,500.00 returning the remaining \$38,418.00 to Verdone Corp. for work at Woodchuck Hollow Ct. Motion approved: 5-0.
- Letter from Long Island Seaport & Eco Center Inc. requesting a motion to release the escrow agreement between the village and LISEC. The agreement was held in escrow by Attny. Barry Warren pending the receipt of Liability Insurance.
Motion by Trustee Britt, second by Trustee Faulknor, to authorize the release of the escrow agreement between the village and LISEC. Motion approved: 5-0.

Old Business

- Port Jefferson Volunteer Ambulance - Re: Retirement Program
- Code Changes - SCHEDULE
 1. Conditional Uses in residential districts – **January 23, 2006 (To be discussed at the next Planning Board Meeting)**
 2. Neon signs - **February 6, 2006 – (To be discussed at the next Planning Board Meeting)**
 3. §250-37 Lighting – **February 6, 2006 – (To be discussed at the next Planning Board Meeting)**

4. Eating and Drinking Establishments - **February 21, 2006 – 6:00pm**
5. Site Development §250-10 – **March 6, 2006**
6. Planning Board recommendations for amendments to Sections 250-18 F and 250-19 E. - **March 6, 2006**
7. M-W Zone – **Suffolk County Planning to review and analyze Village Marina Waterfront District**
8. Bond Schedule

Executive Session

Motion by Trustee Faulknor, second by Trustee Ransome, to enter into Executive Session to discuss a personnel issue in the Justice Court Department at 10:55pm. Motion carried. 5-0.

Motion by Trustee Ransome, second by Trustee Faulknor, to come out of Executive Session to discuss a personnel issue in the Justice Court Department at 11:05pm. Motion carried. 5-0.

Motion by Trustee Ransome, second by Trustee Harty to promote Justice Court Clerk Christine Wood to Senior Court Clerk at a salary of \$34,131.00, effective March 2, 2006. Motion approved: 5-0.

Adjourn

Motion by Trustee Britt, second by Trustee Faulknor to adjourn the meeting at 11:05pm.

Respectfully submitted,

Lynda Howell
Deputy Clerk