



Minutes
Public Hearing/Business Meeting
April 24, 2006

1. Approved: Close the Public Hearing on the Fiscal Year 2006-07 Budget.
2. Approved: Amendments to Section 245-65: Schedule XVII: Time Limit Parking on East Main Street change from 1-hour to 2-hours.
3. Approved: Minutes of March 6, 2006, as amended.
4. Approved: Minutes of March 20, 2006, as amended.
5. Approved: Budget Transfers as requested by Treasurer Diane Javitz.
6. Approved: Budget increases as recommended by Treasurer Javitz.
7. Approved: Promote Paul Penske to the title of Assistant Labor Crew Leader at an annual salary of \$34,839.00 (step one of the current CSEA Local Bargaining Agreement for Assistant Labor Crew Leader), effective April 27, 2006.
8. Approved: Recommendation of PJCC General Manager Larry Henn, to hire Jessica Dickenson at \$9.50/per hour and Miguel Folgar at \$ 9.50/per hour and a 5.5% salary increase for Marge Lingle to \$12.60/hour. Approved: Salaries of the following Village employees: Country Club Manager \$77,900.00 through June 1, 2007*, Golf Pro \$63,300.00, Assistant Golf Pro \$35,000.00. * Due to fact that he received two 5.5% increases in the 2 years prior.
9. Approved: Village Administrator Robert Juliano to obtain bids to purchase Pay by Space Parking Meters to facilitate the Managed Parking Program.
10. Approved: Village Clerk to solicit bids for the Meadow Parking Lot Pedestrian Walkway.
11. Approved: Mayor Lee's appointment of Barbara Ransome as Trustee Liaison to the Charles Dickens Festival.
12. Approved: Bestow the existing Dickens Ornaments to the Arts Council for sale – proceeds to be used by the Arts Council for the benefit of the Charles Dickens Festival.
13. Approved: Request from the Arts Council for the Chalk Walk on Saturday, May 20, 2006 with a rain date of May 21, 2006 and should the weekend be rained out, Saturday, June 3, 2006 with a rain date of Sunday, June 4, 2006.
14. Approved: Move forward with the grant applications for Mill Creek Project and the Phillips Roe House Restoration Project.
15. Approved: Paperwork from Eric Santiago on Beach Street for Hold Harmless.
16. Approved: Hire Jenna Boehm as a Student Intern I, effective April 13, 2006, at a salary of \$9.25 per hour.
17. Approved: Hire Jessica Armioia as a part time Clerk Typist in the Clerk's Office, effective April 20, 2006, at a salary of \$12.50 per hour.
18. Approved: Block Parties for the residents of Hoyt Lane for a party on June 10, 2006 (rain date June 17, 2006) and Red Oak Court on July 8, 2006.
19. Approved: Village Administrator/Clerk Robert Juliano to attend the NYS Department of Public Service seminar about competitive cable franchising on May 11, 2006.
20. Approved: Justice Court Grant application as presented by Senior Court Clerk Christine Wood.
21. Approved: Warrants as presented by Treasurer Javitz.

Present: Mayor Lee
Trustees Britt, Harty and Ransome
Administrator/Clerk Juliano
Village Attorney Johs
Treasurer Javitz
Deputy Clerk Howell

6:00PM –

- Presentation of Storm Water Management Report by CAC member Brian McCaffrey to the Mayor and Board of Trustees – reviewed 7 measures required by New York State.
- Update on Village code amendments.

Public Hearing – Fiscal Year 2006-2007 Budget

- Public Hearing to discuss the Fiscal Year 2006-2007 Budget. Mayor Lee explained the budget process and a reviewed a 15-year analysis, which shows that the Village is far below and behind the school district, fire department and library regarding tax increases.

Trustee Britt – Does not support the proposed tax increase and feels that changes/cuts can be made and debt can be spread out. A long-term referendum is possible - \$550,000 of Village Center debt can be brought down.

Mayor Lee – Responded that Village Center debt can be brought down, but goes from a 3 year to 4 year payoff plan resulting in more interest paid – Mayor Lee stated that he is against taking on more debt.

Trustee Faulknor – Agrees with proposed budget, but also agrees that expanding debt payments may be the way to go and a 10-year bond could be put out for referendum to public on June ballot.

Trustee Ransome – Uncomfortable with such a large tax increase. Board met this morning – discussed bond for Highway and possible referendum for Village Center.

Mayor Lee – Addressed short-term borrowing for equipment for Highway Department and putting capital funding in place.

Trustee Harty – Expanded on Highway Department equipment needs and listed many items that totaled \$198,000.

Treasurer Javitz – Detailed some highlights of the expense side of the budget – Total increase of the 2006/07 budget is \$1,425,488.00.

Mayor Lee – Explained budget deficit to the public.

Public Comments:

Marge McCuen: Questioned leasing public parking lot behind Danford's Inn to Danford's.

Dr.Cossari: Questioned the Village Center note payments – agrees that long-term debt is the way to go.

Michael Mahon: Agrees with Mayor Lee – Village should clear up outstanding debt.

Barbara Sabatino: Questioned the amount of the tax increase – hoping that it will not be as steep as proposed. Advocated boding the Village Center debt.

Molly Mason: Agrees with Mayor Lee – advocates raising taxes to raise quality of life issues.

Brigitte Demes: Tax increase is justified – In favor of Village Center bond.

Anne Cossari: In favor of bond referendum.

Board of Trustees: Explained that Village Center bond would have had to take place in May of 2005 – not possible now.

Mayor Lee: Explained details of 1.5 million debt owed on Village Center.

Bill Glass: Agrees with proposed tax increase – not in favor of bond.

Harry Ward: Understands tax increase, but advocates going out for long-term bond – total responsibility should not be on current residents.

Mark Lyon: Agrees with Mayor Lee. Stated that originally, Village Center was not supposed to raise taxes.

Trustee Britt: 1.5 million was worth it.

Barbara Britt: Defended Trustee Britt's decision not to go to referendum on original 1.5 million Village Center debt.

Michael Mart: Agrees with Mayor Lee.

Tom Loman: Questioned tax breakdown – commercial vs. residential.

Board: With Keyspan breakdown is 50/50 – without 80/20.

Molly Mason: Asked when budget was due?

Mayor Lee: Budget must be in on May 1st.

Motion by Trustee Harty, second by Trustee Faulknor, to close the Public Hearing on the Fiscal Year 2006-07 Budget at 9:15pm. Motion approved: 5-0.

Business Meeting

- Section 245-65:Schedule XVII: Time Limit Parking on East Main Street – Change from 1hour to 2hour limit.

Motion by Trustee Ransome, second by Trustee Faulknor, to approve the amendments to Section 245-65:Schedule XVII: Time Limit Parking on East Main Street. Motion approved: 5-0.

- Review and approve the minutes of March 6, 2006.

Motion by Trustee Britt, second by Trustee Ransome, to approve the minutes of March 6, 2006, as amended. Motion approved: 5-0.

- Review and approve the minutes of March 20, 2006.

Motion by Trustee Harty, second by Trustee Faulknor, to approve the minutes of March 20, 2006, as amended. Motion approved: 5-0.

Budget Transfers and Increases

- Treasurer Diane Javitz has submitted the following budget transfers:

<u>From Account #</u>	<u>Account Name</u>	<u>Amount</u>	<u>To Account #</u>	<u>Account Name</u>
H 8997.61	Harbor Walk East	\$49,061.00	H8997.53	Chandlery Bldg.

Motion by Trustee Faulknor, second by Trustee Britt, to approve the recommended Budget Transfers as requested by Treasurer Diane Javitz. Motion approved: 5-0.

- Treasurer Diane Javitz is requesting the following budget Revenue/Expenditure increases:

<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
H4097	General Support Capital Grants	\$475,001.99
H8997.61	Harborwalk East	\$225,001.99
H8997.57	Shipyards Building	\$250,000.00

Motion by Trustee Harty, second by Trustee Britt, to approve the recommendations of Treasurer Diane Javitz concerning the Budget increases. Motion approved: 5-0.

Board Member Reports

Trustee Britt

- Interviews and evaluations have been conducted for the open position of Assistant Labor Crew Leader in the Highway Department.
Motion by Trustee Britt, second by Trustee Harty, to promote Paul Penske to the title of Assistant Labor Crew Leader at an annual salary of \$34,839.00 (step one of the current CSEA Local Bargaining Agreement for Assistant Labor Crew Leader), effective April 27, 2006. Motion approved: 5-0.
- Record rainfall – most of Village held up well – Oakwood Road/Canyon Creek area continues to be an issue.
- East Broadway – Liro Engineering Contract – price lowered by \$20,000 to \$49,000 for design and inspection with additional \$10,000 contingency.
- Trustee Britt and Bob Juliano to meet with Union on Thursday, April 27th to discuss certain issues.

Trustee Faulknor

- Skating rink – blacktop is lifting up.
- PJCC General Manager Larry Henn is recommending the following seasonal hires effective May 4, 2006 - Jessica Dickenson at \$ 9.50/hour and Miguel Folgar at \$ 9.50/hour and a 5.5% salary increase for Marge Lingle - \$12.60/hour.
Motion by Trustee Faulknor, second by Trustee Britt, to approve the recommendation of PJCC General Manager Larry Henn, for the new hires and a 5.5% salary increase for Marge Lingle to \$12.60/hour. Motion approved: 5-0.
- Country Club Manager, Golf Pro and Assistant Golf Pro
Motion by Trustee Faulknor, second by Trustee Britt to set the salaries of the following Village employees listed below:
Country Club Manager: \$77,900.00 through June 1, 2007*
Golf Pro: \$63,300.00
Assistant Golf Pro: \$35,000.00
* Due to fact that he received two 5.5% increases in the 2 years prior.
Motion approved: 5-0.

Trustee Harty

- The village is interested in obtaining Pay by Space Parking Meters for the Managed Parking Program
Motion by Trustee Harty, second by Trustee Faulknor, to direct Village Administrator Robert Juliano to obtain bids to purchase Pay by Space Parking Meters to facilitate the Managed Parking Program. Motion approved: 5-0.
- Trustee Harty to speak at Town of Brookhaven meeting voicing Village concerns regarding Cathines Power Plant slated to be built in Yaphank.
- Thank you to Brian McCaffery for Storm Water Management Report.
- Meadow Parking Lot Pedestrian Walkway - RFP
Motion by Trustee Harty, second by Trustee Ransome, to allow the Village Clerk to solicit bids for the Meadow Parking Lot Pedestrian Walkway. Motion approved: 5-0.

Trustee Ransome

- Charles Dickens Festival Trustee Liaison.
Motion by Trustee Faulknor, second by Trustee Harty to approve Mayor Lee’s appointment of Barbara Ransome as Trustee Liaison to the Charles Dickens Festival. Motion approved: 4-0.
- Distributed reformatted Charles Dickens Budget.
- Donation of the existing Holiday Dickens Ornaments

Motion by Trustee Ransome, second by Trustee Harty, to bestow the existing Dickens Ornaments to the Arts Council for sale – proceeds to be used by the Arts Council for the benefit of the Charles Dickens Festival. Motion approved: 5-0.

- Town of Brookhaven Fire Marshal agreement. **To be discussed at next Town of Brookhaven work session and then on their next Meeting Agenda – rate to stay the same.**
- Chalk Walk
Motion by Trustee Ransome, second by Trustee Britt to approve the request of the Arts Council for the Chalk Walk on Saturday, May 20, 2006 with a rain date of May 21, 2006 and should the weekend be rained out, Saturday, June 3, 2006 with a rain date of Sunday, June 4, 2006.
- Grants – John Ellsworth, grant writer, has reviewed three grant possibilities and feels that the Mill Creek Corridor and Phillips Roe House Restoration Project will qualify for EPF grants, which have an application deadline of May 26, 2006. No grants are currently available for the Trolley Service.
Motion by Trustee Ransome, second by Trustee Britt, to move forward with the grant applications for Mill Creek Project and the Phillips Roe House Restoration Project.
- Grants for Harborfront Park – 1st phase of interior park - must be re-bid.
- Grants for windows/door of Chandlery – waiting to hear.
- Reviewed Planning Board Agenda.
- Presented letter from Joseph Penna requesting that Village refund his \$250.00 late fee penalty. Board turned down request.

Village Attorney Johs

- Beach Street Easement – paperwork is complete.
Motion by Trustee Harty, second by Trustee Ransome, to accept the paperwork from Eric Santiago on Beach Street for Hold Harmless. Motion approved: 5-0.
- Old Homestead Road Easement (Schepers) – **Sent to Building Department.**
- Reviewed current litigation.

Village Administrator/ Clerk Juliano

- Administrator Juliano is requesting approval to hire Jenna Boehm as a Student Intern I, effective April 13, 2006, at a salary of \$9.25 per hour.
Motion by Trustee Faulknor, second by Trustee Ransome, to hire Jenna Boehm as a Student Intern I, effective April 13, 2006, at a salary of \$9.25 per hour. Motion approved: 5-0.
- Administrator Juliano is requesting approval to hire Jessica Armioia as a part time Clerk Typist in the Clerk's Office, effective April 20, 2006, at a salary of \$12.50 per hour.
Motion by Trustee Ransome, second by Trustee Harty, to hire Jessica Armioia as a part time Clerk Typist in the Clerk's Office, effective April 20, 2006, at a salary of \$12.50 per hour. Motion approved: 5-0.
- Cyber Security Citizens' Notification – NYS required policy+
- Block Party Requests-
Requests for Block Parties have been received by the residents of Hoyt Lane for a party on June 10, 2006 (rain date June 17, 2006) and Red Oak Court on July 8, 2006. Both applicants have submitted petitions in support of the party, with 85% of the resident's signatures.
Motion by Trustee Faulknor, second by Trustee Britt, to approve the Block Parties for the residents of Hoyt Lane for a party on June 10, 2006 (rain date June 17, 2006) and Red Oak Court on July 8, 2006, with the following provisions:
 1. **Block party to be held on date requested – noon – 9:00 pm.**
 2. **Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.**
 3. **All garbage and debris to be picked up by applicant.**
 4. **Fireworks are prohibited.**
 5. **Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.**
 6. **Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.**
 7. **Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Code.****Motion approved: 5-0.**
- Woodchuck Hollow Road dedication – On February 21, 2006 the Village Board of Trustees authorized the conversion of \$48,918.00 performance bond to \$10,500.00 maintenance bond for the Woodchuck Hollow Court. The builder, Verdone Corp., wishes to dedicate the road to the Village of Port Jefferson. An

inspection of the road by both the Village Engineer and Highway Crew Leader has been conducted. They have no objection to the dedication.

- NYS Department of Public Service is conducting a seminar at the White Plains Crown Plaza to provide information about competitive cable franchising, specially relating to Verizon's efforts to secure franchises on Long Island on May 11, 2006. There is no charge for this seminar.

Motion by Trustee Faulknor, second by Trustee Ransome, to allow Village Administrator/Clerk Robert Juliano permission to attend the NYS Department of Public Service seminar about competitive cable franchising on May 11, 2006. Motion approved: 5-0.

- Senior Court Clerk Christine Wood is applying for a Justice Court Grant for courtroom upgrades, office automation, and furniture for the courtroom,

The following resolution is needed for the application:

Whereas, in order to better serve the community, an application is being made for the Justice Court Assistance Grant in the amount of \$3,450.00 plus a new Dell Computer and printer, for the purpose of improving, upgrading and replacement of Court Equipment.

Now therefore, the Board of Trustees of the Inc. Village of Port Jefferson hereby approves and supports the Grant Application.

Motion by Trustee Ransome, second by Trustee Britt, to approve the Justice Court Grant application as presented by Senior Court Clerk Christine Wood. Motion approved. 5-0

Correspondence

- Letter from Shelter Island Deer and Tick Committee inviting Mayor Lee and the Board to attend a public forum dealing with tick-borne diseases to be held in the Shelter Island School auditorium on Sunday, May 7, 2006 at 3pm.

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

General (A)	23	\$ 91,385.01	04/24/06
Country Club (CR)	23	\$ 54,129.18	04/24/06
Trust (T)	18	\$ 4,810.00	04/24/06
Capital (H)	19	\$412,740.56	04/24/06

Motion by Trustee Britt, second by Trustee Ransome, to approve the Warrants as presented by Treasurer Javitz. Motion approved: 5-0.

Old Business

- Cell Tower
- Port Jefferson Volunteer Ambulance - Re: Retirement Program
- Code Changes - SCHEDULE
 1. Conditional Uses in residential districts – **Public Hearing set for May 15, 2006**
 2. Neon signs - **Public Hearing set for May 15, 2006.**
 3. §250-37 Lighting – **Public Hearing set for May 15, 2006.**
 4. Eating and Drinking Establishments – **May 15, 2006 – 6pm work session.**
 5. Site Development §250-10
 6. Planning Board recommendations for amendments to Sections 250-18 F and 250-19 E.
 7. M-W Zone – **Suffolk County Planning to review and analyze Village Marina Waterfront District**
 8. Bond Schedule
- Letter from Bob Higgins manager of Tara Inn requesting to host the 1st Annual 5K Road Race through the streets of Port Jefferson.

Adjourn

Motion by Trustee Britt, second by Trustee Faulknor, to adjourn the meeting at 11:50pm. Motion approved: 5-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk