



Minutes
Public Hearings/Business Meeting
August 20, 2007

1. Approved: Close the public hearing regarding Cluster Housing Code Change - §220/ 38-47.
2. Approved: Close the public hearing regarding Authorization of certain officials - § 5-1.
3. Approved: Set the Steep Slope Ordinance Public Hearing for October 15, 2007.
4. Approved: Code change to § 5-1 - Authorization of certain officials.
5. Approved: Request of Friends of John Rouse to hold a fireworks exhibition on West Beach at the conclusion of its golf outing on August 20, 2007.
6. Approved: Minutes of August 13, 2007
7. Approved: Hire and pay Leonard Butera as code enforcement trainer for deadly force training.
8. Approved: award the bid for cold storage steel building at the Port Jefferson Country Club to Gencon Construction for \$139,000.00.
9. Approved: \$500.00 fee for Trustee Capon to meet with White Birch Consulting.
10. Approved: request of Trustee Capon is to attend the NY Planning Federation 2007 Conference on October 7 to 9, 2007 at Saratoga Hotel at a cost of \$497.29 plus conference fee of \$125.00.
11. Approved: Justice Court Grant application as presented by Senior Court Clerk Christine Wood.
12. Approved: Hire Melanie Acampora and Julianna Butera as recreation aides at \$7.25per/hr., effective August 20, 2007.
13. Approved: The recommendation of The PJCCMAC and PJCC Board of Governors and hire Stephen Kay – Doug Smith Golf Course Design to develop a standard plan for the Port Jefferson Country Club at Harbor Hills and make recommendation regarding a practice course for a fee not to exceed \$25,000.00
14. Approved: Hire Jean Jackson as a temporary part-time clerk typist at \$20.00 per hour, effective August 6, 2007
15. Approved: Request of Dr. Matthew Woolley to close High Street from Franklin to Myrtle on August 25, 2007 from noon to 9:00 pm for a Block Party with provisions.
16. Approved: Request from the Chamber of Commerce for permission to use the Village Bus to help transport visitors to off-site parking areas – expense to be shared – 50% by Village/50% by the Chamber of Commerce.
17. Approved: Warrants as presented by Treasurer Don Pearce.
18. Approved: Budget transfers as presented by Treasurer Don Pearce.
19. Approved: Go into executive session at 10:15pm to discuss a particular personnel issue.
20. Approved: Come out of executive session at 11:10pm.
21. Approved: Amend the motion of August 13, 2007, to terminate Account Clerk Jacqueline Wolosin to a suspension without pay, effective August 13, 2007, in accordance with Civil Service Law.

Present: Mayor Harty
Trustees Capon, Erland, Faulknor and Ransome
Administrator/Clerk Juliano
Treasurer Pearce
Village Attorney Ken Lauri

Absent: Deputy Clerk Howell

6PM Work Session – Addition to Village Code – Steep Slope Ordinance

Code Change

- Cluster Housing §220 / 38-47

Comments:

Pat Shebela: Spoke favorably – was concerned about the future of his property.

Sal Girodano: Wants Master Plan.

Barbara Sabatino: Would like to see 3 acres and a steep slope ordinance.

Mayor Harty: Replied that the Board of Trustees did just meet regarding Steep Slope.

Larry Britt: Against the code change. Would like to see it stay at 5 acres – deny amendment.

Nick Acompora: Against – easier to combine properties at 2 acres.

Carol Polly – Against – Developers buy older homes and demolish them.

Marge McCuen: Against code change.

Sandra Swenk: Against – Wants to keep 5 acres – destroys neighborhood.

Valerie Krause: Questioned how the code change came about - advocates keep it at 5 acres.

James Egan: Against code change – cited NYS Law 10-198-60. Advocates steep slope.

Asked how can the Village change the code in the middle of a lawsuit. The changes that are being proposed affect the future of the Village.

Michael Mart: Against.

Jane George: Against.

Patricia Long: Absolutely against – need steep slope ordinance.

Chris Wententz: Questioned which – current or proposed change – would best keep open spaces.

Janet Egan: Against – “Look to the Dark Hollow project to see where things can go wrong”.

Jerry Baransik: Questioned why there is no Village Master Plan and planning board member credentials.

Patricia Long: Advocates steep slope.

Motion by Trustee Ransome, second by Trustee Faulknor, to close the public hearing regarding Cluster Housing Code Change - §220/ 38-47. Motion approved: 5-0.

- Authorization of certain officials - § 5-1.

Comments:

Barbara Sabatino: In favor.

Larry Britt: In favor.

Motion by Trustee Ransome, second by Trustee Capon, to close the public hearing regarding Authorization of certain officials - § 5-1.

Motion approved: 5-0.

- Steep Slope Ordinance Public Hearing.

Motion by Trustee Faulknor, second by Trustee Capon to set the Steep Slope Ordinance Public Hearing for October 15, 2007. Motion approved: 5-0.

- Authorization of certain officials – (Village Chief Building Inspector & Village Highway Superintendent) § 5-1.

Motion by Trustee Faulknor, second by Trustee Erland to approve the code change to § 5-1 - Authorization of certain officials. Motion approved: 5-0.

- Friends of John Rouse are requesting permission to hold a fireworks exhibition on West Beach at the conclusion of its golf outing on August 20, 2007.

Motion by Trustee Faulknor, second by Trustee Erland, to approve the request of Friends of John Rouse to hold a fireworks exhibition on West Beach at the conclusion of its golf outing on August 20, 2007. Motion approved: 5-0.

- Approval of Minutes

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the minutes of August 13, 2007. Motion approved: 5-0.

Board Member Reports

Trustee Erland

- PSAC Meeting scheduled for September 20, 2007 – discuss stop sign at Myrtle Avenue and Scraggy Hill Road.

- Code – Training

Motion by Trustee Faulknor, second by Trustee Erland to approve the hiring of and payment to Leonard Butera as trainer for deadly force training. Motion approved: 5-0.

Trustee Ransome

- Philips Roe House – Preliminary Drawings presented to committee.
- Children’s Maritime Museum – working on fundraisers.

- East Broadway Traffic Calming – Waiting for right-of-way surveys.

Trustee Faulknor

- Award Bid for storage Barn to Gencon Construction.
Motion by Trustee Faulknor, second by Trustee Ransome to award the bid for cold storage steel building at the Port Jefferson Country Club to Gencon Construction for \$139,000.00. Motion Approved: 5-0.
- Parks and Recreation
 - Last concert of season to be held at Ferry Docks.
 - Biathlon – Saturday at 9am.
- Parks and Recreation Director Ron Carlson is recommending the hiring of Phillip Giannetto as a laborer at \$25,555, effective August 24, 2007 (providing all necessary paperwork is in place). Motion approved: 5-0.
- Letter from Karen Anderson praising Highway Superintendent Steve Gallagher.
- Letter from Jefferson’s Ferry praising Ken Brady.
- Lombardi meeting – Any schedule of meeting? Mayor Harty replied that a meeting will be scheduled.

Trustee Capon

- Building Department
 - Meeting with Village Planner Will Rau – Re: Compiling a comprehensive Village Plan.
 - Meeting with Village Engineer Kevin Koubek and environmental attorney.
- White Birch Consulting
Motion by Mayor Harty, second by Trustee Faulknor to approve \$500.00 fee for Trustee Capon to meet with White Birch Consulting.

Village Administrator Juliano

- Trustee Capon is requesting to attend the NYPlanning Federation 2007 Conference on October 7 to 9, 2007 at Saratoga Hotel at a cost of \$497.29 plus conference fee of \$125.00
Motion by Trustee Erland, second by Trustee Faulknor, to approve the request of Trustee Capon is to attend the NY Planning Federation 2007 Conference on October 7 to 9, 2007 at Saratoga Hotel at a cost of \$497.29 plus conference fee of \$125.00. Motion approved: 5-0.
- Senior Court Clerk Christine Wood is applying for a Justice Court Grant for courtroom upgrades, office automation, and furniture for the courtroom,
 The following resolution is needed for the application:
Resolved: That Christine Wood, as Senior Court Clerk of Port Jefferson Village Justice Court, Peter J. Graham and John F. Reilly as the Village Justices, are authorized and directed to file an application for funds from the State of New York Unified Court System Office of Court Administration under its Justice Court Assistance Program, in an amount not to exceed \$30,000.00, and upon approval said request to enter into and execute a project agreement with the State for such financial assistance to this Port Jefferson Justice Court
Motion by Trustee Faulknor, second by Trustee Erland, to approve the Justice Court Grant application as presented by Senior Court Clerk Christine Wood. Motion approved: 5-0.
- Director of Parks and Recreation Ron Carlson is recommending the hiring of Melanie Acampora, Julianna Butera as recreation aides at \$7.25per/hr., effective August 20, 2007.
Motion by Trustee Faulknor, second by Trustee Ransome to approve the hiring of Melanie Acampora, Julianna Butera as recreation aides at \$7.25per/hr., effective August 20, 2007. Motion approved: 5-0.
- The PJCCMAC and PJCC Board of Governors are recommending the hiring of a Golf Course Design Architect
Motion by Mayor Harty, second by Trustee Erland, to approve the recommendation of The PJCCMAC and PJCC Board of Governors and hire Stephen Kay – Doug Smith Golf Course Design to develop a standard plan for the Port Jefferson Country Club at Harbor Hills and make recommendation regarding a practice course for a fee not to exceed \$25,000.00. Motion approved: 5-0.

- Village Engineer Kevin Koubek is recommending the hiring of Jean Jackson as temporary part time clerk typist at \$20.00 per hour, effective August 6, 2007.
Motion by Trustee Faulknor, second by Trustee Ransome to hire Jean Jackson as a temporary part-time clerk typist at \$20.00 per hour, effective August 6, 2007.
Motion approved: 5-0.
- Request by Dr. Matthew Woolley to close High Street from Franklin to Myrtle on August 25, 2007 from noon to 9:00 pm for a Block Party.
Motion by Trustee Erland, second by Trustee Faulknor, to approve the request of Dr. Matthew Woolley to close High Street from Franklin to Myrtle on August 25, 2007 from noon to 9:00 pm for a Block Party with the following provisions:
 1. **Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.**
 2. **All garbage and debris to be picked up by applicant.**
 3. **Fireworks are prohibited.**
 4. **Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.**
 5. **Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.**
 6. **Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Code.**
 7. **PJFD must be notified****Motion approved: 5-0.**

For Discussion

Old Business

- Code Enforcement Training Course
- Development Moratorium
- Handicap Parking –
- Resident Parking Lot near Tennis Courts
- Crystal Brook Hollow parking ordinance change.
- Deputy Treasurer/ Network Administrator Stacy French is requesting semi-annual stipend payment for her Network Administration Duties.
- Request from the Chamber of Commerce for permission to use the Village Bus to help transport visitors to off-site parking areas.
Motion by Trustee Ransome, second by Trustee Erland to approve the request from the Chamber of Commerce for permission to use the Village Bus to help transport visitors to off-site parking areas – expense to be shared – 50% by Village/50% by the Chamber of Commerce.
- Request for use of Village Center by not-for-profit organization. **Request denied.**

Voucher

- Treasurer Don Pearce has submitted the following **Warrants** for approval:

FUND	AMOUNT	Date	
General (A)	9 (DP)	\$ 1,300.00	8/16/07
	10	\$131,824.77	8/20/07
Country Club (CR)	7	\$109,322.88	8/20/07
Trust (T)	5	\$ 2,340.00	8/20/07
Capital (H)	6	\$ 3,460.07	8/20/07

HIGHLIGHTS

- General Fund** **NYS monthly medical insurance for employees \$45,842.47**
CSEA dental/optical for employees (2 months) \$9,361.08.
Bill Mallins Cesspools – Super Sucker rental - \$9,450.00.
- PJCC** **Malvese Equipment \$61,901.08 – 2 fairway mowers, etc.**
Maxwell Turf \$15,300.49 – pesticides/fungicides, etc.

Payroll for 8/16/07 (new category for 07/08 fiscal year for informational purposes)

8/16/07	General Fund	\$ 110,603.75
	Country Club	40,851.28

Motion by Trustee Ransome, second by Trustee Faulknor, to approve the warrants as presented by Treasurer Don Pearce. Motion approved: 5-0.

Treasurer Don Pearce has submitted the following transfers -

<u>From</u>	<u>To</u>	<u>Amount</u>
CR 7989 0160 Assistant Greens Keeper	CR 7989 0200 Equipment	\$35,000.00
CR 7989 04230 Lyme /Gypsum	CR 7989 0200 Equipment	\$4,179.95

Motion by Trustee Ransome, second by Trustee Faulknor, to approve the transfers as presented by Treasurer Don Pearce. Motion approved: 5-0.

Motion by Trustee Ransome, second by Trustee Faulknor, to go into executive session at 10:15pm to discuss a particular personnel issue. Motion approved: 5-0.

Motion by Trustee Ransome, second by Trustee Faulknor, to come out of executive session at 11:10pm. Motion approved: 5-0.

Motion by Mayor Harty, second by Trustee Capon to amend the motion of August 13, 2007, to terminate Account Clerk Jacqueline Wolosin to a suspension without pay, effective August 13, 2007, in accordance with Civil Service Law. Motion approved: 5-0.

Adjourn

Motion by Trustee Ransome, second by Trustee Faulknor, to adjourn the meeting at 11:12pm. Motion approved: 5-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk