



**Minutes  
Business Meeting  
June 28, 2010**

1. Approved: Minutes of May 3, 2010 as revised.
2. Approved: Minutes of May 17, 2010 as revised.
3. Approved: Hiring of Consultant Nicole Christian to provide grant writing service the Village at \$2,000 per month for 3 months, effective August 3, 2010.
4. Approved: Release of the performance bond of North Shore Professional Center and that a maintenance bond, in the amount of \$390,000 (or 10% of the original/revised bond amount), be submitted and maintained in effect for a period of one (1) year. Village Engineer Kevin Koubek to give recommendation of permanent bond to be posted for upper deck parking
5. Approved: Adopt the policy restricting the hiring of family members within the same reporting line.
6. Approved: Updated Organizational Chart as submitted on June 28, 2010.
7. Approved: Set August 23, 2010, 7:00 pm as the date to hold a public hearing to consider adopting the NYS Retirement Incentive program.
8. Approved: Hire Abrem Grimball as ATO at \$13.50/ Hour, effective June 28, 2010.
9. Approved: Policy regarding commencing/completing Emergency Work.
10. Approved: Request of South Street Residents to close South Street on July 4, 2010, from 1:00 pm to 9:00 pm with provisions.
11. Approved: Two warrants as presented
12. Approved: Go into executive session at 9:20pm to discuss personnel and threat of litigation.
13. Approved: Come out of executive session at 9:45pm.
14. Approved: Adjourn the meeting at 9:46PM

**PRESENT:** Mayor Garant  
Trustees Erland (departed at 9PM), Kessel and Snyder (arrived 7:25PM)  
Administrator/Clerk Juliano  
Village Attorney Warren  
Treasurer Pearce

**ABSENT:** Trustees Dell Aquila

**Meeting was transcribed by a court stenographer and available for viewing at Village Hall.**

**RESOLUTIONS**

**Business Meeting**

- Approve Minutes of May 3, 2010 and May 17, 2010.  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the Minutes of May 3, 2010 as revised. Motion approved: 3/0/1 (Trustee Erland abstained)**  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the Minutes of May 17, 2010 as revised. Motion approved: 3/0/1 (Trustee Erland abstained)**
- Grant writer Nicole Christian  
**Motion by Mayor Garant, second by Trustee Kessel, to approve the hiring of Consultant Nicole Christian to provide grant writing service the Village at \$2,000 per month for 3 months, effective August 3, 2010. Motion approved: 4-0.**
- Motion to be adopted pursuant to code sect 41-c
- Village Engineer Kevin Koubek has received a request of North Shore Professional Center, Dr. Robert Fry, the release of his performance bond. As of this time, all aspects of the work have been completed in accordance with the approved site plan. Mr. Koubek is requesting that the board formally release the bond and further requests that a maintenance bond, in the amount of \$390,000 (or 10% of the original/revised bond amount), be submitted and maintained in effect for a period of one (1) year.  
**Motion by Mayor Garant, second by Trustee Erland, to release of the performance bond of North Shore Professional Center and that a maintenance bond, in the amount of \$390,000 (or 10% of the original/revised bond amount), be submitted and maintained in effect for a period of one (1) year. Village Engineer Kevin Koubek to give recommendation of permanent bond to be posted for upper deck parking. Motion approved: 4-0.**
- HR Policy for restricting family employees within same department to be adopted  
**Motion by Trustee Kessel, second by Trustee Erland, to adopt the policy restricting the hiring of family members within the same reporting line. Motion approved: 4-0.**
- An updated Village Organizational Chart has been submitted and needs to be approved.  
**Motion by Trustee Kessel, second by Trustee Snyder, to approve the updated Organizational Chart as submitted on June 28, 2010. Motion approved: 4-0.**
- The Village wishes to hold a public hearing to consider adopting the NYS Retirement Incentive program.

**Motion by Trustee Kessel, second by Trustee Erland, to set August 23, 2010, 7:00 pm as the date to hold a public hearing to consider adopting the NYS Retirement Incentive program. Motion approved: 4-0.**

- Code Enforcement Chief Wally Tomaszewski is recommending the hiring of Abrem Grimbball as ATO at \$13.50/ Hour

**Motion by Trustee Snyder, second by Trustee Kessel, to approve the recommendation of Code Enforcement Chief Wally Tomaszewski and hire Abrem Grimbball as ATO at \$13.50/ Hour, effective June 28, 2010. Motion approved: 4-0.**

- Per FEMA suggestion, policy regarding commencing/ completing Emergency Work  
**Motion by Mayor Garant, second by Trustee Erland, to approve the policy regarding commencing/completing Emergency Work. Motion approved: 4-0.**
- The Village has received a request to have South Street closed on July 4, 2010, from 1:00 pm to 9:00 pm for a Block Party.

**Motion by Trustee Kessel, second by Trustee Erland, to approve the request of South Street Residents to close South Street on July 4, 2010, from 1:00 pm to 9:00 pm with the following provisions: Motion approved: 4-0.**

1. Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.
2. All garbage and debris to be picked up by applicant.
3. Fireworks are prohibited.
4. Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.
5. Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.
6. Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Codes.
7. PJFD notification

- Voucher/ Treasurer - Warrants

**1) Fiscal Year 2009-10**

FUND	AMOUNT	DATE	CHECK
General (A)	\$ 86,704.55	06/23/10	018927-018962
PJCC (CR)	\$ 7,111.21	06/23/10	004891-004900

**2) Fiscal Year 2010-11**

FUND	AMOUNT	DATE	CHECK
General (A)	\$ 440,809.92	06/28/10	018963-019042
General (A)	\$ 500.00	06/28/10	019043-019044
PJCC (CR)	\$ 13,371.01	06/28/10	004901-004912
Trust (T)	\$ 10,573.00	06/28/10	001212-001217
Capital (H)	\$ 8,282.70	06/28/10	000725-000727
Community Development	\$ 00.00	05/17/10	000520-000521

**Motion by Mayor Garant, second by Trustee Kessel, to approve the two warrants as presented. Motion approved: 3-0.**

**Executive Session**

**Motion by Mayor Garant, second by Trustee Kessel, to go into executive session at 9:20pm to discuss personnel and threat of litigation. Motion approved: 3-0.**

**Motion by Mayor Garant, second by Trustee Snyder, to come out of executive session at 9:45pm. Motion approved: 3-0.**

**Adjourn**

**Motion by Trustee Kessel, second by Mayor Garant, to adjourn the meeting at 9:46PM. Motion approved: 3-0.**

Respectfully submitted,

Robert Juliano  
Administrator/Clerk