



Minutes
Public/ Business Meeting
September 10, 2007

1. Approved: Minutes of July 23, 2007 as amended.
2. Approved: Minutes of August 6, 2007 as amended.
3. Approved: Authorize Village Administrator/Clerk Robert Juliano to obtain bids for the purchase of the Steel Building that will become the maintenance Barn.
4. Approved: Authorize Village Administrator/Clerk Juliano to obtain bids to erect and service the ice rink for the 2007-08 skating season.
5. Approved: Trustees Ransome and Faulknor to attend a "Smart Growth Summit" at a cost of \$75.00 each.
6. Approved: Trustee Ransome and Village Planner Rau to attend a "US Green Building Council meeting at a cost of \$35.00 each.
7. Approved: Dedicate a Dickens lantern to all the Dickens volunteers
8. Approved: Supply the Village bus to LISEC at _ cost on September 29, 2007 for 5 hours.
9. Approved: Authorized Village Administrator/Clerk Juliano to obtain bids for asbestos abatement, if needed, for the Philips Roe House Project.
10. Approved: Engage Adcount Direct to design, produce and edit Village Newsletter with editorial control remaining with the Village.
11. Approved: Adopt a policy that to avoid making the Village Newsletter political and to prevent it from politically benefiting one individual over another, the Village Newsletter shall not be mailed after April 1, or less than 75 days before any scheduled village election dates.
12. Approved: Release of performance bond for Belle Terre Terraces per recommendation of Village Engineer Kevin Koubek.
13. Approved: Authorize the Village Tax Receiver Robert Juliano to place the cost of board up and debris removal on the 2008 tax bill for the business located at 1527 Main Street – SCTM# 206/021-05-008.1.
14. Approved: Allow LI Coastal Steward to conduct a beach clean up for Saturday, September 15, 2007, garbage to be picked up on Monday, September 17th.
15. Approved: Proceed with the repair of the existing well at a cost of \$25,000.00, subject to detailed information.
16. Approved: Request of St. Charles Hospital to hold a 4 mile "Run for Rehab" on April 19, 2008 providing permission is granted from the Village of Belle Terre.
17. Approved: Hire Kevin Bates at 7.15/hour effective 9/8/07 and Gary Gaudio 8.00/ hour. Effective 8/28/07 per the recommendation of Golf Pro Jeff Lolo.
18. Approved: Grant permission to Earl L. Vandermeulen High School to conduct its annual Home Coming Parade on October 6, 2007 at 2:00 pm.
19. Approved: Requests of Village Planner Will Rau, Planning Board Secretary Cindy Suarez and ZBA Board Member Valerie Krause to attend the NY Planning Federation Conference in Saratoga on October 7 to 9, 2007 at Saratoga Hotel at a cost of \$497.29 plus conference fee of \$100.00.
20. Approved: award the contract to complete the Final Phase of the Harborfront Park Construction to Stellar Construction at the quote of \$561,000.00.
21. Approved: Schedule a public hearing for a Village Building Moratorium on October 15, 2007.
22. Approved: Code change for Authorization of certain officials - § 5-1.
23. Approved: Warrants as presented by Treasurer Don Pearce.
24. Approved: Transfers as presented by Treasurer Don Pearce
25. Approved: Go into executive session at 10:20pm to discuss a particular personnel issue.
26. Approved: Come out of executive session at 11:25pm.

Present: Mayor Harty
Trustees Capon, Faulknor and Ransome

Administrator/Clerk Juliano
Deputy Clerk Howell
Treasurer Pearce
Village Attorneys Ken Lauri

Absent: Trustee Erland

6PM Work Session – Code Enforcement meeting

Public Meeting

• Public Safety Issues – SCPD/Port Jefferson Code Enforcement

Floor open for Public Safety Comments:

Matthew Franco: Re: Multiple complaints made to Village Code regarding Mr. Franco's dogs. Would like to have verification before anonymous complaints are answered. Suggested log of complaints to address specific unfounded complaints – feels cost to Village is unnecessary.

Chief Tomaszewski: In this specific instance, because of the multiple unfounded complaints, Code officers have been instructed not to respond to your residence and complainant will be interviewed.

Board Member Reports

Trustee Faulknor

- Schooner “Mary E” would like to spend more time in Port Jeff Harbor and will present a formal request to Village on October 10, 2007 from 4-6pm.
- LISEC celebration scheduled for Saturday, September 29th from 12-4pm. Celebration to take place in Harborfront park and the LISEC Boat Shed.
- Conservancy hosting an exhibit at the Village Center: Town of Brookhaven – a photographic journey. Night Herons - September 22, 23, 29 and 30 - local artists to be featured.
- Port Jefferson Historian Rob Sisler has written a book – all proceeds to be donated to the Conservancy.
- Country Club Buildings – Bid process for 2nd maintenance building in process.

