



**Minutes
Business Meeting
July 25, 2011**

- Approved: Action item numbers 1,4,5,6,7,8,9,10,11,12,13,14,14a,14b; and Table item numbers 2,3,15c.
 - Approved: RINX Proposal for parking lot pavers
 - Approved: Hope House Block Party on High Street on August 20, 2011
 - Approved: Warrants as presented by Treasurer Pearce
 - Approved: Enter into Executive Session at 9:00 pm
 - Approved: Come Out of Executive Session at 9:37.
 - Approved: PJCC Greens Superintendent Brian Macmillan increase
 - Approved: Beach Manager Stipend – G. Cantwell
 - Approved: Adjourn the meeting at 11:05 pm.
- PRESENT:** Mayor Garant, Trustees Burke, Kessel, LaPointe, Rosner, Village Attorney Warren, Village Treasurer Pearce, Village Administrator/Clerk Juliano.
- **Mayor Garant called the meeting to order at 7:07 pm.**

ACTION ITEMS:

1. Request from Barbara Curtis for reimbursement of \$200.00 fee.
2. Parking Garage feasibility study to approve the expenditure of “\$ 3,600.00 to hire Campani & Schwarting Architects to do a parking garage feasibility study at the CVS parking lot as recommended by the Parking Committee to be paid from the parking funds- **(Tabled)**
3. Hire Walter Chapman to approve the expenditure of \$2,280 and hire Walter Chapman to configure a wall with partial glass for the support staff services section of Village Hall. - **(Tabled)**
4. PJCC Maintenance Facility - to approve a construction bid from F&B Concrete & Masonry for a price not to exceed \$5,000.00 to install three (3) concrete aprons/ramps to each of the overhead doors on the cold storage building and bollards on either side of the new aprons to protect the new building from accidental equipment damage at the PJCC Maintenance Facility.
5. Approve the minutes of July 11, 2011
6. Authorize a \$500.00 stipend per month for the months of April through October to Pat Sullivan for the maintenance and repair of Village Wide Sprinkler System effective July 1, 2011, which shall include spring startup and winterization of systems.
7. PJCC Greens Keeper Brian Macmillan is requesting the hiring of Jose Diaz at a hourly salary of \$9.50 effective July 14, 2011 – end date December 15, 2011.
8. Reduce the range fee to \$150.00 of the August 8, 2011 golf outing on the behalf of Lustgarten Foundation in the name of Andy Pedersen.
9. Establish the position of Ordinance Inspector at a salary of \$40,000.00/ year for the Village and authorize Clerk Juliano to obtain list of eligible candidates from Suffolk County Civil Service.
10. Post open positions of Substitute Building Managers for Village Center.
11. Hire Juliana Eaton as substitute lifeguard at a rate of \$11.00/ hour
12. Hire Philipp Ross as a replacement Beach Night Guard at a rate of \$9/hour subject to Department Head review and approval.
13. Repair Village Center North Overhead Door for a cost Not-to-exceed \$2,250.
14. Authorize the Mayor Garant to enter into 3 contracts with First Coastal for Beach and Infrastructure Restoration a) Crystal Brook Hollow Road \$27,500.00; b) East Beach Restoration \$ 20,000.00; c) East Beach Building & Infrastructure \$14,000.00 – subject to review and approval of Village Attorney Barry Warren.

Motion by Mayor Garant second by Trustee Kessel, to approve Item Numbers 1, 4, 5, 6, 7, 8, 9 ,10, 11, 12, 13, 14, 14a,14b; and Table item numbers 2,3,15c. Motion Passed 5-0

- RINX Proposal for parking lot pavers.

Motion by Mayor Garant second by Trustee Kessel, to approve the RINX proposal to install pavers at the Village Center per proposal dated July 12, 2011. Motion Passed 5-0.

- Request from Hope House to hold its annual Block Party on High Street on August 20, 2011
- Motion by Trustee Burke, second by Trustee LaPointe to approve the request of Hope House Residents to close High Street between Main and Stony Hill Road on August 20, 2011, from 4:00 pm to 8:00 pm with the following provisions:**
1. **Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicants residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.**
 2. **All garbage and debris to be picked up by applicant.**
 3. **Fireworks are prohibited.**
 4. **Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.**
 5. **Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.**
 6. **Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Codes.**
 7. **Block Party planners to give PJFD notification**
- Motion Passed 5-0**

Warrants

FUND			AMOUNT	DATE	CHECK
General (A)	6N	\$	141,449.45	07/25/11	020873-020953
PJCC (CR)	6N	\$	27,548.65	07/25/11	005487-005513
Trust (T)	6N	\$	1570.00	07/25/11	001405-001409
Capital (H)	6N	\$	44,251.40	07/25/11	000867-000872

Motion by Mayor Garant , second by Trustee Kessel, to approve the warrants. Motion Passed 5-0

Motion by Mayor Garant second by Trustee Kessel to go into executive session at 9:00 pm to discuss two personnel matters , acquisition of property and pending litigation. Motion Passed 5-0

**Motion by Mayor Garant second by Trustee Kessel to come out of executive session at 9:37.
Motion Passed 5-0.**

- Brian Macmillan increase.

Motion by Mayor Garant second Trustee Kessel, to give PJCC Greens Superintendent Brian Macmillan a \$2,500.00 performance increase effective July 25, 2011 and a salary increase of 3% effective September 1, 2011. Motion Passed 5-0.

- Beach Manager Stipend – G. Cantwell.

Motion by Mayor Garant second Trustee Kessel, to increase Gregory Cantwell’s salary by \$5.00 when he is performing the duty as Beach Manager. Motion Passed 5-0.

Adjourn

Motion by Mayor Garant , second by Trustee Kessel, to adjourn the meeting at 9:40 pm. Motion Passed 5-0