



**Minutes
Business Meeting
June 27, 2011**

SUMMARY

- Approved: Minutes of June 6, 2011, as revised.
- Approved: Ultra-Tech - \$2,900 to chemically clean the Village Center Geo-Thermo HVAC unit
- Approved: Entering into a contract with Robert Johnson
- Approved: Amend the VHB contract to appropriate an additional \$7,000.00 from parking funds.
- Approved: Appropriate up to \$35,000 from parking funds to grade, asphalt, and stripe Caroline Ave.
- Approved: Install 150' of guardrail at Caroline Ave. Field.
- Approved: Waive room fee for the St Practice Day Fundraiser Dinner August 21, 2011
- Approved: Code Officer hire Michael Corbisiero.
- Approved: Stipend for Code Chief Wally Tomaszewski
- Approved: Change the status of Colin Lyons to Head Lifeguard.
- Approved: Add Paul Iberger to "B" List of Beach Attendants.
- Approved: PJCC hires - Mirocco, Montesaro, Kravitz, Saporito, Esposito
- Approved: Tennis hire – Walls.
- Approved: Flooring bid DCF - \$5,600.40.
- Approved: Don Macauley resignation from Code Department
- Approved: Hiring of Don Macauley Meter Attendant
- Approved: PJFD permission to hold its annual 4th of July Parade
- Approved: Block Party Request South Street – July 4, 2011
- Approved: Hoyt Lane Block Party July 9, 2011, rain date of July 10, 2011
- Approved: Hope House Block Party High Street August 3, 2011
- Approved: Warrants as presented by Treasurer Pearce.
- Approved: Enter into Executive Session at 10:35 pm
- Approved: Exit Executive Session at 11:26 pm.
- Approved: Terminate the Employment of Code Officer Gerald Blumberg
- Approved: Adjourn the meeting at 11:30 pm.

PRESENT: Mayor Garant, Trustees Burke (arrived at 7:25 pm), Kessel, Rosner, Snyder (arrived 7:23 pm), Village Administrator/Clerk Juliano, Village Attorney Warren, Village Treasurer Pearce

- **Mayor Garant called the meeting to order at 7:00 pm.**

RESOLUTIONS

- Approve minutes June 6, 2011.
**Motion by Mayor Garant second by Trustee Kessel to approve the Minutes of June 6, 2011, as revised
Motion Passed 3 – 0.**
- Recreation Director Denise Boyd is requesting to contract with Ultra-Tech (HVAC contracted company) for \$2,900 to chemically clean 16 evaporator coils and install access doors to 10 of the coils not accessible in the Village Center Geo-thermo HVAC unit.
**Motion by Mayor Garant second Trustee Rosner, to approve the expenditure of \$2,900.00 for Ultra-Tech to chemically clean the 16 evaporator coils in the Village Center Geo-thermo HVAC unit.
Motion Passed 3-0.**
- Recreation Director Denise Boyd, is requesting entering into a contract with Robert Johnson
Motion by Trustee Rosner second Mayor Garant, to enter into a contract with Robert Johnson for the installation and set up of the Network Server and VPN at the Village Center for a fee not to exceed \$500.00. (Passwords must be turned over to the Village upon install) Motion Passed 3-0.
- Amend the VHB contract to appropriate an additional \$7,000.00 from parking funds.
Motion by Mayor Garant second Trustee Rosner, to appropriate \$7,000.00 to come from parking funds to research wet and dry trash, recycling and compost generation rates for commercial, office and residential land uses found in the study area to facilitate the creation of a garbage/recycling district. Motion Passed 5 – 0.
- The Village Parking Committee is recommending grading, asphalt, and striping Caroline Ave. by softball fencing creating 34 parking spaces.
Motion by Mayor Garant second Trustee Kessel to appropriate up to \$35,000 from parking funds to grade, asphalt, and stripe Caroline Ave. by softball field to create 34 parking spaces and award the work to Laser Industries provided they include the cost of striping in the quote. Motion Passed 5-0.
- Install 150' of guardrail at Caroline Ave. Field.
Motion by Mayor Garant second by Trustee Kessel, to appropriate up to \$4,548 for the installation of a guardrail at Caroline Ave. field. Motion Passed 5-0.