Trustee Ransome

- Dickens – tomorrow night – calling all volunteers! Festival to be held the weekend of November 30th.
- East Broadway Traffic Calming – Mayor Harty to sign final documents – should be completed by next season.
- Children's Maritime Museum – Chandlery Building work to start soon – met with Architects Campani and Schwarting. Meeting scheduled for tomorrow – will discuss grants. Summer program was a success.
- Philips Roe House – Preliminary sketches were reviewed. Working with Architect Peter Caradonna, historian and the committee. Abatement process – interior asbestos in plaster.
- MW Zone – Committee had their first meeting – Suffolk County Planning Study was reviewed and discussed. Next meeting scheduled for September 12th.
- CAC – SEQR for Cluster Housing and Steep Slope. Working with Chairman Brian McCaffery and the ARC to make Port Jeff Village more of a “green” community. Discussed making CAC a Board.
- American Music Festival was a great success.
- September 11th – Please take a moment or two to reflect on this tragedy.
- Sauwasset Garden Club – October 10th luncheon at the country club.

Trustee Capon

- Steep Slope Ordinance – making very good progress. Moving through Planning Board and sent to Suffolk County Planning for review.
- Tentative October 15th Public Hearing.
- Comprehensive Land Use Plan – Met with Village Planner Will Rau. Long-term 2-3 year project.
- ARC – Interested in Board status.
- Village Board Meeting Agendas – would like to see them posted online.

Mayor Harty

- Meeting notification – Apologized for not doing so for the August 13th emergency board meeting.
- American Music Festival – Thank you to all that contributed to its success.

- Port Jefferson County Club – Hired consultant to look at golf course. Well is not functioning. Administrator Juliano explained that cost of repair is estimated at \$25,000 - \$30,000 and a new well has been recommended. Board to discuss at tonight's business meeting. Mayor Harty thanked Greens keeper Jim Krause and his staff for keeping everything going.
- Arts Council – Would like to have a grand piano in the Village Center – formal proposal to be submitted. Working on new art exhibits for the center.
- Final phase of Harborfront Park to be addressed by the board tonight.
- Cluster Housing – sent to Suffolk County Planning for review.
- Broadcast Village Board meetings – Will present and discuss with the Board tonight.
- Floor open for general comments:

Sandra Swenk: Presented Certificate of Appreciation to the Village for Beautification efforts throughout the Village. Requested that Main Street garbage be kept away from the trees.

Shirley A. Leonard: Requested removal of sand from upper part of South Street.

Michael Mart: Re: Grand Piano in Village Center – Please investigate acoustical needs of grand piano – the Village Center is not built for this.

Anthony DeTomaso: Suggested “no parking” on Main Street on Saturday and Sunday from CVS to Harbor.

Mayor Harty: Several possibilities are being reviewed.

Barbara Sabatino: Thanked Village for power washing of sidewalks.

Mayor Harty: Working on getting the sidewalks “gumbusted”!

Marge McCuen: Brochure is incorrect – Dickens dates are wrong. Inquired about Tax Office status?

Mayor Harty: Responded that the Long Island Rock and Roll Hall of Fame is looking at the building.

Carol Acker: Re: Graffiti in back of buildings.

Mayor Harty: Responded that NYC automatically paints over and it seems to be working.

Sandra Swenk: Authenticity of the Tax Building must be preserved. ARC is very concerned.

Thanked Highway Superintendent Steve Gallagher for replacing benches throughout the Village. Village needs more trashcans. Witnessed possible grease issues with restaurants.

Administrator Juliano: Will have building department investigate.

Motion by Trustee Ransome, second by Trustee Faulknor, to close the public comment portion of the meeting at 8:40pm. Motion approved: 4-0.

Board Member Additional Reports

- Parking Committee Update – Michael Mart as representative of Parking Committee addressed and updated the Board of Trustees and discussed the following items:
 - Lack of lighting is a problem
 - Request for surveillance cameras
 - Hours of enforcement

Mayor Harty proposed a work session addressing the parking issues that have arisen – flyers to be sent to all interested parties. Mayor Harty asked Michael Mart to please discuss this with the Parking Committee at tomorrow's Parking Committee meeting and come back to the Board with a date and time.

Trustee Ransome expressed concerns that the Parking Committee is not addressing specific Merchant concerns. She agreed with Mayor Harty regarding his proposed work session.

- Minutes of July 23, 2007

Motion by Trustee Faulknor, second by Trustee Capon to approve the minutes of July 23, 2007 as amended. Motion approved: 4-0.

- Minutes of August 6, 2007

Motion by Trustee Faulknor, second by Trustee Capon to approve the minutes of August 6, 2007 as amended. Motion approved: 4-0.

Trustee Faulknor

- PJCC Maintenance Area – Maintenance Barn Project

The Second phase of the PJCC Maintenance Yard work needs to be bid

Motion by Trustee Faulknor, second by Trustee Ransome, to authorize Village Administrator/Clerk Robert Juliano to obtain bids for the purchase of the Steel Building that will become the maintenance Barn. Motion approved: 4-0.

- Schooner Mary E. – Currently docked in Greenport. Would like to dock in Port Jefferson.
- Bid Ice Rink – the village needs to obtain bids to erect and service the ice rink for the 2007-08 skating season.

Motion by Trustee Faulknor, second by Trustee Ransome, to authorize Village Administrator/Clerk Juliano to obtain bids to erect and service the ice rink for the 2007-08 skating season. Motion approved: 4-0.

Trustee Ransome

- Marine Waterfront Committee – Distributed summary of Committee meeting and discussed with Board.
- Attend two seminars – Smart Growth Summit and US Green Building Council
Motion by Mayor Harty, second by Trustee Capon for Trustees Ransome and Faulknor to attend a “Smart Growth Summit” at a cost of \$75.00 each. Motion approved: 4-0.
Motion by Mayor Harty, second by Trustee Faulknor for Trustee Ransome and Village Planner Rau to attend a “US Green Building Council meeting at a cost of \$35.00 each. Motion approved: 4-0.
- Dickens Lantern
Motion by Trustee Ransome, second by Trustee Faulknor to dedicate a Dickens lantern to all the Dickens volunteers. Motion approved: 4-0.
- LISEC Family Day – Village bus
Motion by Trustee Ransome, second by Trustee Faulknor to supply the Village bus to LISEC at _ cost on September 29, 2007 for 5 hours. Motion approved: 4-0.
- Philips Roe House – Abatement Bid needed for Asbestos Abatement.
Motion by Trustee Ransome, second by Trustee Faulknor to authorized Village Administrator/Clerk Juliano to obtain bids for asbestos abatement, if needed, for the Philips Roe House Project. Motion approved: 4-0.

Trustee Capon

- Posting of Agendas – Would like to see Board of Trustee meeting agendas posted on Village website. Suggested that all agenda items should be submitted by Thursday at 12noon.
- Lawrence Aviation Plume – Trustee Capon met Brian McCaffery, Sr. of White Birch Consulting – EPA to come back to do further testing. Trustee Capon requested that the Village Environmental Attorney Farrell and Fritz review findings and make recommendations. Mayor Harty, Trustee Capon and Village Attorney Lauri to speak with Village Engineer Kevin Koubek and Farrell and Fritz to get more details. Will report at next meeting.

Mayor Harty

- Newsletter – Adcount Direct to design, produce and edit Village Newsletter
Motion by Mayor Harty, second by Trustee Ransome, to engage Adcount Direct to design, produce and edit Village Newsletter with editorial control remaining with the Village. Motion approved: 4-0.
- Village Newsletter Policy –
Motion by Mayor Harty, second by Trustee Ransome, to adopt a policy that to avoid making the Village Newsletter political and to prevent it from politically benefiting one individual over another, the Village Newsletter shall not be mailed after April 1, or less than 75 days before any scheduled village election dates. Motion approved: 4-0.
- Village Board Meetings Broadcast
- Town of Brookhaven Parking Lot Agreement – Inter-municipal agreement for Town of Brookhaven parking Lot. Village Attorney Lauri To review and discuss at next meeting.

Village Attorney Lauri

Article 78 – Cherry Tree Development. Will review and report back at next meeting.
Golf course design contract – will review and report back.

Village Administrator Juliano

- Village Engineer Kevin Koubek is recommending the release of performance bond for Belle Terre Terraces. All work has been completed as specified.
Motion by Trustee Faulknor, second by Trustee Ransome, to release of performance bond for Belle Terre Terraces per recommendation of Village Engineer Kevin Koubek. Motion passed 4-0
- Village Engineer Kevin Koubek closed a business at 1527 Main Street due to building and fire violations, resulting in the need to board up the premises and removing two 55 gal

drums of kitchen grease. A motion is needed to authorize the Village Tax Receiver Robert Juliano to place the cost of board up and removal on the 2008 tax bill.

Motion by Trustee Faulknor, second by Trustee Ransome, to authorize the Village Tax Receiver Robert Juliano to place the cost of board up and debris removal on the 2008 tax bill for the business located at 1527 Main Street – SCTM# 206/021-05-008.1. Motion approved: 4-0.

- LI Coastal Steward – has requested to conduct a beach clean up for Saturday, September 15, 2007. They are requesting a village employee and a pickup truck to assist with the efforts.

Motion by Trustee Ransome, second by Trustee Faulknor, to allow LI Coastal Steward to conduct a beach clean up for Saturday, September 15, 2007, garbage to be picked up on Monday, September 17th. Motion approved: 4-0.

- PJCC Well – Scope was sent down the well – new casing to be installed at a cost of \$25,000.00. New 2nd well is suggested.

Motion by Trustee Faulknor, second by Trustee Ransome to proceed with the repair of the existing well at a cost of \$25,000.00, subject to detailed information. Motion approved:4-0.

- St. Charles Hospital is requesting to hold a 4 mile “Run for Rehab” on April 19, 2008 through the Streets of Port Jefferson and Belle Terre.

Motion by Trustee Ransome, second by Trustee Faulknor, to approve the request of St. Charles Hospital to hold a 4 mile “Run for Rehab” on April 19, 2008 providing permission is granted from the Village of Belle Terre. Motion approved: 4-0.

- Golf Pro Jeff Lolo is recommending the hiring of Kevin Bates at 7.15/hour effective 9/8/07, and Gary Gaudio 8.00/ hour effective 8/28/07

Motion by Trustee Faulknor, second by Trustee Capon, to hire Kevin Bates at 7.15/hour effective 9/8/07 and Gary Gaudio 8.00/ hour. Effective 8/28/07 per the recommendation of Golf Pro Jeff Lolo. Motion approved: 4-0.

- Earl L. Vandermeulen High School Principal Mark Sidman is requesting permission to conduct its annual Home Coming Parade on October 6, 2007 at 2:00 pm.

Motion by Trustee Faulknor, second by Trustee Ransome, to grant permission to Earl L. Vandermeulen High School to conduct its annual Home Coming Parade on October 6, 2007 at 2:00 pm. Motion approved: 4-0.

- Village Planner Will Rau, Planning Board Secretary Cindy Suarez and ZBA Board Member Valerie Krause are requesting permission to attend the NY Planning Federation Conference in Saratoga on October 7 to 9, 2007 at Saratoga Hotel at a cost of \$497.29 plus conference fee of \$100.00.

Motion by Trustee Ransome, second by Trustee Faulknor, to approve the requests of Village Planner Will Rau, Planning Board Secretary Cindy Suarez and ZBA Board Member Valerie Krause to attend the NY Planning Federation Conference in Saratoga on October 7 to 9, 2007 at Saratoga Hotel at a cost of \$497.29 plus conference fee of \$100.00. Motion approved: 4-0.

- The Village has received bids to complete the Final Phase of the Harborfront Park Construction. Robert Tumilowicz is recommending the low bidder, Stellar Construction be awarded the contract at the quote of \$561,000.00.

Motion by Trustee Faulknor, second by Trustee Ransome, to award the contract to complete the Final Phase of the Harborfront Park Construction to Stellar Construction at the quote of \$561,000.00. Motion approved: 4-0.

For Discussion

- Village Parking Committee has submitted recommendations to the Village Board
- September 11th memorial 9:00 am at PJ Fire Dept.

Old Business

- Development Moratorium

Motion by Trustee Capon, second by Mayor Harty to schedule a public hearing for a Village Building Moratorium on October 15, 2007. Motion approved: 3-0 (Trustee Faulknor abstained)

- Crystal Brook Hollow parking ordinance change. Public Hearing set Sept. 24, 2007.
- Cluster Housing §220 / 38-47 sent to SC Planning
- Authorization of certain officials – (Village Chief Building Inspector & Village Highway Superintendent) § 5-1.

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the code change for Authorization of certain officials - § 5-1. Motion approved: 4-0.

- Stenographer for public hearings – set public hearing.

Voucher

- Treasurer Don Pearce has submitted the following **Warrants** for approval:

FUND		AMOUNT	Date
General (A)	11	\$175,377.83	9/10/07
Country Club (CR)	8	\$ 37,657.74	9/10/07
Trust (T)	6	\$ 9,431.00	9/10/07
Capital (H)	7	\$ 52,493.00	9/10/07

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the warrants as presented by Treasurer Don Pearce. Motion approved: 4-0.

- Treasurer Don Pearce has submitted the following transfers -

From	To	Amount
A 5110 0400 Strip Patch/ Expenses	A 5182 0200 Street Lighting Equipment (for Dickens lantern replacement)	\$15,000.00

Motion by Trustee Faulknor, second by Trustee Ransome, to approve the transfers as presented by Treasurer Don Pearce. Motion approved: 4-0.

Motion by Mayor Harty, second by Trustee Ransome, to go into executive session at 10:20pm to discuss a particular personnel issue. Motion approved: 4-0.

Motion by Trustee Faulknor, second by Trustee Ransome, to come out of executive session at 11:25pm. Motion approved: 3-0 (Trustee Capon out of room).

Adjourn

Motion by Trustee Faulknor, second by Trustee Ransome, to adjourn the meeting at 11:26pm. Motion approved: 3-0 (Trustee Capon out of room).

Respectfully submitted,

Lynda Howell
Deputy Clerk