



**Minutes
Business Meeting
October 3, 2006**

1. Approved: Minutes of August 21, 2006 as amended.
2. Approved: Budget Transfers as requested by Village Accountant Don Pearce.
3. Approved: Resignation of Code Enforcement Officer Eric Weiss, effective October 6, 2006.
4. Approved: Purchase of a trailer mounted combination Vacuum Unit/"Pipe Hunter" low bid of \$159,903.00.
5. Approved: Submit a joint application with the Town of Brookhaven for the Shared Municipal Services Incentives Grant, Incorporated Village of Port Jefferson to be lead applicant, for the purchase of highway equipment to benefit both the Incorporated Village of Port Jefferson and the Town of Brookhaven.
6. Approved: Village support for BOCES Grant funded by Citigroup allowing a portable planter to be placed behind the Chandlery, with the Village supervising the exact placement. This support is in conjunction with the Children's Maritime Museum's mission and part of the educational and service learning outreach goals for BOCES.
7. Approved: Public Hearing set for amendments to code §250-18F – Apartments in the C-1 and C-2 Districts - for Monday, November 6, 2006.
8. Approved: Warrants as presented.

Present: Trustees Erland, Faulknor (departed 4:15pm), Harty and Ransome (arrived 3:25pm)
Village Accountant Pearce
Deputy Clerk Howell

Absent: Mayor Lee
Administrator/Clerk Juliano
Village Attorney Johs

Business Meeting – Note Early Start Time – 3:00pm

- Minutes of August 21, 2006
Motion by Trustee Faulknor, second by Trustee Erland, to approve the Minutes of August 21, 2006 as amended. Motion approved: 3-0.

Budget Transfers and Increases

- Village Accountant Don Pearce is requesting the following budget transfers:

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$5,000.00	A7140 0430 Recreation Concerts	A7110 0200 Parks Equipment
\$4,000.00	A71400410 Recreation Programs	A7145 0420 VC Repair
\$3,000.00	A7140 0450 Recreation Printing/Pub.	A7145 0410 VC Supplies

Motion by Trustee Faulknor, second by Trustee Erland, to approve the recommended Budget Transfers as requested by Village Accountant Don Pearce. Motion approved: 3-0.

Board Member Reports

Trustee Erland

- Resignation of Code Enforcement Officer Eric Weiss, effective October 6, 2006
Motion by Trustee Erland, second by Faulknor, to accept the resignation of Code Enforcement Officer Eric Weiss, effective October 6, 2006. Motion approved: 3-0.
- Code Enforcement Issues
 - Firearms – Spoke with various Villages across Long Island – will compile findings and report back.
 - Halloween – Re: Jefferson Landing Circle - Resident has suggested closing the street. Trustee Faulknor stated that code enforcement has kept it under control.
- PSAC

- Discussed various safety issues and recommendations of the committee.
- Opening on committee.

Trustee Faulknor

- Harbor Front Park Progress
- Ice Rink Expansion – Interior of the ice rink is complete. Engineering problem with the ramp – a temporary ramp will be erected for the LISEC barn raising.

Trustee Harty

- Trailer Mounted Combination Vacuum Unit/"Pipe Hunter"
Motion by Trustee Harty, second by Trustee Faulknor, to approve a lease purchase agreement of a trailer mounted combination Vacuum Unit/"Pipe Hunter" low bid of \$159,903.00 (One Hundred Fifty Nine Thousand Nine Hundred and Three Dollars).
- Highway – Equipment Purchase
Motion by Trustee Harty, second by Trustee Erland to submit a joint application with the Town of Brookhaven for the Shared Municipal Services Incentives Grant, Incorporated Village of Port Jefferson to be lead applicant, for the purchase of highway equipment to benefit both the Incorporated Village of Port Jefferson and the Town of Brookhaven. Motion approved: 3-0.
- RFP for consulting engineer for power plant. Trustee Harty to speak with other affected parties in the Village regarding hiring a consulting Engineer to review current study and explore possible options. Trustee Erland to discuss with the Fire Department.

Trustee Ransome

- NYS Grant for "Wireless Communities" Program. – Spoke with Marlene Israel of Mather Hospital regarding grant - Cost and share of percentage Village would be responsible for is not known at this time. Grant deadline is October 31, 2006. Trustee Ransome to get more information and report back to the Board at the October 16, 2006 meeting.
- Philips Roe House – Architect Peter Caradonna has estimated the cost of the restoration at \$200,000.00 – Architectural fee for project would be \$17, 000.00.
- Children's Maritime Museum – \$1,200.00 BOCES Grant for plant project.
Motion by Trustee Ransome, second by Trustee Erland to support BOCES Grant funded by Citigroup allowing a portable planter to be placed behind the Chandlery, with the Village supervising the exact placement. This support is in conjunction with the Children's Maritime Museum's mission and part of the educational and service learning outreach goals for BOCES. Motion approved: 4-0.
- LINSHA – Next meeting scheduled for October 11, 2006.
- Charles Dickens Festival – Going well. House tour: Funds are coming in, house angels are in place, exterior/interior lighting of homes.
- East Broadway Traffic Calming – Setting up meeting with residents and Liro Engineering has proven difficult due to scheduling conflicts – meeting will be scheduled soon.
- CAC
 - Recommend the installation of storm drain markers in lower Port Jefferson – funds are available. Possible alternative to markers would be using a stencil.
 - Public comment for Lawrence Aviation has expired.
- Wunderlich property – Coalition to Save Cedar Hill petition has been dismissed.
- Code Change - §250-18F – Apartments in the C-1 & C-2 Districts. Board discussed proposed code changes – Village Planner Will Rau explained need for changes and recommendations proposed by himself and the Planning Board.
Motion by Trustee Harty, second by Trustee Ransome to set a Public Hearing for amendments to code §250-18F – Apartments in the C-1 and C-2 Districts - for Monday, November 6, 2006. Motion approved: 4-0.

Correspondence

- Letter from Nelson & Pope Engineers & Surveyors, representing Renee and Noel Swords, homeowners of 203 Owasco Drive requesting access to the north property line, a paper street named Boulder Street, located on the west side of Brook Road approximately 165 feet south of Route 25A to allow construction vehicles to access the bottom of the hill in order for construction of a retaining wall with only a few tree removals and minor pruning. **Referred to Village Engineer Kevin Koubek.**

- Letter from Joseph Miceli seeking preliminary approval for a new business license to operate an arcade. **Referred to Village Engineer Kevin Koubek.**

Old Business

- Code Changes – SCHEDULE
 1. § 250-18 F and §250-19 E Planning Board recommendations for amendments. **Work Session September 25, 2006 – 6:00 pm**
 2. §250-10 - Site Development **Work Session September 25, 2006 – 6:00 pm**
 3. New Chapter requiring landscapers to be licensed. **Work Session Oct. 16, 2006 – 6:00 pm**
 4. Amendment to Planning Board and Zoning Board of Appeals review fees.
 5. Bond Schedule
 6. Motor vehicle stores/shops
 7. §250-27 – District Bulk and Parking Regulations - **Sent to Planning July 13, 2006**
 8. §250-28D - Single and separate– side yard variance - **Sent to Planning July 13, 2006**
 9. Eating and Drinking Establishments – **Sent to Planning July 24, 2006.**
 10. M-W Zone – **Sent to Planning July 24, 2006.**
 11. New Chapter – Licensing Board for Village.

Voucher

The following **Warrants** are presented for approval:

FUND	WARRANT	AMOUNT	DATE
General (A)	11	\$ 57,183.22	10/03/06
PJCC (CR)	10(from 9/15/06)	\$ 14,183.54	10/03/06
PJCC (CR)	11	\$ 34,081.67	10/03/06
Trust (T)	10	\$ 1,995.00	10/03/06
Trust (T)	11(from 9/19/06)	\$ 4,616.50	10/03/06
Capital (H)	6	\$ 00	10/03/06
Community Devl.	2	\$ 1,080.00	10/03/06

HIGHLIGHTS

General Fund

Welsbach Electric	Lampposts and lighting through out Village	\$5,000.00
Anders Communication	Phone systems DPW & Bldg dept/reconstruction	\$7,625.00
Jetson Enterprises	Drainage systems/maintenance	\$12,600.00
Corporate Office Furniture	Village Center furniture	\$5,264.00

Motion by Trustee Erland, second by Trustee Faulknor to approve the Warrants as presented. Motion approved: 3-0.

Adjourn

Motion by Trustee Erland, second by Trustee Ransome to adjourn the meeting at 4:20pm. Motion approved: 3-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk