

**DRAFT MINUTES – TO BE REVIEWED AND APPROVED AT A FUTURE  
BOARD OF TRUSTEES MEETING**



**Minutes  
Business Meeting  
March 15, 2010**

1. Approved: Close the public hearing for Section 215-15 (Snow clearing) – Streets and Sidewalks – Penalties for Offenses at 7:30pm
2. Approved: Minutes of February 1, 2010.
3. Approved: Hire seasonal country club laborers as recommended by Greens Keeper Krause
4. Tabled: Appoint Bruce Pascarelli and Barbara Blenn to become voting members of the Parking Committee replacing Marge McCuen and John Springer; and Marianne Ketchum as the representative from BID to the Parking Committee.
5. Approved: Recommendation of Highway Superintendent Steve Gallagher and promote Steve Manne from Highway Laborer to AEO with a new salary of \$32,875.00, effective March 18, 2010.
6. Approved: Extend the metered parking from 10pm to 2am.
7. Approved: Place Costal Steward sign in Centennial Park.
8. Approved: Request of Dori Scofield of Save-A-Pet to hold their annual Hounds on the Sound 3K Dog Walk and Adoption Event on Sunday, June 6, 2010 (rain date June 13<sup>th</sup>).
9. Approved: Grant permission to the Port Jefferson Chamber of Commerce to hold its annual Easter Parade and Egg Hunt, Sunday April 4, 2010.
10. Approved: Warrants with noted exceptions.
11. Approved: Adjourn the meeting at 10:55.

**PRESENT:** Mayor Garant  
Trustees Dell Aquila (left at 10:30PM), Erland and Kessel  
Administrator/Clerk Juliano  
Village Attorney Warren  
Treasurer Pearce

**ABSENT:** Trustee Snyder

**Meeting was transcribed by a court stenographer and available for  
viewing at Village Hall.**

**RESOLUTIONS:**

**Public Hearing**

- Section 215-15 – Streets and Sidewalks – (Snow Clearing) - Penalties for Offenses  
**Motion by Mayor Garant, second by Trustee Kessel, to close the public hearing for Section 215-15 (Snow clearing) – Streets and Sidewalks – Penalties for Offenses at 7:30pm. Motion approved: 4-0.**

**Business Meeting**

- Minutes of February 1, 2010  
**Motion by Mayor Garant, second by Trustee Dell Aquila, to approved the Minutes of February 1, 2010. Motion approved: 4-0.**
- PJCC - Laborer Hiring Request – Greens keeper James Krause is recommending a 50 cents per hour increase for returning laborers (this increase is not reflected in the salaries below).  
**Motion by Mayor Garant, second by Trustee Kessel, to hire the following Country Club Laborers, effective March 1, 2010 through April 5, 2010.**

Richard Jacob	\$14.00
Sean Sullivan	\$10.00
Saul Garcia	\$13.50
Bladimir Garcia	\$11.50
Elvin Nunez	\$10.00
Luis Nunez	\$10.00
Jose Zavala	\$10.00
- There are two openings on the Parking Committee

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**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to appoint Bruce Pascarelli and Barbara Blenn to become voting members of the Parking Committee replacing Marge McCuen and John Springer; and Marianne Ketchum as the representative from BID to the Parking Committee. TABLED**

- Resignation of Sandra Swenk from the CPC Committee
- Port Jefferson Country Club: Cart lease and Exterminating Contract for Maintenance Building  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the cart lease for \$600 per month. Motion approved: 4-0.**  
**Motion by Mayor Garant, second by Trustee Dell Aquila to authorize Suburban Exterminating to treat the PJCC maintenance shed at a cost of \$3,000. Motion approved: 4-0.**
- MW code - completed SEQRA review to be done - hearing to be held until after completion
- Highway Superintendent Steve Gallagher is recommending the promotion of Steve Manne from Highway Laborer to AEO with an increase in salary from \$29,801.88 to \$32,875.00  
**Motion by Trustee Dell Aquila, second by Trustee Erland, to approve the recommendation of Highway Superintendent Steve Gallagher and promote Steve Manne from Highway Laborer to AEO with an new salary of \$32,875.00, effective March 18, 2010. Motion approved: 4-0.**
- Parking Meters – Extend Hours of Operation  
**Motion by Trustee Erland, second by Trustee Dell Aquila, to extend the metered parking from 10pm to 2am. Motion approved: 3-1 (Yes: Trustees Dell Aquila, Erland and Kessel; No: Mayor Garant).**
- Coastal Steward – Sign Posting  
**Motion by Trustee Kessel, second by Trustee Erland, to place Coastal Steward sign in Centennial Park. Motion approved: 4-0.**
- Save-A-Pet – Annual Hounds on the Sound Event  
**Motion by Trustee Dell Aquila, second by Trustee Erland, to approve the request of Dori Scofield of Save-A-Pet to hold their annual Hounds on the Sound 3K Dog Walk and Adoption Event on Sunday, June 6, 2010 (rain date June 13<sup>th</sup>). Motion approved: 4-0.**
- The Port Jefferson Chamber of Commerce is requesting permission to hold its annual Easter Parade and Egg Hunt, Sunday April 4, 2010 beginning at 12:00 noon at Theater Three and proceeding to Port Jefferson Village Center for the Egg Hunt.  
**Motion by Trustee Kessel, second by Trustee Erland, to grant permission to the Port Jefferson Chamber of Commerce to hold its annual Easter Parade and Egg Hunt, Sunday April 4, 2010. Motion approved: 4-0.**
- Voucher/ Treasurer -Treasurer Don Pearce has submitted the following Warrants for approval:

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General (A)	\$ 117,906.16	03/15/10	018488-018573
PJCC (CR)	\$ 31,851.89	03/15/10	004728-004748
Trust (T)	\$ 5,032.02	03/15/10	001175-001181
Capital (H)	\$ 9,547.55	03/15/10	000696-000702

**Motion by Trustee Kessel, second by Mayor Garant, to approve the warrants with noted exceptions. Motion approved: 3-0.**
- Adjourn  
**Motion by Mayor Garant, second by Trustee Kessel, to adjourn the meeting at 10:55. Motion approved: 3-0.**

Respectfully submitted,

Robert Juliano,  
Administrator/Clerk