



**Minutes
Business Meeting
November 20, 2006**

1. Approved: Set public hearing for Storm Water Management & Erosion & Sediment Control Chapter 113-1 – 113-12 for January 8, 2007
2. Approved: Hire Brad Hess as a Highway Department Laborer at \$25,555.00, effective November 2, 2006.
3. Approved: Increase the cap of White Birch Consultants to \$13,000.00 to reflect the additional work performed for the Lawrence Aviation Site and EPA filings.
4. Approved: Authorize the Mayor to sign a contract amendment with East End Wireless.
5. Approved: Award the Meadow Pedestrian Walkway Improvement project to Laser Industries Inc. with a total bid of \$426,624.00.
6. Approved: Adjustment to the percentage of the design fee for LIRO Engineering by \$10,000.00 for the East Broadway Traffic Calming.
7. Approved: Clerk to obtain Qualifications for the purpose of hiring a Golf Course Architect for the Port Jefferson Country Club.
8. Approved: Appointments of Angelo Castellano to Replace Walter Munch as Chairman of the CCMAC for a term to expire June 2007 and reappointment of Jim Coen for a term to expire June 2009.
9. Approved: Hire Joseph Labriola as a recreation aide at \$6.75 per hour, effective November 19, 2006.
10. Approved: Award the purchase of the Building Kit for the Cold Storage Building to General Steel Corp. with a total price of \$27,324.00 (subject to color and Planning Board approval).
11. Approved: A 2.75% increase for the following part time employees: Boyd, Denise, Goodwin, Kathy, Kristich, Marianne, Marangiello, BettyAnne, McCahill, Barbara Russo, Maria, Saladino, Joseph, Scombs, Alison, Sule, Lynn Wangelin, Harry retroactive to June 1, 2006.
12. Approved: Hire Christine Simone as Part Time Receptionist at \$10.00/hour.
13. Approved: Warrants as presented.
14. Approved: Go into executive session at 9:10pm to discuss a personnel issue in the Treasurers Department and Village v. Makarius.
15. Approved: Come out of executive session at 9:30pm.
16. Approved: Appoint Don Pearce Village Treasurer, effective January 1, 2007.

Present: Mayor Lee
Trustees Erland, Harty and Ransome
Administrator/Clerk Juliano
Deputy Clerk Howell
Attorney Johs (arrived 8:30pm)
Village Account Pearce (arrived 7:20pm)

Absent: Trustee Faulknor

Business Meeting

- Storm Water Management presentation by Eileen Keenan and Jeanne Brown. Full comment has been issued. Reviewed state requirements and feedback.
- Addition to Village Code - Storm Water Management & Erosion & Sediment Control Chapter 113-1–113-12.

Motion by Trustee Harty, second by Trustee Erland, to set public hearing for Storm Water Management & Erosion & Sediment Control Chapter 113-1 – 113-12 for January 8, 2007. Motion approved: 4-0.

Board Member Reports

Trustee Erland

- PSAC – Certain areas being reviewed – feedback to follow. List of concerns has been passed to Highway department.
- Code Enforcement – preparing to interview for Chief – 7 candidates have submitted resumes.

Trustee Harty

- Highway Department Laborer
Motion by Trustee Harty, second by Trustee Erland, to hire Brad Hess as a Highway Department Laborer at \$25,555.00, effective November 2, 2006. Motion approved: 4-0.
- White Birch - continuance of discussion regarding amending the proposal of White Birch Consulting to \$13,000.00. Trustee Harty, Administrator/Clerk Juliano and Don Pearce met with Brian McCaffrey to discuss details of consulting fees. Trustee Ransome: Change orders should be approved before work is done. Trustee Harty: New procedures will be put in place moving forward – Administrator will be contacted. Additional funds are available in the Environmental line of the budget to cover this cost. Brian McCaffrey to explore possible recoup of funds from Lawrence Aviation.
Motion by Trustee Harty, second by Trustee Erland, to increase the cap of White Birch Consultants to \$13,000.00 to reflect the additional work performed for the Lawrence Aviation Site and EPA filings. Motion approved: 3/0/1 Yes – Mayor Lee, Trustees Erland and Harty. No – Trustee Ransome.
- Approve a contract amendment and continuance of to East End Wireless. Trustee Ransome asked if location is still the same? Attorney Johs stated that amendment does not affect the location. Mayor Lee: Public consensus is “put it as far away from the public as possible. Public Hearing must be held and it must come back to the Board for special permit.
Motion by Trustee Harty, second by Trustee Erland, to authorize the Mayor to sign a contract amendment with East End Wireless. Motion Approved: 3 yes, Trustee Ransome abstained.
- Open and competitive Bids were conducted for construction of Meadow Pedestrian Walkway Improvement. Eschbacher Engineering has reviewed the bids and is recommending awarding the project to Laser Industries Inc. with a total bid of \$426,624.00
Motion by Trustee Harty, second by Trustee Ransome, to award the Meadow Pedestrian Walkway Improvement project to Laser Industries Inc. with a total bid of \$426,624.00. Motion approved: 4-0.
- BID
 - Annual Meeting was held on November 15, 2006. Trustee Harty reviewed BID agenda for 2006/07.
 - \$200,000.00 grant - \$100,000.00 is spoken for.
 - Many projects in the works.

