



**Minutes**  
**Budget Hearing/ Business Meeting**  
**April 18, 2011**

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- Approved: Close Public Hearing concerning 2011-12 Budget
- Approved: Hire D&B Engineering Services to oversee construction project
- Approved: Sponsor a foursome from Port Jefferson at SCOVA Golf Outing
- Approved: Policy to open village recreation programs to non-residents, for a higher fee
- Approved: NYS Main Street Program Grant Application – Downtown Anchor funding
- Approved: Change in room rental hours and rates for Village Center Rooms
- Approved: 2011 Softball Seasonal Hires
- Approved: Pine Hill Woods Performance Bond Reduction Resolution
- Approved: 88 North Country Road Office Renovation Project Bids
- Approved: Contract with VHB for Village Vistas Subdivision SWPPP Review and Inspections
- Approved: Amend Section 225-1 of the Village Code (Sr. Citizen Exemption)
- Approved: 2011 Budget
- Approved: Establish the polling location and hours for Village Election – June 21, 2011
- Approved: Warrants as presented by Treasurer Pearce
- Approved: Go into Executive Session at 10:25 pm
- Approved: Come out of Executive Session at 11:05 pm.
- Approved: 2011 Beach Hires
- Approved: Appoint Village Registrar
- Approved: Adjourn the meeting at 11:17 pm.

**PRESENT:** Mayor Garant, Trustees Burke, Kessel (left at 10:35 pm), Rosner, Snyder  
Village Administrator/Clerk Juliano, Village Attorney Warren, Village Treasurer Pearce

**The Public Forum Portion of this meeting was recorded and transcribed by a stenographer and available for viewing at Village Hall.**

- Mayor Garant called the meeting to order at 7:06 pm.

**Resolutions**

- Public Hearing for the 2011 – 2012 Fiscal Year Budget  
**Motion by Trustee Kessel, second by Trustee Snyder, to close the Budget Hearing at 8:55 pm. Motion Passed 5-0**
- Hire D&B Engineering Services to oversee the drainage and roadway repair/paving construction project.  
**Motion by Mayor Garant second Trustee Rosner, to Hire Dvirka & Bartilucci Engineering Services to oversee the 11,000 linear feet 2011 drainage and roadway repair/paving construction project pursuant to the proposal letter for the fee of \$145,000.00 to be paid from bond proceeds. Motion Passed 5-0**
- 2011 SCOVA Golf Outing on May 23 at Maidstone Country Club - Port Jefferson to defend the Mayor's Cup  
**Motion by Mayor Garant second Trustee Snyder, to participate in Suffolk County Village Officials Association's 2011 Golf Outing on May 23, 2011 at Maidstone Country Club by sending a foursome from the village to defend the Mayor's Cup. Motion Passed 5-0**
- Policy to open village recreation programs to non-residents, for a higher fee  
**Motion by Trustee Kessel second Trustee Snyder, to establish a policy to open village recreation programs to non-residents, at a higher fee under the proviso that the village offer non-resident registration "on a limited basis, depending on availability of slots" and only after a set time period wherein the programs were offered to residents first. Motion Passed 5-0**
- NYS Main Street Program Grant Application – Downtown Anchor funding.  
**Motion by Mayor Garant, second by Trustee Snyder, to approve the following resolution concerning NYS Main Street Program Grant Application – Downtown Anchor funding. Motion Passed 5-0**

**RESOLUTION AND CERTIFICATION**

**2011 New York State Main Street Program – Downtown Anchor Funding of up to \$250,000**

**Whereas** Downtown Anchor Funding is necessary to help establish or expand cultural and business anchors that are key to revitalization efforts in downtown Port Jefferson.

**Whereas** the Village of Port Jefferson is submitting a NYS Main Street Program – Downtown anchor grant application as lead agency in collaboration with the Town of Brookhaven and the Long Island Music Hall of Fame to utilize the funding to support the establishment and/or expansion of a key business and cultural anchor most critical to the revitalization efforts in downtown Port Jefferson Village; and

**Whereas** the funds will be used to renovate the deteriorated, circa 1900 vacant Town of Brookhaven Tax Building, a landmark building located in central downtown; and

**Whereas** the Town has entered into a license agreement to the Long Island Music Hall of Fame, to establish its operations to become a regional cultural and arts attraction; and

**Whereas** the Village will use the funds as lead agency to support the establishment and/or expansion of LIMHOF to enrich and support the creation and revitalization of other surrounding businesses key to the revitalization efforts in downtown Port Jefferson Village; and

**Whereas**, the Village and LIMHOF will provide or offset any necessary project costs, exceeding the 40% of the total cost provided by NYS,

Now, therefore, the Village Board duly convened does hereby Resolve, that the Village Board hereby approves the above-subject project and grant application; and it is hereby further

**Resolved** and certified that the Village will comply with the requirements of Subchapter IV of Chapter 31 of Title 40, United States Code (Federal Wage rate requirements), as required by the Recovery Act; and it is further resolved, that the Mayor of the Village of Port Jefferson is hereby authorized to execute all necessary agreements, certifications, or reimbursement requests for Federal and NYS Aid on behalf of the Village of Port Jefferson in connection with the advancement or approval of the Project.

- Showmobile use policy.  
**Motion by Trustee Kessel second Trustee Burke, to establish the Village Showmobile policy where by the showmobile is to remain in the Village boundaries, and restrict the use to Village related events, with the exception of the previously approved request from the Northern Brookhaven Chamber of Commerce use on October 1 & 2. Motion passed 5-0**
- New hours and rates for Village Center  
**Motion by Trustee Kessel second Mayor Garant , at approve the proposed change in fees and room use hours for the Village Center rental rooms as proposed by Denise Boyd. Motion Passed 5-0**
- 2011 Softball Seasonal Hires  
**Motion by Trustee Kessel, second by Trustee Snyder, to hire the following individuals for the 2011 Adult Softball Season (MAY 1 TO SEPTEMBER 15). Motion Passed 5-0.**  
 KENNETH MANFRE - - 111 ARLINGTON AVENUE, PORT JEFFERSON, NY 11777  
 - SENIOR SCORER/FIELD SUPERVISOR  
 - \$15.00/HOUR  
 GREGGORY CANTWELL - 548 WEST BROADWAY, PORT JEFFERSON, NY 11777  
 - ALTERNATE SCORER/FIELD SUPERVISOR  
 - \$12.00/HOUR  
 JAMES MIMNAUGH - 168 CHESTNUT ST., PORT JEFFERSON STA., NY 11777  
 - ALTERNATE SCORER/FIELD SUPERVISOR  
 - \$12.00/HOUR
- Pine Hill Woods Performance Bond Reduction Resolution  
**Motion by Trustee Rosner second Trustee Burke, to approve the reduction in the Pine Hill Woods Performance Bond in accordance with Village Code requirements. Motion Passed 5-0.**
- 88 North Country Road Office Renovation Project Bids  
**Motion by Trustee Rosner second Trustee Burke, to award the construction project to Walter Chapman to renovate the office space in accordance with the approved plans drawn by Montasaro not to exceed \$18,055. Motion Passed 5-0.**
- Contract with VHB for Village Vistas Subdivision SWPPP Review and Inspections  
**Motion by Trustee Rosner second by Mayor Garant, to Contract with VHB for Village Vistas Subdivision SWPPP Review and Inspections. Motion Passed 5-0**
- The Village held a Public Hearing on April 4, 2011 to amend Section 225-1 of the Village Code (Sr. Citizen Exemption)  
**Motion by Mayor Garant second by Trustee Kessel, to approve the code change to section 225-1 of the Village Code (Sr. Citizen Exemption). Motion Passed 5-0.**
- A motion is needed to approve the 2011 Budget as presented by Inc. Village of Port Jefferson Treasurer Pearce.  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the 2011 Budget as presented by Inc. Village of Port Jefferson Treasurer Pearce. Motion Passed 5-0.**
- A motion is needed to establish the polling location and hours that the polls will be open.  
**Motion by Mayor Garant, second by Trustee Kessel, to set Port Jefferson Village Hall, 121 West Broadway as the location for the next Inc. Village of Port Jefferson Election, June 21, 2011 and set the polling time as 6:00 am to 9:00 pm. Motion Passed 5-0.**

• **Warrants**

<b>FUND</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>CHECK</b>
General Fund	\$124,753.09	04/18/2011	020400 – 020423
Country Club	\$ 39,330.16	04/18/2011	005321-005330
Capital Fund	\$ 24,355.00	04/18/2011	000829-000831

**Motion by Mayor Garant, second by Trustee Burke, to approve the warrants as presented by Treasurer Pearce. Motion Passed 5-0.**

**Motion by Mayor Garant second by Trustee Snyder to go into executive session at 10:25 pm to discuss particular personnel issue. Motion Passed 5-0**

**Motion by Mayor Garant second by Trustee Snyder to come out of executive session at 11:05 pm. Motion Passed 4-0 (Trustee Kessel left at 10:35 pm)**

- 2011 Beach Hires  
**Motion by Trustee Snyder, second by Trustee Burke, to hire the Beach Managers, Lifeguards, Attendants and Guards at the Inc. Village of Port Jefferson Beach per the lists submitted by Denise Boyd. Motion Passed 4-0**
- Appoint Village Registrar  
**Motion by Trustee Snyder second Trustee Burke, to appoint Marissa Lebron as Village Registrar effective May 4, 2011. Motion Passed 4-0**

**Motion by Mayor Garant, second by Trustee Snyder, to adjourn the meeting at 11:17 pm. Motion Passed 4-0**