- Economic Development Committee is recommending waiving the room fee for the St Practice Day dinner to be held August 21, 2011.
Motion by Mayor Garant second Trustee Kessel to waive the Room Rental Fee for the EDC St Practice Day fundraiser dinner to be held August 21, 2011. The committee will be responsible for the \$100.00 custodian fee. Motion Passed 5-0.
- Code Chief Tomaszewski is recommending the hiring of Michael Corbisiero as a replacement for Code Officer Edward Estepa
Motion by Mayor Garant second by Trustee Snyder, to hire Michael Corbisiero as a Code Officer at a rate of \$16.00/ hour, effective June 29, 2011, replacing Code Officer Edward Estepa. Motion Passed 5-0.
- Stipend for Code Chief Wally Tomaszewski
Motion by Mayor Garant second Trustee Snyder, to pay a stipend totaling \$7,500.00 in 3 payment for Code Chief Wally Tomaszewski for working additional hours from May 15th to September 15th.
- Recreation Director Denise Boyd is requesting to change the status of Colin Lyons to Head Lifeguard.
Motion by Trustee Kessel second Trustee Burke, to approve the request of Recreation Director Denise Boyd and change the status of Colin Lyons to Head Lifeguard. At a salary of \$10.00/ hour. Motion Passed 4 -1 (No - Trustee Snyder)
- Recreation Director Denise Boyd is requesting to add Paul Iberger to "B" List of Beach Attendants.
Motion by Trustee Kessel second Trustee Burke, to approve the request of Recreation Director Denise Boyd and add Paul Iberger to "B" List of Beach Attendants, at a salary of \$7.25. . Motion Passed 5-0.
- Golf Pro Bill Mackedon is requesting PJCC hires.
Motion by Trustee Rosner second by Trustee Burke, to approve the request of Golf pro Bill Mackedon and hire:
Tim Mirocco \$8 an hour range start date June 29 end date Oct 15 new employee
Patrick Montesaro \$10 an hour tournaments start date June 29 end date Nov 20 new employee
Jessica Kravitz \$10 an hour start tournament date June 29 end date Oct 15 new employee
Eric Saporito \$8 an hour range start date June 29 end date Aug 21 new employee
Chris Esposito \$10 an hour carts start date June 29 end date Aug 21 new employee.
Motion Passed 5-0
- Tennis pro Eric Dunnett is requesting Tennis hire.
Motion by Trustee Rosner second Trustee Snyder, to approve the request of Tennis pro Eric Dunnett and hire Jared Walls \$8 an hour range start date June 29 end date Oct 15 new employee. Motion Passed 5-0
- Approve flooring bid from Distributors for Ceilings and Floors Inc (DCF) - \$5,600.40
Motion by Trustee Rosner, second by Mayor Garant, to approve the flooring bid for carpet supply and installation at the DPW and Building Departments Building submitted by DCF - Distributors for Ceilings and Floors Inc. Village of Port Jefferson - at a cost not to exceed \$5,600.40. Motion Passed 5-0
- Don Macauley has submitted his resignation
Motion by Mayor Garant second Trustee Snyder, to accept the resignation of Don Macauley as a Code Officer. Motion Passed 4-0 (Trustee Burke out of the room)
- Kevin Bates is requesting the hiring of Don Macauley to replace Michael Pearce who has resigned effective June 25, 2011. Mr. Macauley would work 20 hours per pay period on Saturdays and Sundays at a rate of \$12.50/ hour.
Motion by Mayor Garant second Trustee Rosner, to hire Don Macauley at a rate of \$12.50/ hour. Motion Passed 4-0 (Trustee Burke out of the room)
- PJFD is requesting permission to hold its annual 4th of July Parade
Motion by Mayor Garant second Trustee Kessel, to approve the request of the PJFD to hold its annual 4th of July parade. Motion Passed 4-0 (Trustee Burke out of the room)
- Block Party Request from South Street Residents. – July 4, 2011
 The Village has received a request to have South Street closed on July 4, 2011, from 1:00 pm to 9:00 pm for a Block Party.
Motion by Trustee Kessel, second by Trustee Burke, to approve the request of South Street Residents to close South St. from High St to Main St. on July 4, 2011, from 1:00 pm to 9:00 pm with the following provisions:
 1. Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.
 2. All garbage and debris to be picked up by applicant.
 3. Fireworks are prohibited.
 4. Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.
 5. Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.
 6. Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Codes.
 7. Block Party planners to give PJFD notification**Motion Passed 4-0 (Trustee Burke out of the room).**

- The Village has received a request to have Hoyt Lane closed on July 9, 2011, with a rain date of July 10, 2011 from 2:00 pm to 9:00 pm for a Block Party.

Motion by Mayor Garant , second by Trustee Rosner, to approve the request of Hoyt Lane Residents to close Hoyt Lane on July 9, 2011, with a rain date of July 10, 2011 from 2:00 pm to 9:00 pm with the following provisions:

1. Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.
2. All garbage and debris to be picked up by applicant.
3. Fireworks are prohibited.
4. Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.
5. Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.
6. Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Codes.
7. Block Party planners to give PJFD notification

Motion Passed 4-0 (Trustee Burke out of the room)

- Request from Hope House to hold its annual Block Party on High Street on August 3, 2011

Motion by Mayor Garant, second by Trustee Burke, to approve the request of Hope House Residents to close High Street between Main and Stony Hill Road on August 3, 2011, from 10:00 am to 7:00 pm with the following provisions:

1. Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.
2. All garbage and debris to be picked up by applicant.
3. Fireworks are prohibited.
4. Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.
5. Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.
6. Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Codes.
7. Block Party planners to give PJFD notification

Motion Passed 5-0.

<u>FUND</u>		<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General (A)	5/C	\$ 46,909.73	06/27/11	
General	6N	\$ 305,337.44	06/27/11	020668-020799
PJCC (CR)	5/C	\$ 19,863.08	06/27/11	
PJCC	6/N	\$ 41,370.24	06/27/11	005427-005456
Trust (T)	5/C	\$ 568.63	06/27/11	
Trust (T)	6N	\$ 6,090.00	06/27/11	001390-001398
Capital (H)	6N	\$ 11,347.73	06/27/11	000850-000855

Motion by Mayor Garant, second by Trustee Kessel, to approve the warrants as presented by Treasurer Pearce. Motion Passed 5-0.

Motion by Mayor Garant second by Trustee Kessel to go into executive session at 10:35 pm to discuss 3 particular personnel items and 2 pending litigation items. Motion Passed 5-0

Motion by Mayor Garant second by Trustee Kessel to come out of executive session at 11:26 pm.

Motion by Mayor Garant second Trustee Rosner, to terminate the employment of Code Officer Gerald Blumberg effective June 27, 2011, for failure to provide proper certification by May 31, 2011 as required by Code Chief Wally Tomaszewski in a letter to Gerald Blumbreg dated May 4, 2011. received by Officer Blumberg. Motion Passed 5-0.

Motion Trustee Snyder, second by Mayor Garant , to adjourn the meeting at 11:30 pm. .