Trustee Ransome

- **East Broadway Traffic Calming** – LIRO design fee - allocation of funds must be adjusted due to several adjustments to the preliminary plans. The Fire Department, Village Engineer and Highway Superintendent have ok'd changes to curbs.
Motion Trustee Ransome, second by Trustee Erland to approve an adjustment to the percentage of the design fee for LIRO Engineering by \$10,000.00. Motion approved: 4-0.
- Children's Maritime Museum – Have accepted Village offer of the Skip Jack Room in the Village Center as a learning center for the museum - They are no longer planning to inhabit the Philips Roe House. Spoke to Assemblyman Englebright – working on draft for funds.
- Dickens Festival
 - House tour tickets went on sale this morning – 150 left.
 - Logistics meeting with Code scheduled for tomorrow at Village Hall.
 - New – locations throughout the Village with Poetry reading, small plays, etc.
 - ITV – British organization to visit Dickens Festival – filming and interviewing to air on December 22, 2006.
- CAC – next meeting scheduled for November 30, 2006.
- Port Jefferson Galleria and Santa Parade scheduled for Saturday, November 25, 2006.

Mayor Lee

- PJCC – RFQ for Architect
Motion by Mayor Lee, second by Trustee Harty, to authorize the clerk to obtain Qualifications for the purpose of hiring a Golf Course Architect for the Port Jefferson Country Club. Motion approved: 4-0.
- PJCCMAC – Committee Appointments – Angelo Castellano to Replace Walter Munch as a member of the CCMAC for a term to expire June 2007 and reappointment of Jim Coen for a term to expire June 2009

Motion by Trustee Erland, second by Trustee Harty, to approve the appointments of Angelo Castellano to Replace Walter Munch for a term to expire June 2007 and reappointment of Jim Coen for a term to expire June 2009. Motion approved: 4-0.

- Country Club General Manager Larry Henn is recommending the hiring of Joseph Labriola as a recreation aide at \$6.75 per hour, effective November 19, 2006.

Motion Mayor Lee, second by Trustee Ransome, to hire Joseph Labriola as a recreation aide at \$6.75 per hour, effective November 19, 2006. Motion approved: 4-0.

- Architect Peter Caradonna has received quotes for the purchase of the Building Kit for the Metal Cold Storage Building; he is recommending General Steel Corp.

Motion by Mayor Lee, second by Trustee Ransome, to award the purchase of the Building Kit for the Cold Storage Building to General Steel Corp. with a total price of \$27,324.00 (subject to color and Planning Board approval). Motion approved: 4-0.

- Metric Parking representative will be here on November 29th and will meet with 3 of the original members of the parking committee. We are moving ahead with the project.
- Parking at Harborfront Park – Resolution was passed in September of 2005 to approve an additional 67 parking spaces. Met with Nicholas Quennell, landscape architect for Harborfront Park, north side of park to remain green (paver parking to be installed).

Village Attorney Johs

- Lombardis – working on scheduling a meeting within the next 2-3 weeks – will inform Administrator/Clerk Juliano when meeting is set.

Village Administrator Juliano

- Approval of a 2.75% increase for regular part time employees retroactive to June 1, 2006

Motion by Trustee Harty, second by Trustee Ransome, to approve a 2.75% increase for the following part time employees: Boyd, Denise, Goodwin, Kathy, Kristich, Marianne, Marangiello, BettyAnne, McCahill, Barbara Russo, Maria, Saladino, Joseph, Scombs, Alison, Sule, Lynn Wangelin, Harry retroactive to June 1, 2006. Motion approved: 4-0.

- Parks and Recreation Director Ron Carlson is recommending the hiring of Christine Simmone.

Motion by Trustee Harty, second by Trustee Ransome, to approve the recommendation of Parks and Recreation Director Ron Carlson and hire Christine Simmone as Part Time Receptionist at \$10.00/hour. Motion approved: 4-0.

Correspondence

SCOVA – Holiday meeting is scheduled for December 7, 2006.

Old Business

- Code Changes – SCHEDULE

- § 250-18 F – **Work session December 4, 2006 – 6:00 pm**
- §250-19 E. **Work Session December 4, 2006 – 6:00 pm**
- §250-10 - Site Development **Work Session September 25, 2006 – 6:00 pm**
- Amendment to Planning Board and Zoning Board of Appeals review fees.
- Bond Schedule
- Motor vehicle stores/shops - **Work Session December 4, 2006**
- §250-27 – District Bulk and Parking Regulations – **Work Session December 4, 2006**
- §250-28D - Single and separate– side yard variance - **Work Session December 4, 2006**
- Eating and Drinking Establishments
- M-W Zone – **Sent to Planning July 24, 2006.**

The following **Warrants** are presented for approval:

| <u>FUND</u> | <u>WARRANT</u> | <u>AMOUNT</u> | <u>DATE</u> |
|--------------------|----------------|---------------------|-----------------|
| General (A) | 14 | \$ 47,716.60 | 11/20/06 |
| PJCC (CR) | 14 | \$ 11,720.44 | 11/20/06 |
| Trust (T) | 14 | \$ 9,000.00 | 11/20/06 |
| Capital (H) | 10 | \$ 89,345.53 | 11/20/06 |

Motion by Trustee Harty, second by Trustee Ransome to approve the Warrants as presented. Motion approved: 4-0.

Executive Session

Motion by Trustee Harty, second by Trustee Ransome, to go into executive session at 9:10pm to discuss a personnel issue in the Treasurers Department and Village v. Makarius. Motion approved: 4-0.

Motion by Trustee Harty, second by Trustee Erland, to come out of executive session at 9:30pm. Motion approved: 4-0.

Motion by Trustee Harty, second by Trustee Erland for Mayor Lee to appoint Don Pearce as Village Treasurer, effective January 1, 2007. Motion approved: 4-0.

Adjourn

Motion by Trustee Harty, second by Trustee Ransome to adjourn the meeting at 9:40pm.

Respectfully submitted,

Lynda Howell
Deputy Clerk