

DRAFT MINUTES – TO BE REVIEWED AND APPROVED AT A FUTURE BOARD OF TRUSTEES MEETING



**Minutes
Business Meeting
May 17, 2010**

1. Approved: Declare that an emergency exists at the Village East Beach and as such authorize Jetson contractor to conduct emergency clearing for a lump sum cost of \$ 34,500.00 plus 10% contingency, work to be performed per the DEC Work Permit dated May 7. 2010.
2. Approved: Engage a fence company, cost not to exceed \$10,000.00.
3. Approved: Hire Michael Pearce as a summer intern for Metered Parking at \$9.32/hour.
4. Approved: Re-hire Marge Lingle at an hourly salary of \$13.25/ hour.
5. Approved: Re-hire the (A) recommendations of Ron Carlson for 2010 Beach season as listed below.
6. Approved: Re-hire the (B) recommendations of Ron Carlson for 2010 Beach season as listed below.
7. Approved: Re-hire Marge Lingle at an hourly salary of \$13.25/ hour.
8. Approved: Hire Jessica Hassett, Nicole Knoblach and Alexandra MacDonald all at \$8.00/hr.
9. Approved: Hire Jeffri Rodriguez Mosquea and Kevin Sullivan as golf course laborers at \$9.00 per hour.
10. Approved: Hire Gregg Neilson, Brianna Carnahan and Gregory Detolla as recreation aides at 8/hr., effective May 20th – Sept. 1; Gabriella maraca and Kaitlyn Gordan as recreation aides at 10/hr., effective May 20th – Sept. 1.
11. Approved: Code officers temporary hours increase during the summer season.
12. Approved: Appoint Gerard Glass as hearing officer for the Article 75 Hearing schedule to take place on June 1, 2010 at an hourly rate of \$350.00.
13. Approved: Warrants as presented
14. Approved: Budget transfers as presented by the Treasurers Department.
15. Approved: Go into executive session at 9:37pm to discuss a highway personnel issue and union grievance.
16. Approved: Come out of executive session at 9:57pm.
17. Approved: Adjourn the meeting at 9:58pm

PRESENT: Mayor Garant
Trustees Dell Aquila, Erland, Kessel and Snyder
Administrator/Clerk Juliano
Village Attorney Warren

ABSENT: Treasurer Pearce

Meeting was transcribed by a court stenographer and available for viewing at Village Hall.

RESOLUTIONS

Business Meeting

- East Beach Emergency Declaration.
Motion by Mayor Garant, second by Trustee Dell Aquila, to declare that an emergency exists at the Village East Beach and as such authorize Jetson contractor to conduct emergency clearing for a lump sum cost of \$ 34,500.00 plus 10% contingency, work to be performed per the DEC Work Permit dated May 7. 2010. Motion approved: 5-0.
Motion by Mayor Garant, second by Trustee Dell Aquila, to engage a fence company, cost not to exceed \$10,000.00. Motion approved: 5-0.
- Meter P/T Intern Hire – Village Parking Administrator Kevin Bates is recommending the hiring of Michael Pearce as a summer intern at \$9.32/hour to work 2 days per week and fill-in during vacations as needed.
Motion by Trustee Erland, second by Trustee Dell Aquila, to approve the recommendation of Village Parking Administrator Kevin Bates and hire Michael Pearce as a summer intern at \$9.32/hour. Motion approved: 5-0.
- Director of Parks and Recreation Ron Carlson is recommending the re-hiring of the following employees for the beach season:

Caitlin Sullivan – Head Lifeguard	\$9.50/hr.	(A)
Christopher Hodum – Park Attendant	\$10.50/hr.	(B)
Chris Cluett – Park Attendant	\$10.50/hr.	(B)

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Keith Krupa – Night Guard \$8.75/hr. (A)
 Thomas E. Meehan – Night Guard \$10.50/hr. (A)

Motion by Trustee Kessel, second by Trustee Dell Aquila, to re-hire the (A) recommendations of Ron Carlson for 2010 Beach season as listed above. Motion approved: 5-0.

Motion by Trustee Kessel, second by Trustee Erland, to re-hire the (B) recommendations of Ron Carlson for 2010 Beach season as listed above. Motion approved: 4-1 (No vote – Mayor Garant).

- Tennis professional Joe Arias is requesting permission to re-hire pro shop attendant employee Marge Lingle at an hourly salary of \$13.25.

Motion by Trustee Snyder, second by Trustee Kessel, to re-hire Marge Lingle at an hourly salary of \$13.25/ hour. Motion approved: 5-0.

- Tennis professional Joe Arias is recommending the hiring of the following (new hires) Tennis Recreation Aides: Jessica Hassett, Nicole Knoblach and Alexandra MacDonald all at \$8.00/hr.

Motion by Trustee Snyder, second by Trustee Kessel, to approve the hiring of Jessica Hassett, Nicole Knoblach and Alexandra MacDonald all at \$8.00/hr. Motion approved: 5-0.

- PJCC Greenskeeper Jim Krause is recommending the hiring of (new hires) Jeffri Rodriguez Mosquea and Kevin Sullivan as golf course laborers at \$9.00 per hour.

Motion by Trustee Snyder, second by Trustee Erland, to hire Jeffri Rodriguez Mosquea and Kevin Sullivan as golf course laborers at \$9.00 per hour. Motion approved: 5-0.

- PJCC Golf Professional Bill Mackedon is recommending the hiring of the following 5 (new hires): Gregg Neilson, Brianna Carnahan and Gregory Detolla as recreation aides at 8/hr., effective May 20th – Sept. 1; Gabriella maraca and Kaitlyn Gordan as recreation aides at 10/hr., effective May 20th – Sept. 1.

Motion by Trustee Snyder, second by Trustee Erland, to approve the hiring of Gregg Neilson, Brianna Carnahan and Gregory Detolla as recreation aides at 8/hr., effective May 20th – Sept. 1; Gabriella maraca and Kaitlyn Gordan as recreation aides at 10/hr., effective May 20th – Sept. 1. Motion approved: 5-0.

- Code Officers temporary hours increase during summer season.

Motion by Trustee Snyder, second by Trustee Kessel, to approve the code officers temporary hours increase during the summer season. Motion approved: 5-0.

- Hearing Officer for Article 75 Hearing.

Motion by Mayor Garant, second by Trustee Erland, to appoint Gerard Glass as hearing officer for the Article 75 Hearing schedule to take place on June 1, 2010 at an hourly rate of \$350.00. Motion approved: 5-0.

- Voucher/ Treasurer

FUND	AMOUNT	DATE	CHECK
General Direct Pay	\$ 2,138.22	05/06/10	018766-018767
General (A)	\$ 165,960.01	05/17/10	018768-018835
PJCC Direct pay	\$ 340.00	05/06/10	004818-004819
PJCC (CR)	\$ 25,969.59	05/17/10	004820-004844
Trust Direct Pay	\$ 5,691.00	05/12/10	001194-001195
Trust (T)	\$ 8,600.00	05/17/10	001196-001200
Capital (H)	\$ 69,204.77	05/17/10	000712-000718
Community Development	\$ 1,380.00	05/17/10	000520-000521

Motion by Mayor Garant, second by Trustee Kessel, to approve the warrants as presented. Motion approved: 5-0.

Golf Pro Bill Mackedon is requesting the following budget transfers:

**Village of Port Jefferson
 Budget Transfer Request**

Date: 5/17/2010 BOT
 PJCC Budget Transfer Request

Transfer From:		Transfer To:		Amount
Account	Account	Account	Account	
Number:	Description:	Number:	Description:	
CR 7989 0101	Asst. GM Payroll acct	7989 0123	Seasonal Bag Staff	\$10,000
		7989 0424	Top Dressing	\$7,500
				\$17,500

Motion by Mayor Garant, second by Trustee Snyder, to approve the budget transfers as presented by the Treasurers Department. Motion approved: 5-0.

Executive Session

Motion by Mayor Garant, second by Trustee Kessel, to go into executive session at 9:37pm to discuss a highway personnel issue and union grievance. Motion approved: 5-0.

Motion by Mayor Garant, second by Trustee Dell Aquila, to come out of executive session at 9:57pm. Motion approved: 5-0.

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Adjourn

Motion by Mayor Garant, second by Trustee Snyder, to adjourn the meeting at 9:58pm. Motion approved: 5-0.

Respectfully submitted,

**Robert Juliano,
Administrator/Clerk**