



**Minutes
Business Meeting
March 20, 2006**

1. Approved: Minutes of February 21, 2006, as amended.
2. Approved: Budget Transfers as requested by Treasurer Diane Javitz.
3. Approved: Budget increases as recommended by Treasurer Diane Javitz.
4. Approved: Hiring of PJCC seasonal employees.
5. Approved: Hiring of Nancy Rasmussen as 2006 Dickens Festival Chair with the understanding that the Village is not obligated to pay the salary of this person.
6. Approved: Request of Village Administrator/Clerk Robert Juliano to attend the International Institute of Municipal Clerks Regional Meeting, March 23 –24, 2006 in New Paltz NY.
7. Approved: Warrants as presented by Treasurer Javitz.
8. Approved: Request of Tommy's Place and The Village Way for outdoor dining permits for 12 tables.
9. Approved: Hire Lawrence Henn as Country Club Manager, Jeffrey Lollo as Country Club Golf Pro, and James Bellotti as Assistant Country Club Golf Pro, effective April 1, 2006.

Present: Mayor Lee
Trustees Faulknor, Harty and Ransome
Administrator/Clerk Juliano
Village Attorney Johs
Treasurer Javitz
Deputy Clerk Howell

Absent: Trustee Britt

6:00PM – Parks and Recreation - Ron Carlson, Denise Boyd and Bob Tumilowicz presented Village Center Status Report to the Board.

Business Meeting

- Review and approve the minutes of February 21, 2006.
Motion by Trustee Harty, second by Trustee Faulknor, to approve the minutes of February 21, 2006, as amended. Motion approved: 4-0.

Budget Transfers and Increases

- Treasurer Diane Javitz has submitted the following budget transfers:

<u>From Account #</u>	<u>Account Name</u>	<u>Amount</u>	<u>To Account #</u>	<u>Account Name</u>
A7110.12	PARKS/PT	\$3000	A7110.14	PARKS/DT
A7110.10	PARKS/FT	\$5000	A7110.41	PARKS-SUPPLIES
A7110.10	PARKS/FT	\$5000	A7110.42	PARKS-REPAIRS
A7145.10	V.CTR/FT	\$3000	A7145.13	V.CTR/OT
A7145.10	V.CTR/FT	\$3000	A7145.14	V.CTR-REPAIRS
A7145.12	V.CTR/PT	\$2500	A7145.40	V.CTR-MATERIALS
A7145.10	V.CTR/FT	\$1000	A7145.41	V.CTR-SUPPLIES

Motion by Trustee Faulknor, second by Trustee Harty, to approve the recommended Budget Transfers as requested by Treasurer Diane Javitz. Motion approved: 4-0.

- Treasurer Diane Javitz is requesting the following budget increases:
The Village has received \$35,948.50 from NYS HARBORWALK EAST.61 reimbursing Danfords Bulkhead. The money has been deposited into the Capital fund.

Increase Revenue:

H4097 \$35,948.50 General Support Capital Grants

Increase Appropriation

H8997.61 \$35,948.50 Danfords bulkhead

Motion by Trustee Harty, second by Trustee Ransome, to approve the recommendations of Treasurer Diane Javitz concerning the Budget increases. Motion approved: 4-0.

Board Member Reports

Trustee Faulknor

- Port Jefferson Country Club Manager Larry Henn is recommending the hiring of the following for seasonal employment:

GOLF SHOP MANAGERS:

FRANK CAPELLO, JOE BERINOTO RETURNING, BRUCE BETHEL, RYAN THOMAS , DICK DIPAULO RETURNING, AL VITALE (OUTING COORDINATOR) All RETURNING AT \$10.00/HR and PHIL PACKARD, RETURNING AT \$9.00/HR

STARTER:

ED JOLLY RETURNING AT \$12.00/HR

TENNIS PRO SHOP MANAGER:

MARGE LINGLE RETURNING AT \$12.00/HR

2006 GOLF PRO SHOP BAG ATTENDENTS:

All salaries will be raised from \$6.00/hr to \$6.75/hr due to the increase in minimum wage in the State of N.Y
MICHAEL BUTZGY, COLLEN CARMON, KATIE ELLIS, DANA ELLIS, AMY ELLIS, KELSEY GREENALGH, ALEX GRZYMALA, DAVID HENN, STEPHEN JULIANO, LIAM O'REARDON, MICHAEL DOYLE, MATHEW NEUMEIR, MATHEW RIORDAN

2006 GOLF RANGERS:

All rangers will be returning at a salary of \$8.00/hour

JACK RYAN, BOB GOONAN, JIM BRENNEN, SANTO RUGGIERI, CORNELIUS KEEFE, JOHN MOLLOY, RICHARD DOOHAN, BOB HARTNAGEL, FRANK SCHIPANI, KYLE GREENHALGH

2006 GROUNDS CREW:

SEASONAL LABORERS:

1. MYNOR FOLGAR RETURNING AT \$14.50/HR
2. RICH JACOB RETURNING AT \$14.00 /HR
3. SAUL GARCIA RETURNING AT \$13.00/HR
4. BLADMIR GARCIA RETURNING AT \$11.00/HR
5. PAT SULLIVAN RETURNING AT \$10.50/HR
6. RAPHAEL NUNEZ RETURNING AT \$10.50/HR
7. RAPHAEL H. NUNEZ RETURNING AT \$10.50/HR
8. JOHN BUTZGY RETURNING AT \$10.00/HR
9. JORGE MAZARIEGOS NEW HIRE AT \$10.00/HR
10. FAUSTO DIAZ NEW HIRE AT \$9.50/HR
11. TIM COEN NEW HIRE AT \$9.00/HR

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the recommendations of PJCC Manager Larry Henn of the seasonal employment hires listed below. Motion approved:4-0.

- Port Jefferson Country Club at Harbor Hills
 - Distributed updated floor plans for Halfway House – Board discussed details.
 - Discussed gift card program proposed by Lombardis – prepaid program (e.g. pay \$100 receive \$110 gift card).
 - Trustee Faulknor, Attorney Johs, the Lombardis and their attorney Jerry Gargiulo to meet to address issues.
- Beach update: Beach replenishment going well.
- Village insurance policies – Policies to be reviewed at future business meeting – date must be scheduled.
- Cell Tower – Board discussed possibility of researching other proposals.

Trustee Harty

- LIPA Meeting – National Grid offer to buy Keyspan – Meeting with LIPA to be scheduled. Discussion to include future of Port Jefferson Power Plant.
- Managed Parking Update – RFP is out, Central Parking is only company that responded. Bid is due on April 3, 2006.
- Meadow Pedestrian Parking Lot – Trustee Harty to schedule Esbacher presentation.

Trustee Ransome

- Broadwater Letters
- Port Jefferson Children's Maritime Museum
- Charles Dickens Festival Coordinator

Motion by Trustee Ransome, second by Trustee Faulknor to approve the hiring of Nancy Rasmussen as 2006 Dickens Festival Chair with the understanding that the Village is not obligated to pay the salary of this person.

Motion approved: 3/0/1 (Mayor Lee abstained).

- MW Zone – Met with SCPD personnel to conduct a study for zoning.
- Broadwater – Trustee Ransome suggested that the Village Board send a letter to the editor of the Port Times Record stating that the Board of Trustees has not taken a formal stand on Broadwater as of yet.
- Children’s Maritime Museum to draft an agreement to be submitted to the Mayor and Attorney Johs for review.
- Letter from Susan & Ralph Agnone – Re: refund of \$250.00 charged for late fee due to expired permit. Board discussed and decided not to overturn fine.
- Budget – Spoke with Mayor Lee. Trustee Ransome would like to have a work session to explore alternatives to large tax increase. Mayor Lee explained his position on increasing taxes – 5 years to get on track.
- Planning Board – Next meeting scheduled for March 28, 2006.

Mayor Lee

- Finances - \$12.52 is the tax rate assuming a 4% increase per year from the time the village was incorporated in 1963.

Village Administrator

- The Village Administrator/Clerk Juliano is requesting permission to attend the International Institute of Municipal Clerks Regional Meeting, March 23 –24, 2006 in New Paltz NY, at a total cost of \$230.00. The meeting includes discussions on Cyber Security for municipalities.
Motion by Trustee Ransome, second by Trustee Faulknor, to approve the request of Village Administrator/Clerk Robert Juliano to attend the International Institute of Municipal Clerks Regional Meeting, March 23 –24, 2006 in New Paltz NY at a total cost of \$230.00. Motion approved: 4-0.
- Update the Board on Department Head Meetings.
- Sweet Tooth Café request.
- Hire a CAC/ Environmental consultant.
- Village auditors to present report at next meeting, 6pm.

Village Attorney Johs

- Discussed current issues – suggested that Village hire a part time in-house attorney.

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

FUND	WARRANT	AMOUNT	DATE
General (A)	21	\$61,794.10	03/20/06
Country Club (CR)	21	\$48,979.88	03/20/06
Trust (T)	18	\$ 5,950.00	03/20/06
Capital (H)	17	\$34,292.70	03/20/06

Motion by Trustee Ransome, second by Trustee Faulknor to approve the Warrants as presented by Treasurer Javitz. Motion approved: 4-0.

New Business

- The Village has received renewal requests for two outdoor dining permits from Tommy’s Place and The Village Way. Both are for the same amount of Tables that they were granted in previous years.
Motion by Trustee Ransome, second by Trustee Harty to approve the request of Tommy’s Place and The Village Way for an outdoor dining permit for 12 tables. Motion approved: 4-0.

Old Business

- Cell Tower
- Port Jefferson Volunteer Ambulance - Re: Retirement Program
- Code Changes - SCHEDULE
 1. Conditional Uses in residential districts – **Public Hearing set for May 15, 2006**
 2. Neon signs - **Public Hearing set for May 15, 2006.**
 3. §250-37 Lighting – **Public Hearing set for May 15, 2006.**
 4. Eating and Drinking Establishments
 5. Site Development §250-10
 6. Planning Board recommendations for amendments to Sections 250-18 F and 250-19 E.
 7. M-W Zone – **Suffolk County Planning to review and analyze Village Marina Waterfront District**
 8. Bond Schedule

- Letter from Bob Higgins manager of Tara Inn requesting to host the 1st Annual 5K Road Race through the streets of Port Jefferson.

Executive Session

Motion by Trustee Faulknor, second by Trustee Ransome, to enter into executive session at 10:15pm to discuss:

- 1. Personnel issue in the Treasurer's Department**
- 2. Legal matter Dell Aquila v. the Village of Port Jefferson**
- 3. Personnel Issues regarding Medical Insurance**

Motion approved: 4-0.

Motion by Trustee Ransome, second by Trustee Faulknor, to leave executive session at 11:00pm.

Motion approved: 4-0.

Motion by Trustee Faulknor, second by Trustee Ransome to hire Lawrence Henn as Country Club Manager, Jeffrey Lollo as Country Club Golf Pro, and James Bellotti as Assistant Country Club Golf Pro, effective April 1, 2006. Motion approved: 4-0.

Adjourn

Motion by Trustee Ransome, second by Trustee Faulknor to adjourn the meeting at 11:05pm.

Motion approved: 4-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk