



**Minutes**  
**Public Meeting/ Business Meeting**  
**October 16, 2006**

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1. Approved: Minutes of September 11, 2006 as amended.
2. Approved: Minutes of September 25, 2006 as amended.
3. Approved: Promote David Melios as the Assistant Labor Crew Leader for the Parks Department at a starting salary of \$35,858.00 effective Wednesday October 25, 2006.
4. Approved: Permit the Conservancy to promote, sell and install advertisements on the Ice Rink Boards at the Skating Rink at a 60/40 split (60% to the Village) for the 2006/07 skating season, with Village over-site.
5. Approved: Authorize the Mayor to sign the letter of intent for the Town of Brookhaven shared municipal services grant – GIS/GPS Mapping System Grant.
6. Approved: Authorize Mayor Lee to enter into a snow removal contract with Holmes Irrigation to remove snow from sidewalks in the commercial districts of the Village in coordination with and expenses shared equally with the BID. (Minimum charge of \$7,500.00 for the first 3 snow falls 4-6 inch rate).
7. Approved: Appoint Tom Mehan to the PSAC.
8. Approved: Purchase of a sand bunker rake low bid of \$18,867.00 (Eighteen Thousand Eight Hundred Sixty Seven Dollars).
9. Approved: Bond resolution as presented by Bond Council.
10. Approved: Request of Kathy O'Sullivan for permission to use the children's park on Saturday October 21, 2006 for some children's activities and as a staging area for a "beach discovery" program and allow the boy scouts organization to sell hot dogs and hamburgers in the area behind the Chandlery Building.
11. Approved: Warrants as presented.

**Present:** Mayor Lee  
Trustees Erland, Faulknor, Harty and Ransome  
Administrator/Clerk Juliano  
Village Accountant Pearce

**Absent:** Deputy Clerk Howell  
Village Attorney Johs

**Lawrence Aviation site update** - Presentation By Brian McCaffery Sr. addressing the EPA investigation into the dumping of toxins at the site.

**Public Comments/ Concerns**

- Public Safety Issues – SCPD/Port Jefferson Code Enforcement - No comments.

**Board Member Reports**

**Trustee Erland**

- Code Enforcement – Ed Keitel has resigned as Chief Constable.
- PSAC – Next meeting scheduled for Thursday, October 19, 2006.

**Trustee Faulknor**

- Village Center
  - Skating Rink extension complete. Skating rink to open on November 15, 2006.
- Harborfront Park
  - Phase III moving along nicely – grass should be down soon.
  - New York State Department of State will tour Harborfront Park on Tuesday, October 17, 2006.
- LISEC – Boat Shed – Framer to start .....
- East Beach – 15% of new sand has eroded.
- Port Jefferson Country Club –Bids are going out for the Maintenance Barn.

**Trustee Harty**

- Snow removal contract with BID to be renewed.

- The Village, together with the BID, has contracted with Oliver Greens fields to clean up various sites throughout the Village.
- Steve Haydek has been hired as an engineering consultant for the Village project at Canyon Creek and Inwood Road.
- Attended Planning Conference.
- Meadow Pedestrian Walkway Project – Specs/Plans are available to bidders – Bid opening scheduled for Tuesday, October 31, 2006 at 2pm.

### **Trustee Ransome**

- Attended Planning Conference.
- Charles Dickens Festival – Pre-sale for Holiday Ball event. House tour will be on Barnum Avenue with hospitality at the Port Jefferson Fire House and Episcopal Church.
- Children’s Maritime Museum – received new grant.
- CAC – Stormwater management outreach/public service advertisement.
- East Broadway Traffic Calming Project – Meeting scheduled for October 20, 2006 at Village Hall.
- Philips Roe House – New direction planned – stay tuned for more information.

### **Mayor Lee**

- Rocketship Park – St. Charles to install new park and grounds to make it handicap accessible.
- Port Jefferson Country Club – The United States Golfing Association assessed the golf course and will report back to the Village about what should be prioritized.
- Floor open for comments

*Cully Nelson: Speed bump at Linden parking lot should be installed.*

*Dr. Westbay: Questioned Renovation of Meadow Pedestrian Parking Lot*

*Marge Eherensen: Questioned absence of Village Minutes on Village website.*

**Motion by Trustee Faulknor, second by Trustee Ransome, to close the public comment portion of the meeting at 8:10pm. Motion approved: 5-0.**

### **Business Meeting**

Approve the Minutes of September 11, 2006

**Motion by Trustee Faulknor, second by Trustee Harty, to approve the Minutes of September 11, 2006 as amended. Motion approved: 5-0.**

Approve the Minutes of September 25, 2006

**Motion by Trustee Harty, second by Trustee Erland, to approve the Minutes of September 25, 2006 as amended. Motion approved: 5-0.**

### **Board Member Additional Reports**

#### **Trustee Erland**

- Code Enforcement
  - Meet with SCPD Captain Rios to discuss what is/isn’t part of Code Enforcement.
  - Contact various villages to get a sense of what other village do, should do, cannot do, etc.
  - Currently collecting information for interviews for new Chief Constable.
  - Trustee Faulknor commented that he hopes that the Village Code Enforcement Department will be able to act as a security force for the Harborfront Park as well as other Village properties.

#### **Trustee Faulknor**

- Parks and Rec.
  - Personnel- The Position as Parks Department Assistant Labor Crew Leader has been posted.  
**Motion by Trustee Faulknor, second by Trustee Ransome, to promote David Melios as the Assistant Labor Crew Leader for the Parks Department at a starting salary of \$35,858.00 effective Wednesday October 25, 2006. Motion approved: 5-0.**
  - New Bus - \$10,000.00 in budget for purchase of new bus.
- The Conservancy has approached the village to place advertisements on the Ice Rink Boards at the Skating Rink.  
**Motion by Trustee Faulknor, second by Trustee Ransome, to permit the Conservancy to promote, sell and install advertisements on the Ice Rink Boards at the Skating Rink at a 60/40 split (60% to the Village) for the 2006/07 skating season, with Village over-site. Motion approved: 5-0.**
- Village Center
  - Trustee Faulknor distributed a packet of marketing materials concerning the Village Center to the Board for review. Trustee Ransome questioned why a marketing person has not been hired. Trustee Faulknor answered that this is the first round attempt by the Parks and Recreation Department.

- Skating Rink – Trustee Faulknor suggested that it was a good idea to have had multiple meetings throughout the summer months with KP Skating. This process enabled the skating rink to open on November 15<sup>th</sup>. Compressor to be delivered on November 1<sup>st</sup>.

### Trustee Harty

- Town of Brookhaven shared municipal services grant letter required for the GIS/GPS Mapping Systems Grant  
**Motion by Trustee Harty, second by Trustee Ransome, to authorize the Mayor to sign the letter of intent for the Town of Brookhaven shared municipal services grant – GIS/GPS Mapping System Grant. Motion approved: 5-0.**
- Snow removal Contract – the annual snow removal contract has been submitted to the village for approval  
**Motion by Trustee Harty, second by Trustee Ransome, to authorize Mayor Lee to enter into a snow removal contract with Holmes Irrigation to remove snow from sidewalks in the commercial districts of the Village in coordination with and expenses shared equally with the BID. (Minimum charge of \$7,500.00 for the first 3 snow falls 4-6 inch rate). Motion approved: 5-0.**

### Trustee Ransome

- Philips Roe House – Met with Assemblyman Steven Englebright – discussed possibility that funds could be obtained if small pre-revolutionary war museum was located on the premises instead of the Children’s Maritime Museum. Spoke to the Board about the merits of such a change of use of the building.

### Mayor Lee

PSAC – New committee nominee Tom Mehan

**Motion by Mayor Lee, second by Trustee Erland to appoint Tom Mehan to the PSAC. Motion approved: 5-0.**

### Village Administrator Juliano

- Sand Bunker Rake  
**Motion by Trustee Harty, second by Trustee Faulknor to approve the purchase of a sand bunker rake low bid of \$18,867.00 (Eighteen Thousand Eight Hundred Sixty Seven Dollars). Motion approved: 5-0.**
- A Resolution was passed at the Village Board Meeting of September 11, 2006 for the purchase and installation of Parking Meters. The following resolution needs to be passed by the board per bond counsel.

BOND RESOLUTION OF THE VILLAGE OF PORT JEFFERSON, NEW YORK, ADOPTED OCTOBER 16, 2006, AUTHORIZING THE ACQUISITION AND INSTALLATION OF PARKING METERS IN THE VILLAGE, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$250,000 SERIAL BONDS OF SAID VILLAGE TO FINANCE SAID APPROPRIATION

THE BOARD OF TRUSTEES OF THE VILLAGE OF PORT JEFFERSON, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Port Jefferson, in the County of Suffolk, New York (herein called the “Village”), is hereby authorized to acquire and install parking meters in the Village. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$250,000 and said amount is hereby appropriated therefore. The plan of financing includes the issuance of \$250,000 serial bonds of the Village to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the Village in the principal amount of \$250,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the “Law”), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

- (a) The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 32 of the Law, is five (5) years.
- (b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose or purposes for which said bonds are authorized, or for such expenses made prior to such effective date but for which the Village has made a declaration of intent to issue indebtedness. The foregoing statement with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.
- (c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village without limitation of rate or amount. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the Village Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in the "PORT/TIMES RECORD," a newspaper having a general circulation in the Village and hereby designated the official newspaper of said Village for such publication.

**Motion by Trustee Harty, second by Trustee Erland, to approve the bond resolution as presented by Bond Council. Motion approved: Yes – Mayor Lee, Trustees Erland, Faulknor and Harty; Trustee Ransome abstained.**

**Correspondence**

- Letter from Kathy O’Sullivan requesting permission to use the children’s park on Saturday October 21, 2006 for some children’s activities and as a staging area for a “beach discovery” program and allow the boy scouts organization to sell hot dogs and hamburgers in the area behind the Chandlery Building.

**Motion by Trustee Harty, second Trustee Ransome, to approve the request of Kathy O’Sullivan for permission to use the children’s park on Saturday October 21, 2006 for some children’s activities and as a staging area for a “beach discovery” program and allow the boy scouts organization to sell hot dogs and hamburgers in the area behind the Chandlery Building. Motion approved: 5-0.**

**Old Business**

- Code Changes – SCHEDULE
  1. § 250-18 F and §250-19 E Planning Board recommendations for amendments. **Public Hearing set for November 6, 2006.**
  2. §250-10 - Site Development **Work Session September 25, 2006 – 6:00 pm**
  3. Amendment to Planning Board and Zoning Board of Appeals review fees.
  4. Bond Schedule
  5. Motor vehicle stores/shops
  6. §250-27 – District Bulk and Parking Regulations - **Sent to Planning July 13, 2006**
  7. §250-28D - Single and separate– side yard variance - **Sent to Planning July 13, 2006**
  8. Eating and Drinking Establishments – **Sent to Planning July 24, 2006.**
  9. M-W Zone – **Sent to Planning July 24, 2006.**

**Voucher**

The following **Warrants** are presented for approval:

<b>FUND</b>	<b>WARRANT</b>	<b>AMOUNT</b>	<b>DATE</b>
General (A)	12	\$ 72,638.59	10/16/06
PJCC (CR)	12	\$ 84,222.94	10/16/06

Trust (T)	12	\$ 7,231.25	10/16/06
Capital (H)	7	\$168,229.65	10/16/06

**Motion by Trustee Faulknor, second by Trustee Erland to approve the Warrants as presented.  
Motion approved: 5-0.**

### **Adjourn**

**Motion by Trustee Harty, second by Trustee Erland to adjourn the meeting at 9:30pm. Motion approved: 5-0.**

Respectfully submitted,

Lynda Howell  
Deputy Clerk