



**Minutes  
Business Meeting  
May 15, 2006**

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- 0. Approved: Set public hearings for § 250-11 B. Conditional uses in residential districts, § 250-250-31 Signs, § 250-37 Lighting for June 5, 2006.
- 0. Approved: Recommendations of Treasurer Diane Javitz concerning the Budget transfers.
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- 0. Approved: Request of Treasurer Diane Javitz to borrow \$200,000.00 from the PJCC Fund and transfer to the General Fund.
- 0. Approved: Recommendation of Treasurer Diane Javitz regarding the distribution of funds received by the NYS Comptroller.
- 0. Approved: Permanent appointment of William Nixon, Highway Laborer who has successfully completed his probationary period in the Highway Department.
- 0. Approved: John Van Gelder's permanent appointment to Custodial Worker II and increase his salary June 1, 2006 to \$26,790.00; December 1, 2006 increased to 27,145.99 and May 31, 2007 increased to \$27,500.00.
- 0. Approved: CCMAC recommendations concerning Michelle Juliano, Marcus Martone and Vinod Srivastava
- 0. Tabled: Beach use permit for wedding and function picture taking for non-residents during season June 24<sup>th</sup> – September 4<sup>th</sup> - \$100.00 per use.
- 0. Approved: Port Jefferson Country Club to be used on Thursday, July 10, 2008, for the Long Island Sectional Qualifying Round for the 2008 Met Amateur Championship.
- 0. Approved: Hire Nicholas Magee, Bag Staff, at \$6.75 per hour, effective May 15, 2006
- 0. Approved: Allow residents who move to the Village after the January 15<sup>th</sup> deadline for PJCC membership applications to purchase up to two – “5 Play Books” for that golf season, provided the following - They submit proof of purchase/rental showing the closing/lease date after January 15<sup>th</sup>; They submit the appropriate customary and acceptable proof of residency as normally required.(A tennis membership is available at any time per the current policy, and is not affected by this change.)
- 0. Denied: Authorize the Board of Trustees to vote on a budget beyond the date set by law provided for the repeal of such provisions upon the expiration thereof. Motion co-sponsored by Senator Kenneth P. LaValle and Assemblyman Steven Englebright.
- 0. Approved: Election Inspectors, including alternates, to perform their duties with respect to preparing a voter's register and preside over the Annual Election to be held on the 20<sup>th</sup> of June 2006. It is further resolved that the compensation of the Chairperson shall be \$10.50 per hour and the Inspectors shall be paid at the rate of \$8.50 per hour.
- 0. Tabled: Award the Harborfront Park Interior Construction Contract to Stellar Construction, low bidder, with a price of \$527,999.00.
- 0. Tabled: Village of Port Jefferson Harborfront Park, Construction of Final Sub-Phase of Central Lawn Area Including Vehicle Turn Around, Access Road, Overflow Parking, Landscaping, Lighting, Irrigation and Reconstruction of Bayles Shipyard Building Grant Application.
- 0. Tabled: Village of Port Jefferson Phase II Restoration of the Chandlery Building Including Windows, Doors And Front Porch Grant Application.
- 0. Approved: Request of Kevin C. Wolford, Staff Director of the New York Metropolitan Transportation Council for use of the Village Hall Courtroom for The Long Island Ferry Coalition quarterly meeting on Tuesday, June 13, 2006 from 10am to 1pm.
- 0. Approved: Village to pay for damage to Erika Ciociola car, which was damaged by fallen Village sign.
- 0. Approved: Warrants as presented by Treasurer Javitz.
- 0. Approved: Hire Don Pearce as Accountant for the Village.

**Present:** Mayor Lee  
Trustees Britt, Harty and Ransome  
Administrator/Clerk Juliano  
Village Attorney Johs  
Treasurer Javitz  
Deputy Clerk Howell

6pm – Walter Munsch of the CCMAC spoke to the Board of Trustees regarding duties and functions of the CCMAC.

Children’s Maritime Museum – Ann McClean of the CMM spoke to the Board of Trustees regarding the progress of the design of the Museum.

**Business Meeting**

- Set Public Hearings for the following code changes:
    - § 250-11 B. *Conditional uses in residential districts*
    - § 250-250-31 *Signs*
    - § 250-37 *Lighting*
- Motion by Trustee Britt, second by Trustee Ransome to set public hearings for § 250-11 B. Conditional uses in residential districts, § 250-250-31 Signs, § 250-37 Lighting for June 5, 2006. Motion approved: 5-0.**

**Budget Transfers and Increases**

- Treasurer Diane Javitz has submitted the following budget transfers:

<u>From Account name</u>	<u>Account #</u>	<u>To Account name</u>	<u>Account #</u>	<u>Amount</u>
Treasurer FT	A1325.10	Treasurer PT	A1325.12	\$ 2,000.00
Traffic Violation FT	A1130.10	Traffic Violation OT	A1130.13	\$ 500.00
Village Clerk FT	A1410.10	Village Clerk PT	A1410.12	\$ 2,500.00
Village Clerk FT	A1410.10	Environmental PT	A8090.12	\$ 1,200.00
Safety Inspection PT	A3620.12	Village Engineer FT	A1440.10	\$ 5,000.00
Street Maintenance FT	A5110.10	Public Works Administration FT	A1490.10	\$ 1,500.00
Code Enforcement Contingency	A3120.15	Code Enforcement PT	A3120.12	\$ 6,120.00
Court Officer	A1110.11	Code Enforcement PT	A3120.12	\$ 4,000.00
Parks	A7110.10	Parks DT	A7110.14	\$ 1,000.00
Village Center Skating Rink	A7145.11	Code Enforcement PT	A3120.12	\$ 6,000.00
Village Center FT	A7145.10	Recreation PT	A7140.12	\$ 6,800.00
				<u>\$ 36,620.00</u>

**Motion by Trustee Harty, second by Trustee Ransome, to approve the recommendations of Treasurer Diane Javitz concerning the Budget transfers. Motion approved: 5-0.**

<u>From Account name</u>	<u>Account #</u>	<u>To Account name</u>	<u>Account #</u>	<u>Amount</u>
Accrued Leave Benefit	A9089.80	Medical & Dental Expenses	A9060.80	\$ 35,000.00
Sidewalks Expenses	A5410.40	Street Lighting	A5182.40	\$ 10,000.00
Village Center Contingency	A7145.48	Village Center Repairs	A7145.12	\$ 1,000.00
				<u>\$ 46,000.00</u>

**Motion by Trustee Britt, second by Trustee Harty, to approve the recommendations of Treasurer Diane Javit concerning the Budget transfers. Motion approved: 5-0.**

**PJCC FUND**

Port Jefferson Insurance Expenses	CR7989.55	Medical & Dental Expenses	CR9060.80	\$ 18,750.00
PJCC Social Security	CR9030.80	Medical & Dental Expenses	CR9060.80	\$ 9,065.00
PJCC Social Security	CR9030.80	NYS Retirement Expenses	CR9010.80	\$ 2,040.00
General Managers Expenses	CR7989.401	General Managers Contract	CR7989.40	\$ 3,000.00
				<u>\$ 32,855.00</u>
Fund Balance/Surplus	CR 909	Golf Pro Contract	CR7989.402	\$ 13,200.00
Fund Balance/Surplus	CR 909	Rangers	CR7989.48	\$ 6,000.00
Fund Balance/Surplus	CR 909	PJCC Part Time	CR7989.12	\$ 6,000.00
				<u>\$ 25,200.00</u>

**Motion by Trustee Faulknor, second by Trustee Britt, to approve the recommendations of Treasurer Diane Javitz concerning the Budget transfers. Motion approved: 5-0.**

- Treasurer Diane Javitz is requesting borrowing \$200,000.00 from the PJCC Fund transferring to the General Fund, to cover the General Fund Warrant and Payroll Expenses for the remainder of the 2005-06 Fiscal Year. This \$200,000.00 will be repaid in fiscal year 2006-07. The Board discussed borrowing funds from the Country Club to make payroll and cover warrants. Trustee Harty – Not in favor until the budget is resolved. Trustee Faulknor not in favor of borrowing from the Country Club, but the Village must meet payroll.

**Motion by Trustee Britt, second by Trustee Ransome, to approve the request of Treasurer Diane Javitz to borrow \$200,000.00 from the PJCC Fund and transfer to the General Fund. Motion approved: 3-2. Voting: Yes – Trustees Britt, Faulknor and Ransome. No – Mayor Lee and Trustee Harty.**

- Treasurer Diane Javitz has received \$7,319.29 from NYS Comptrollers Office for the interior Park Design, and is recommending it be distributed as follows:

H4097	Capital Grants	\$7,319.29
H8997.60	Interior Park Design	\$7,319.29

**Motion by Trustee Harty, second by Trustee Faulknor, to approve the recommendation of Treasurer Diane Javitz regarding the distribution of funds received by the NYS Comptroller. Motion approved: 5-0.**

## Board Member Reports

### Trustee Britt

- William Nixon  
**Motion by Trustee Britt, second by Trustee Harty, to approve the permanent appointment of William Nixon, Highway Laborer who has successfully completed his probationary period in the Highway Department. Motion approved: 5-0.**
- Survey of Atlantic Street is complete.
- Village met with LIPA/Keyspan regarding lights on Barnum Avenue.
- Conservancy – New president is Ken Brady, next meeting scheduled for May 24<sup>th</sup>.
- Branch pickup is on schedule.

### Trustee Faulknor

#### Village Center

- John Van Gelder, Custodial Worker II, has passed his probationary period. As per union agreement, effective June 1, 2006, John Van Gelder's salary is to be increased to \$26,790.00; December 1, 2006 increased to 27,145.99 and May 31, 2007 increased to \$27,500.00  
**Motion by Trustee Faulknor, second by Trustee Britt, to approve John Van Gelder's permanent appointment to Custodial Worker II and increase his salary June 1, 2006 to \$26,790.00; December 1, 2006 increased to 27,145.99 and May 31, 2007 increased to \$27,500.00. Motion approved: 5-0.**
- Received \$4,400.00 from the Conservancy - \$2,800 is for Antique car invoice and \$1,600.00 is a donation toward the Village Center front reception desk.
- CCMAC recommendations  
**Motion by Trustee Faulknor, second by Trustee Britt to approve the following membership refunds:**
  1. Michelle Juliano – passed away before the start of the season – CCMAC recommends refund to family.
  2. Marcus Martone – Medical problem, requesting 2006 leave of absence with credit toward 2007.
  3. Vinod Srivastava – Medical problem before start of season (resident "A") – recommends refund.**Motion approved: 5-0.**

#### Parks and Recreation

- Beach use permit.  
**Motion by Trustee Faulknor, second by Trustee \_\_\_\_\_, to approve a beach use permit for wedding and function picture taking for non-residents during season June 24<sup>th</sup> – September 4<sup>th</sup> - \$100.00 per use. Motion tabled.**

#### Port Jefferson Country Club at Harbor Hills

- Long Island Sectional Qualifying Round for the 2008 Met Amateur Championship.  
**Motion by Trustee Faulknor, second by Trustee Ransome, to approve the Port Jefferson Country Club to be used on Thursday, July 10, 2008, for the Long Island Sectional Qualifying Round for the 2008 Met Amateur Championship. Motion approved: 5-0.**

- Golf Course General Manager Larry Henn is recommending the hiring of Nicholas Magee, Bag Staff, at \$6.75 per hour, effective May 15, 2006.

**Motion by Trustee Faulknor, second by Trustee Britt, to hire Nicholas Magee, Bag Staff, at \$6.75 per hour, effective May 15, 2006. Motion approved: 5-0.**

### Trustee Harty

- PJCC new resident membership.  
**Motion by Trustee Harty, second by Trustee Faulknor, to allow residents who move to the Village after the January 15<sup>th</sup> deadline for PJCC membership applications to purchase up to two – “5 Play Books” for that golf season, provided the following -**  
**They submit proof of purchase/rental showing the closing/lease date after January 15<sup>th</sup>**  
**They submit the appropriate customary and acceptable proof of residency as normally required.**  
**(A tennis membership is available at any time per the current policy, and is not affected by this change.) Motion approved: 5-0.**
- Parking – RFP for parking meters went out.

### Trustee Ransome

- 2006-07 Budget - Trustee Ransome read bill proposed by Senator LaValle and Assemblyman Englebright which, if passed, would allow the Village to revisit the 2006/2007 Budget.  
**Motion by Trustee Ransome, second by Trustee Britt, to authorize the Board of Trustees to vote on a budget beyond the date set by law provided for the repeal of such provisions upon the expiration thereof. Motion co-sponsored by Senator Kenneth P. LaValle and Assemblyman Steven Englebright. Motion denied: 3-2 Voting: Opposed – Mayor Lee, Trustees Faulknor and Harty. Yes – Trustees Britt and Ransome.**
- Planning Board – Reviewed agenda - Next meeting is June 7, 2006.
- Ramp Motors to open a retail motorcycle accessories and apparel shop on Main Street – Trustee Britt asked Trustee Ransome to please have Village Planner Rau send Ramp a letter stating that Village code states that the sale of motorcycles is a conditional use.
- ZBA – Reviewed agenda.
- Attended parking meeting – re: Solutions/alternatives for Village parking. George Wallis offered to pay for a shuttle. Many concerns were addressed.
- Spoke to Lt. Smith of the SCPD regarding motorcycle issues. Suggested meeting with the motorcyclists to address concerns/issues.
- LISEC – Cleared trees for Boat Building Shed project.
- Marine Waterfront – Spoke with Tom Isles of Suffolk County Planning Department – study should be done by June 1, 2006.
- Charles Dickens Festival – 1<sup>st</sup> Ball meeting was held. Ornaments are now out of Village Hall.
- Children’s Maritime Museum – Met with Assemblyman Englebright – there are no funds available at this time.
- School Budget Vote scheduled for tomorrow.

### Village Administrator/ Clerk Juliano

- Memo from Kevin Koubek requesting the hiring of an Environmental Attorney to represent Village concerning Lawrence Aviation. Attorney Johs advised that Lawrence Aviation Plume does not impact Village per se – issue is between the homeowner and Lawrence Aviation. Trustee Ransome asked that Attorney Johs send Village Engineer Kevin Koubek a letter stating this and he said that he would. Trustee Britt asked about a “Holds Harmless” clause and Attorney Johs said it could be done.
- The next Village election is scheduled for June 20, 2006. Village Administrator/Clerk Robert Juliano is recommending the following persons be appointed as Election Inspectors and Election Chairperson:  
**Motion by Trustee Harty, seconded by Trustee Faulknor to approve the following Election Inspectors, including alternates, to perform their duties with respect to preparing a voter’s register and preside over the Annual Election to be held on the 20<sup>th</sup> of June 2006. It is further resolved that the compensation of the Chairperson shall be \$10.50 per hour and the Inspectors shall be paid at the rate of \$8.50 per hour. Motion approved: 5-0.**

#### Election Chairperson

Mary Moore

#### Election Inspectors

Mabel Ackerman

Eileen Coen

Joan Fortgang

Elaine Freda

Ann Proc

Virginia Tanner

Lucy Smith  
Isabelle Harrity  
Adelaide Hock  
Susan Klenk  
Helen Kristich  
Jacqueline Lewis  
Mary Smith  
Shirley Cherches  
Isabelle Nalbantian  
Margaret Sheprow  
Helen Ward  
Monica Williams  
**Alternates:** Susan Balch and Geraldine Serra

- Harborfront Park Interior Construction  
**Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_, to award the Harborfront Park Interior Construction Contract to Stellar Construction, low bidder, with a price of \$527,999.00.  
Motion Tabled.**
- Village Of Port Jefferson Harborfront Park, Construction of Final Sub-Phase of Central Lawn Area Including Vehicle Turn Around, Access Road, Overflow Parking, Landscaping, Lighting, Irrigation And Reconstruction Of Bayles Shipyard Building.

### RESOLUTION

RESOLVED:

WHEREAS, the attached grant application has or will be submitted on behalf of the Incorporated Village of Port Jefferson; and WHEREAS, The Board of Trustees of the Village has designated the Mayor to act on behalf of the applicant in all matters related to the grant; and

WHEREAS, the Mayor has reviewed the grant application and all information contained therein; and

WHEREAS, the Village has received a separate Empire State Development grant in the sum of THREE MILLION ONE HUNDRED THOUSAND AND 00/100 (\$3,100,000.00) DOLLARS for the direct and indirect costs of design, refurbishment and construction of the Bayles Shipyard Building and the direct and indirect costs to complete the interior design, furnishings and construction of the second floor of the Bayles Shipyard Building, as well as improvements to the entrance plaza and roadway; and

WHEREAS, the grant that is the subject matter of this Resolution is for the completion of construction of the central lawn area of the Harborfront Park Project, including the installation of a permanent cap over affected contaminated areas, drainage, regarding and top soil placement; and

WHEREAS, the grant that is the subject of this Resolution is a matching grant requiring the contribution of SIX HUNDRED AND FIFTY-ONE THOUSAND FIVE HUNDRED AND 00/100 (651,500.00) DOLLARS by the Village either in cash or services; and

WHEREAS, the matching SIX HUNDRED AND FIFTY-ONE THOUSAND FIVE HUNDRED AND 00/100 (651,500.00) DOLLARS contribution by the Village shall be applied out of the THREE MILLION ONE THOUSAND AND 00/100 (\$3,100,000.00) DOLLAR Empire State Development grant referenced above, together with approximately SIX THOUSAND FIVE HUNDRED AND 00/100 (\$6,500.00) DOLLARS of in-kind services.

NOW, THEREFORE, BE IT RESOLVED that the Mayor of the Incorporated Village of Port Jefferson is hereby designated as the representative of the Village to act on behalf of the Village in connection with all matters related to the annexed grant application.

**Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_ to approve the Village of Port Jefferson Harborfront Park, Construction of Final Sub-Phase of Central Lawn Area Including Vehicle Turn Around, Access Road, Overflow Parking, Landscaping, Lighting, Irrigation and Reconstruction of Bayles Shipyard Building Grant Application. Motion Tabled.**

- Phase II Restoration of the Chandlery Building including windows, doors and front porch.

### RESOLUTION

RESOLVED:

WHEREAS, the attached grant application has or will be submitted on behalf of the Incorporated Village of Port Jefferson; and

WHEREAS, The Board of Trustees of the Village has designated the Mayor to act on behalf of the applicant in all matters related to the grant and the requested financial assistance; and

WHEREAS, the Mayor has reviewed the grant application for Phase II Restoration of the Chandlery Building and all information contained therein; and the Village has set aside \$71,388 in the budget and \$4,000 in-kind services for this project.

NOW, THEREFORE, be it resolved that the Mayor of the Incorporated Village of Port Jefferson is hereby designated as the representative of the Village to act on behalf of the Village and the grant application in connection with all matters to the annexed grant application.

**Motion by Trustee \_\_\_\_, second by Trustee \_\_\_\_\_, to approve the Village of Port Jefferson Phase II Restoration of the Chandlery Building Including Windows, Doors And Front Porch Grant Application. Motion Tabled.**

### Correspondence

- Kevin C. Wolford, Staff Director of the New York Metropolitan Transportation Council is requesting the use of the Village Hall Courtroom for The Long Island Ferry Coalition quarterly meeting on Tuesday, June 13, 2006 from 10am to 1pm.

**Motion by Trustee Ransome, second by Trustee Faulknor to approve the request of Kevin C. Wolford, Staff Director of the New York Metropolitan Transportation Council for use of the Village Hall Courtroom for The Long Island Ferry Coalition quarterly meeting on Tuesday, June 13, 2006 from 10am to 1pm. Motion approved: 5-0.**

- The First Presbyterian Church is requesting assistance with parking on June 6, 2006 when they will host a meeting of the Presbytery of Long Island from 1:30 – 7pm.
- Letter from Erika Ciociola regarding damage to her car from fallen Village sign.

**Motion by Trustee Harty, second by Trustee Britt to pay for damage to Erika Ciociola car in the amount of \$184.00 – check to be made out directly to Honda who is repairing the damage. Motion approved: 5-0.**

### Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

<u>FUND</u>	<u>WARRANT #</u>	<u>AMOUNT</u>
General (A)	25	\$127,433.55
Country Club (CR)	25	\$ 63,607.18
Trust (T)	20	\$ 11,489.00
Capital (H)	19	\$ 8,372.00

**Motion by Trustee Britt, second by Trustee Ransome to approve the Warrants as presented by Treasurer Javitz. Motion approved: 5-0.**

### Old Business

- Port Jefferson Volunteer Ambulance - Re: Retirement Program
- Code Changes - SCHEDULE
  1. Conditional Uses in residential districts – **Schedule Public Hearing on May 15, 2006**
  2. Neon signs - **Schedule Public Hearing on May 15, 2006.**
  3. §250-37 Lighting – **Schedule Public Hearing on May 15, 2006**
  4. Eating and Drinking Establishments
  5. Site Development §250-10
  0. Planning Board recommendations for amendments to Sections 250-18 F and 250-19 E.
  0. M-W Zone – **Suffolk County Planning to review and analyze Village Marina Waterfront District**
  0. Bond Schedule
- Letter from Bob Higgins manager of Tara Inn requesting to host the 1<sup>st</sup> Annual 5K Road Race through the streets of Port Jefferson.

### Executive Session

**Motion by Trustee Harty, second by Trustee Faulknor to go into Executive Session at 8:55pm. Motion approved: 5-0.**

**Motion by Trustee Faulknor, second by Trustee Ransome come out of Executive Session. Motion approved: 5-0.**

**Motion by Trustee Faulknor, second by Trustee Ransome to hire Don Pearce as Accountant for the Village. Motion approved: 3/0/2 Voting: yes – Mayor Lee, Trustees Ransome and Faulknor. Abstained: Trustees Harty and Britt.**

**Adjourn**

**Motion by Trustee Harty, second by Trustee Britt to adjourn the meeting at 10:10pm. Motion approved: 5-0.**

Respectfully submitted,

Lynda Howell  
Deputy Clerk