

**DRAFT MINUTES – TO BE REVIEWED AND APPROVED AT A FUTURE BOARD OF TRUSTEES MEETING**



**Minutes  
Public/ Business Meeting  
May 3, 2010**

1. Approved: Go into executive session at 6:42pm to discuss pending litigation with C & C Collision.
2. Approved: Come out of executive session at 7:10pm.
3. Approved: Close the Public Forum portion of the meeting at 8pm.
4. Approved: Minutes of April 5, 2010 as amended.
5. Tabled: Code change - Article XVI – Steep Slope Conservation Law.
6. Tabled: Code change on Section 220-29 sketch plans.
7. Approved: Hire Denise Harrington as a part time Senior Environmental Planner for the Building Department at \$36.40/hr.
8. Approved: Appoint Barbara Sakovitch to replace Diane Caudullo as the Mayor’s Assistant at an annual salary of \$30,925.00, effective May 17, 2010.
9. Approved: the hiring of the A list with the B list as a condition if East Beach opens, withholding the approval of the beach nightguards, specifically Keith Krupa and Thomas E. Meehan (see attachment for details).
10. Approved: Hire softball scorers.
11. Approved: Repair the benches at softball field.
12. Tabled: PJCC Grounds Superintendent James Krause’s request to hire Kevin Sullivan and Jeffery Rodriguez Mosquea at an hourly rate of \$10.00/hour effective April 29, 2010 to December 31, 2010 – subject to earlier termination for work performance.
13. Approved: Election Inspectors (as long as they are Suffolk County Board Certified), who shall be paid at the rate of \$9.00 per hour.
14. Approved: Set June 7, 2010 as a Public Hearing date for proposed lease renewal with Cablevision
15. Approved: Warrants as presented.
16. Approved: The budget transfers as presented
17. Approved: Go into executive session at 10:10 pm to discuss a personnel matter and litigation.
18. Approved: Come out of executive session at 10:48.
19. Approved: Enter into a stipulation settlement per Village Attorney Warren and Attorney A. Thomas Levin o C & C Collision matter.
20. Approved: Authorize Village Attorney Warren to pursue litigation to recoup the balance of funds lost from the grand larceny by Jacquelyn Wolosin for approximately \$29,000 (to be verified by the Village Treasurer).
21. Approved: Begin drafting charges against a highway employee as per Section 75 procedures.
22. Approved: Adjourn the meeting at 10:55pm.

**PRESENT:** Mayor Garant  
Trustees Kessel and Snyder  
Administrator/Clerk Juliano  
Village Attorney Warren  
Treasurer Pearce

**ABSENT:** Trustees Dell Aquila and Erland

**Meeting was transcribed by a court stenographer and available for viewing at Village Hall.**

**RESOLUTIONS**

**Executive Session**

**Motion by Mayor Garant, second by Trustee Kessel, to go into executive session at 6:42pm to discuss pending litigation with C & C Collision. Motion approved: 3-0.**

**Motion by Mayor Garant, second by Trustee Kessel, to come out of executive session at 7:10pm. Motion approved: 3-0.**

**Public Forum - Floor open for General Comments**

**Motion by Trustee Kessel, second by Trustee Snyder, to close the Public Forum portion of the meeting at 8pm. Motion approved: 3-0.**

**Business Meeting**

**DRAFT MINUTES – TO BE REVIEWED AND APPROVED AT A FUTURE BOARD OF TRUSTEES MEETING**

- Approve the minutes of April 5, 2010.  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the Minutes of April 5, 2010 as amended. Motion approved: 3-0.**
- Steep Slope – Article XVI – Steep Slope Conservation Law; and Section 220-29 sketch plans  
**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the code change - Article XVI – Steep Slope Conservation Law. TABLED.**  
**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the code change on Section 220-29 sketch plans. TABLED.**
- Hire a Part-time Sr. Environmental Planner  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the hiring of Denise Harrington as a part time Senior Environmental Planner for the Building Department at \$36.40/hr. Motion approved: 3-0.**
- Mayor's Assistant – Diane Caudullo has tendered her resignation  
**Motion by Trustee Kessel, second by Trustee Snyder, to appoint Barbara Sakovitch to replace Diane Caudullo as the Mayor's Assistant at an annual salary of \$30,925.00, effective May 17, 2010. Motion approved: 3-0.**
- Beach Hires for 2010 season  
**Motion by Mayor Garant, second by Trustee Kessel, to approved the hiring of the A list with the B list as a condition if East Beach opens, withholding the approval of the beach nightguards, specifically Keith Krupa and Thomas E. Meehan (see attachment for details). Motion approved: 3-0.**  
**Motion by Trustee Kessel, second by Mayor Garant, to hire softball scorers. Motion approved: 3-0.**  
**Motion by Trustee Kessel, second by Mayor Garant, to repair the benches at softball field. Motion approved: 3-0.**
- PJCC Grounds Superintendent James Krause is requesting the hiring of Kevin Sullivan and Jeffery Rodriguez Mosquea at an hourly rate of \$10.00/hour.  
**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the request of PJCC Grounds Superintendent James Krause is requesting the hiring of Kevin Sullivan and Jeffery Rodriguez Mosquea at an hourly rate of \$10.00/hour effective April 29, 2010 to December 31, 2010 – subject to earlier termination for work performance. TABLED**
- NYS DOT has notified the Village that MetroPool was awarded the state contract to provide NYS DoT with bike lockers at the LIRR Station in Port Jefferson. A motion is needed to authorize the Mayor to sign the *Bicycle Locker Facilities Agreement* with MetroPool who will administer the locker maintenance, liability coverage at no cost to the Village. The new agreement does not alter the terms and conditions of the original agreement signed by the village March 6, 2007. **Tabled on April 5, 2010.**  
**Motion by \_\_\_\_\_ second by \_\_\_\_\_ authorize Mayor Garant to sign the *Bicycle Locker Facilities Agreement* with MetroPool.**
- The next Village election is scheduled for June 15, 2010. Village Administrator/Clerk Robert Juliano is recommending the following persons be appointed as Election Inspectors and Election Chairperson:  
**Motion by Mayor Garant, seconded by Trustee Kessel, to approve the following Election Inspectors (as long as they are Suffolk County Board Certified), who shall be paid at the rate of \$9.00 per hour. Motion approved: 3-0.**

**Election Inspectors**

Mickie Ackerman	Caroline Ennis
Elaine Freda	Lucy Smith
Caroline Ennis	Eileen Hull
Virginia Tanner	Eileen Coen
Helen Ward	Isabelle Harrity
Mary Sarli	Mary Smith
Helen Kristich	Isabelle Nalbantian
Margaret Sheprow	Monica Williams

- Cablevision Lease – Set Public Hearing Date  
**Motion by Mayor Garant, second by Trustee Kessel, to set June 7, 2010 as a Public Hearing date for proposed lease renewal with Cablevision. Motion approved: 3-0.**

• Voucher/Treasurer

FUND	AMOUNT	DATE	CHECK
General (A)	\$ 110,936.90	05/03/10	018713-018765
PJCC Direct pay 4/21/10	\$ 386.24	04/21/10	004784-004785
PJCC (CR)	\$ 39,290.72	05/03/10	004786-004817
Trust (T)	\$ 2,705.00	05/03/10	001190-001193
Capital (H)	\$ 1,574.92	05/03/10	000709-000711

**Motion by Trustee Kessel, second by Trustee Snyder, to approve the warrants as presented. Motion approved: 3-0.**

• Budget Transfers.

Transfer From:		Transfer To:		Amount
Account	Account	Account	Account	
Number:	Description:	Number:	Description:	
A5132.0400	Garage expense	A5142.0130	Snow OT	\$31,200.00

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BOARD OF TRUSTEES MEETING**

A1410.0100	Clerk F/T	A1410.0120	Clerk P/T	\$12,600.00
A1355.0400	Assessor	A1410.0400	Clerk expenses	\$10,000.00
A1410.0100	Clerk F/T	A1420.0400	Attorney	\$10,000.00
A1990.0400	Contingency	A1420.0400	Attorney	\$10,000.00
A8090.0120	Environmental P/T	A1420.0400	Attorney	\$10,000.00

**Motion by Mayor Garant, second by Trustee Kessel, to approve the budget transfers as presented.**

**Motion approved: 3-0.**

- Executive Session

**Motion by Mayor Garant, second by Trustee Kessel, to go into executive session at 10:10 pm to discuss a personnel matter and litigation. Motion approved: 3-0.**

**Motion by Mayor Garant, second by Trustee Snyder, to come out of executive session at 10:48.**

**Motion approved: 10:48.**

**Motion by Mayor Garant, second by Trustee Kessel, to enter into a stipulation settlement per Village Attorney Warren and Attorney A. Thomas Levin o C & C Collision matter. Motion approved: 3-0.**

**Motion by Mayor Garant, second by Trustee Kessel, to authorize Village Attorney Warren to pursue litigation to recoup the balance of funds lost from the grand larceny by Jacquelyn Wolosin for approximately \$29,000 (to be verified by the Village Treasurer). Motion approved: 3-0.**

**Motion by Mayor Garant, second by Trustee Snyder, to begin drafting charges against a highway employee as per Section 75 procedures. Motion approved: 3-0.**

- Adjourn

**Motion by Mayor Garant, second by Trustee Snyder, to adjourn the meeting at 10:55pm. Motion approved: 3-0.**

Respectfully submitted,

Robert Juliano  
Administrator/Clerk