



**Minutes**  
**Public Hearing/Business Meeting**  
**July 23, 2007**

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1. Approved: Close the public hearing regarding Cluster Housing Code Change-§220/ 38-47.
2. Approved: Deny the amendment to Cluster Housing §220 / 38-47.
3. Approved: Hire Code Enforcement Officers: Jeffrey Campo, David Maddox, at a salary of \$14.50/hour and Appearance Ticket Office Jeffrey Harris at \$12.00/hour, effective July 5, 2007.
4. Approved: Increase the Village Justices Salaries from \$5,000.00 to \$7,000.00 each and the Village Prosecutor from \$8,500.00 to \$9,000, effective June 1, 2007.
5. Approved: Appropriate and encumber \$10,000.00 from the general fund to the annual Dickens Festival.
6. Approved: Establish an ad-hoc committee to review and make recommendations regarding the current Marine/ Waterfront District – The committee will be composed of Brian Kelly, Jim Miller, Jennifer Siegler, Michael Schwarting, Ray Calabrese, Brigitte Demes, Eric Santiago and Trustee Liaison Barbara Ransome.
7. Approved: Hire Brendan Sullivan @ \$8.00/hour, effective July 20, 2007.
8. Approved: Authorize the Mayor to sign documents dedicating Woodchuck Hollow Road to the Village.
9. Approved: Mayor's reappointment of Eileen Hull for a term to expire June 2010, Rick Slang for a term to expire June 2009, Kelly Juliano for a term to expire 2011, and Andrew Cassidy for a term to expire 2009.
10. Approved: Mayor's reappointment of Mary Bernero, Alix Cooper, Dreania LeVine and Philomena Ostapchuk as members of the Conservation Advisory Committee for a two-year term to expire June 2009.
11. Approved: Mayor's appointment of Brian McCaffery Jr. as chair of the Conservation Advisory Committee for a term of one year to expire June 2008
12. Approved: Recommendation of the CCMAC and issue refunds/credits to Ted Orlando – resident -Apply dues to 2008, Joan Murphy – Resident- Refund of Membership.
13. Approved: Recommendation of the CCMAC and grant a full non-resident tennis refund to Phyllis Mandlebaum due to medical reasons.
14. Approved: Recommendation of the CCMAC and grant the following: James Coane to be given a credit for his dues to be applied to his 2008 membership. Should he be unable to return in 2008 he would be given a refund, but would be invited to reapply as a non-resident in 2009.
15. Approved: Proposal from Holmes Irrigation for a one-day operation of the "Gum Buster" Machine of \$60.00/hour (\$480.00/day).
16. Approved: Proposal submitted by Holmes Irrigation and authorizes the Mayor to enter into an agreement with Holmes Irrigation for power washing the commercial area sidewalks for \$2,700.00 (BID to pay \$1,000.00 of the \$2,700.00).
17. Approved: Change the date of the Public Hearing for the purposes of removing Lombardi Caterers from the Port Jefferson Country Club at Harbor Hills and nullifying the contract from July 31, 2007 to August 27, 2007.
18. Approved: Pre-qualified the following engineering firms to conduct various engineering services in the village; Nelson & Pope, Cashin Associates, Sidney Bowne, LIRO, Eschbacher.
19. Approved: Authorize Village Clerk Robert Juliano to solicit Bids for Harbor Front Park Final Development.
20. Approved: Authorize Village Clerk Robert Juliano to solicit Bids for the repair of Inwood Road.
21. Approved: Remove the numbers on the handicap parking spots throughout the Village.
22. Approved: Designate spots along the Tennis Courts behind Village Hall as "resident only" parking spaces.
23. Approved: Warrants as presented by Treasurer Don Pearce.
24. Approved: Go into executive session at 9:15pm to discuss a particular employee issue.

25. Approved: Come out of executive session at 10:50pm.

- Present:** Mayor Harty  
Trustees Capon, Erland, Faulknor and Ransome  
Administrator/Clerk Juliano  
Treasurer Pearce  
Village Attorney Ken Lauri
- Absent:** Deputy Clerk Howell

### **Code Change**

- Cluster Housing §220 / 38-47 – Final Written Comments due Friday July 20, 2007. Village Engineer and Village Planner attended the meeting to discuss Cluster Housing §220 / 38-47.

**Motion by Trustee Capon to deny the proposed code change to Cluster Housing §220 / 38-47 and work on a steep slope ordinance (motion was not seconded).**

**Motion by Trustee Faulknor, second by Trustee Ransome, to close the public hearing regarding Cluster Housing Code Change - §220/ 38-47. Motion approved: 5-0.**

**Motion by Trustee Faulknor, second by Trustee Ransome to deny the amendment to Cluster Housing §220 / 38-47. Motion approved: 5-0.**

**Motion by Trustee Faulknor, second by Trustee Erland to set a Public Hearing for newly amended proposed Cluster Housing Code Change - §220/ 38-47 for August 20, 2007. Motion approved: 5-0.**

- Steep slope code change – Set August 20, 2007 6pm work session.

### **Board Member Reports**

#### **Trustee Erland**

- Code Chief Wally Tomaszewski is recommending hiring the following Code Enforcement Officers: Jeffrey Campo, David Maddox, at a salary of \$14.50/hour and Appearance Ticket Office Jeffrey Harris at \$12.00/hour

**Motion by Trustee Erland, second by Trustee Faulknor, to approve the recommendation of Code Chief Wally Tomaszewski and hire Code Enforcement Officers: Jeffrey Campo, David Maddox, at a salary of \$14.50/hour and Appearance Ticket Office Jeffrey Harris at \$12.00/hour, effective July 5, 2007. Motion approved: 5-0.**

- The Approved Budget for the Fiscal Year 2007-08 includes salary increases for the judges and village prosecutor.

**Motion by Trustee Erland, second by Trustee Capon, to increase the Village Justices Salaries from \$5,000.00 to \$7,000.00 each and the Village Prosecutor from \$8,500.00 to \$9,000, effective June 1, 2007. Motion approved: 5-0.**

#### **Trustee Ransome**

- Support of the 2007 annual Charles Dickens Festival by appropriating \$10,000.00 to the annual festival.

**Motion by Trustee Ransome, second by Trustee Faulknor, to appropriate and encumber \$10,000.00 from the general fund to the annual Dickens Festival. Motion approved: 5-0.**

- Basement Water Abatement Program

- MW Committee the following people have agreed to serve on a committee to review and make recommendations regarding the current Marine/ Waterfront District – Brian Kelly, Jim Miller, Jennifer Siegler, Michael Schwarting, Ray Calabrese, Brigitte Demes, Eric Santiago and Trustee Liaison Barbara Ransome. **Trustee Capon would like to see Village wide Master Planning.**

**Motion by Trustee Ransome, second by Trustee Faulknor, to establish an ad-hoc committee to review and make recommendations regarding the current Marine/ Waterfront District – The committee will be composed of Brian Kelly, Jim Miller, Jennifer Siegler, Michael Schwarting, Ray Calabrese, Brigitte Demes, Eric Santiago and Trustee Liaison Barbara Ransome. Motion approved: 5-0.**

### Trustee Faulknor

- Village golf outing scheduled for August 2, 2007.
- Port Jefferson Arts and Education Conservancy donated \$2,000.00 for a Flag Pole at the Village Center.
- Hire Night Guard Brendan Sullivan @ \$8.00/hour.  
**Motion by Trustee Faulknor, second by Trustee Ransome to hire Brendan Sullivan as a night guard for the Village Center at \$8/hr., effective July 20, 2007. Motion approved: 5-0.**
- Country Club barn renovation – Walkthrough scheduled for Thursday, July 26<sup>th</sup>.
- Parks and Recreation
  - Children’s show was moved to the Village Center last Thursday.
  - New Hire – Night Guard**Motion by Trustee Faulknor, second by Trustee Ransome, to hire Brendan Sullivan @ \$8.00/hour, effective July 20, 2007. Motion approved: 5-0.**

### Trustee Capon

- ZBA meeting scheduled.

### Mayor Harty

- Public Information Meeting regarding the Oakland Partners Project set for August 6, 2007.
- Woodchuck Hollow road dedication.  
**Motion by Trustee Faulknor, second by Trustee Ransome to authorize the Mayor to sign documents dedicating Woodchuck Hollow Road to the Village. Motion approved: 5-0.**
- Reappoint parks committee members – All the current Parks committee members’ terms have expired. The current members have been notified and some have replied that they would like to continue to serve: Reappoint Eileen Hull for a term to expire June 2010, Rick Slang for a term to expire June 2009, Kelly Juliano for a term to expire 2011, Andrew Cassidy for a term to expire 2009  
**Motion by Trustee Faulknor, second by Trustee Erland, to approve the Mayor’s reappointment of Eileen Hull for a term to expire June 2010, Rick Slang for a term to expire June 2009, Kelly Juliano for a term to expire 2011, Andrew Cassidy for a term to expire 2009. Motion approved: 5-0. Motion approved:5-0.**
- CAC members Reappointment – Reappoint Mary Bernero, Alix Cooper, Dreania LeVine and Philomena Ostapchuk as members of the Conservation Advisory Committee for a two year term to expire June 2009  
**Motion by Trustee Ransome, second by Trustee Capon, to approve the Mayor’s reappointment of Mary Bernero, Alix Cooper, Dreania LeVine and Philomena Ostapchuk as members of the Conservation Advisory Committee for a two-year term to expire June 2009. Motion approved: 5-0.**
- CAC Chair-person appointment – Re-appoint Brian McCaffery Jr. as chair of the Conservation Advisory Committee for a term of one year to expire June 2008  
**Motion by Trustee Capon, second by Trustee Ransome, to approve the Mayor’s appointment of Brian McCaffery Jr. as chair of the Conservation Advisory Committee for a term of one year to expire June 2008. Motion approved: 5-0.**

### Village Administrator Juliano

#### Country Club

- PJCCMAC is recommending the following refunds for memberships:
  - Ted Orlando – resident -Apply dues to 2008
  - Joan Murphy – Resident- Refund of Membership**Motion by Trustee Faulknor, second by Trustee Erland, to approve the recommendation of the PJCCMAC and issue refunds/credits to Ted Orlando – resident -Apply dues to 2008, Joan Murphy – Resident- Refund of Membership. Motion approved: 5-0.**
- Golf Pro Jeff Lollo is recommending hiring Al Vitale at 10.00/hr., effective July 12, 2007.  
**Motion by Mayor Harty, second by Trustee Ransome to hire Al Vitale at 10.00/hr., effective July 12, 2007. Motion approved: 5-0.**

- Request for tennis membership refund from Phyllis Mandlebaum due to medical reasons - The CCMAC is recommending that Phyllis Mandlebaum be issued a refund of her non-resident tennis membership due to medical reasons.  
**Motion by Trustee Faulknor, second by Trustee Ransome to approve the recommendation of the CCMAC and grant a full non-resident tennis refund to Phyllis Mandlebaum due to medical reasons. Motion approved: 5-0.**
- Request for non-resident golf membership from James Coane due to medical reasons – The CCMAC is recommending that James Coane be given a credit for his dues to be applied to his 2008 membership. Should he be unable to return in 2008 he would be given a refund, but would be invited to reapply as a non-resident in 2009.  
**Motion by Trustee Faulknor, second by Trustee Ransome to approve the recommendation of the CCMAC and grant the following: James Coane to be given a credit for his dues to be applied to his 2008 membership. Should he be unable to return in 2008 he would be given a refund, but would be invited to reapply as a non-resident in 2009. Motion approved: 5-0.**
- Riding Greens Mower  
**Motion by Trustee \_\_\_\_, second by Trustee \_\_\_\_ to approve the purchase of a riding greens mower and accept the low bid of \$26,300.00 submitted by Malvese Equipment Co., Inc. TABLED.**
- Fairway Mower  
**Motion by Trustee \_\_\_\_, second by Trustee \_\_\_\_ to approve the purchase of a fairway mower and accept the low bid of \$33,760.00 submitted by Malvese Equipment Co., Inc. TABLED.**
- Holmes Irrigation has submitted a proposal for a one-day operation of the “Gum Buster” Machine of \$60.00/hour (\$480.00/day). Once the one-day operation has been completed a proposal will be submitted to complete the entire commercial district.  
**Motion by Trustee Erland, second by Trustee Ransome, to approve the proposal from Holmes Irrigation for a one-day operation of the “Gum Buster” Machine of \$60.00/hour (\$480.00/day). Motion approved: 5-0.**
- Holmes Irrigation has submitted a proposal for power washing the commercial area sidewalks of \$2,700.00 (BID to contribute \$1,000.00)  
**Motion by Trustee Ransome, second by Trustee Erland, to approve the proposal submitted by Holmes Irrigation and authorize the Mayor to enter into an agreement with Holmes Irrigation for power washing the commercial area sidewalks for \$2,700.00 (BID to pay \$1,000.00 of the \$2,700.00). Motion approved: 5-0.**
- A motion is needed to change the date of a public hearing regarding proceedings to remove Lombardi Caterers from the Port Jefferson Country Club at Harbor Hills and nullifying the contract.  
**Motion by Trustee Faulknor, second by Trustee Ransome, to change the date of the Public Hearing for the purposes of removing Lombardi Caterers from the Port Jefferson Country Club at Harbor Hills and nullifying the contract from July 31, 2007 to August 27, 2007. Motion approved: 5-0.**

### ***Bids***

- Recommendation to select the following engineering firms to conduct various engineering services in the village as needed; Nelson & Pope, Cashin Associates, Sidney Bowne, LIRO, Eschbacher. These firms have a working history in the village. The company would be selected by the Village Engineer/Highway Superintendent based on its expertise.  
**Motion by Trustee Ransome, second by Trustee Erland, to approve the pre-qualification of the following engineering firms to conduct various engineering services in the village: Nelson & Pope, Cashin Associates, Sidney Bowne, LIRO, Eschbacher. Motion approved: 5-0.**
- Request to solicit bids for Harbor Front Park final Development  
**Motion by Trustee Ransome, second by Trustee Faulknor, to authorize Village Clerk Robert Juliano to solicit Bids for Harbor Front Park Final Development. Motion approved: 5-0.**

- Request to solicit bids for Inwood Road repair work  
**Motion by Trustee Faulknor, second by Trustee Ransome, to authorize Village Clerk Robert Juliano to solicit Bids for the repair of Inwood Road. Motion approved: 5-0.**

**For Discussion**

- Development Moratorium – Board discussed need to “take a deep breath” regarding development.
- Handicap Parking  
**Motion by Trustee Ransome, second by Trustee Capon to remove the numbers on the handicap parking spots throughout the Village. Motion approved: 5-0.**
- Resident Parking Lot near Tennis Courts  
**Motion by Trustee Capon, second by Trustee Ransome to designate spots along the Tennis Courts behind Village Hall as “resident only” parking spaces. Motion approved: 5-0.**
- Village Engineer has received a proposal from Farrell & Fritz, attorney who specializes in Environmental Issues for the review and enactment of Building issues connected with Lawrence Aviation site. – **Village Engineer to develop “scope of work” for environmental attorney.**  
**Motion by Trustee Capon, second Trustee Ransome to approve the hiring of Farrell & Fritz as environmental attorneys for the Village. Motion approved:5-0.**
- Highway Superintendent has submitted a list of projects to be completed by the highway department for the summer of 2007. **Mayor Harty stated that starting in August the Village Board will receive monthly written reports from department heads updating the Board on current projects and pertinent matters.**

**Old Business**

- Code Changes – §5-1 – Add Chief Building Inspector and Highway Superintendent/Highway Labor Crew Leader authorized to issue appearance tickets. Public hearing scheduled for August 20, 2007.

**Voucher**

- Treasurer Don Pearce has submitted the following **Warrants** for approval:

<b>FUND</b>	<b>AMOUNT</b>	<b>Date</b>
<b>General (A) 4 (dp)</b>	<b>\$ 2,475.00</b>	<b>7/13/07</b>
<b>5 (dp)</b>	<b>\$ 900.00</b>	<b>7/19/07</b>
<b>6</b>	<b>\$366,576.25</b>	<b>7/23/07</b>
<b>Country Club4 (dp)</b>	<b>\$ 100.00</b>	<b>7/13/07</b>
<b>5</b>	<b>\$ 7,841.40</b>	<b>7/23/07</b>
<b>Trust (T) 3</b>	<b>\$ 13,627.00</b>	<b>7/23/07</b>
<b>Capital (H) 4</b>	<b>\$ 25,134.39</b>	<b>7/23/07</b>

\*\*\* dp is a payment made to a vendor before a scheduled BOT meeting

**Payroll for 7/23/07**

<b>General Fund</b>	<b>\$ 115,155.61</b>
<b>Country Club</b>	<b>40,945.27</b>

**Motion by Trustee Ransome, second by Trustee Capon, to approve the warrants as presented by Treasurer Don Pearce. Motion approved: 5-0.**

**Motion by Trustee Ransome, second by Trustee Erland, to go into executive session at 9:15pm to discuss a particular employee issue. Motion approved: 5-0.**

**Motion by Trustee Ransome, second by Trustee Faulknor to come out of executive session at 10:50pm. Motion approved: 5-0.**

**Adjourn**

**Motion by Trustee Erland, second by Trustee Faulknor, to adjourn the meeting at 10:53pm. Motion approved: 5-0.**

Respectfully submitted,

Lynda Howell  
Deputy Clerk