



**Minutes**  
**Public Hearing / Business Meeting**  
**July 26, 2010**

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1. Approved: J. Parisi film project in Village of Port Jefferson pending completion of legal paperwork to be completed by Village Attorney Warren and J. Parisi's attorney.
2. Tabled: Minutes of June 7, 17 and 28, 2010.
3. Approved: Appoint Trustee Lee Rosner as Commission of Buildings.
4. Approved: Sign a release with General Steel to provide the Village with a list of qualified vendors to inventory steel at Country Club.
5. Approved: Authorize an expenditure of up to \$5,000.00 for on-court awnings and \$1,000.00 for court dividers at the PJCC.
6. Approved: Authorize the expenditure of up to \$4,500.00 per year for Tru-Green Roller Machine for Greens subject to lease review and life expectancy of machine.
7. Approved: Transfer \$128,815.00 from the Country Club Surplus account to the Capital Fund for Country Club improvements, subject to audit.
8. Approved: Request of Village Parking Administrator Kevin Bates to attend Metric Meter Parking Training on July 28 & 29 at a cost of \$150.00 for the class and \$123.00 for the Hotel stay in Mount Laurel, NY.
9. Approved: Authorize the purchase and/or lease of a Self-propelled Asphalter from All Island Equipment at a cost of \$86,450.00 for use at the Highway Department, pursuant to Highway budget.
10. Approved: Authorize the purchase of a 2010 Spray Patcher from All Island Equipment for \$64,500.00, pursuant to Highway Department budget.
11. Approved: subject to \$500.00 check for Tom Robinson, PJCC Board of Governors.
12. Approved: Go into executive session at 10:36PM to discuss personnel items.
13. Approved: Come out of executive session at 11:12PM.
14. Approved: Pay Village Center seasonal laborers Chris Cluett and Chris Hodum \$9.50 per hour and a recommendation of a Seasonal Salary Chart submitted by Deputy Treasurer Stacy French.
15. Approved: Adjourn the meeting at 11:13PM.

**PRESENT:** Mayor Garant  
Trustees Burke, Kessel, and Rosner  
Deputy Clerk Howell  
Village Attorney Warren  
Treasurer Pearce

**ABSENT:** Trustee Snyder  
Administrator/Clerk Juliano

**Business Meeting**

- Gil Andersen – Briefed Board on SCWA Project. Start date projection is 2011/2012.
- Jerry Parisi – Film project – Filming in Village – Board has no objections – Village Attorney Warren to address legal paperwork which must be completed before filming starts.

**Motion by Mayor Garant, second by Trustee Kessel, to approve J. Parisi film project in Village of Port Jefferson pending completion of legal paperwork to be completed by Village Attorney Warren and J. Parisi's attorney.**

- Board Minutes of June 7, 2010, June 17, 2010, and June 28, 2010. **All 3 were Tabled.** Unable to review and approve due to absence of Trustee Snyder (Trustees Burke and Rosner were not Board members until July 2010).
- Parking lot design – Board asked VHB for design alternatives – copies were distributed to Board. Parking committee to review and give recommendations to Board.
- Highway and BOND Road Repair Status – Bids from Dvirka and Bartilucci and VHB are in - Decision to be made after review of bids.
- Village Center Ice Rink – The Rinx – Board discussed Rinx proposal of new “permanent” floor for ice rink. Meeting to be scheduled to meet with The Rinx to discuss this project and other items.
- FEMA – Status of Home rule request - Bill is still in Senate. Mayor Garant received comfort letter.
- Tennis Board – Needs assessment to be sent to members via email.
- Commission of Buildings
  - **Motion by Mayor Garant, second by Trustee Kessel, to appoint Trustee Lee Rosner as Commission of Buildings. Motion approved: 3-0 (Trustee Rosner recused himself).**
- Building Department Fees – NYCOM is in the process of compiling a report. Trustees Rosner and Burke to follow up.
- MW Hearing – Scheduled for August 2, 2010 – Resident requested postponement. Board discussed and agreed that this was not possible due to expense and agreed to move forward with August 2, 2010 date.
- Master Plan – Cameron Engineering presentation was discussed.
- ARC – Committee is willing to work with Planning to meet more often to facilitate process.
- Building Department – Trustee Rosner updated Board.
- Planning Board – Trustee Rosner updated Board.
- BID – Trustee Rosner updated Board.
- CCMAC – Trustee Rosner updated Board.
- PJCC – Cold Storage Maintenance Facility
  - **Motion by Trustee Rosner, second by Trustee Burke, to sign a release with General Steel to provide the Village with a list of qualified vendors to inventory steel at Country Club. Motion approved: 4-0.**
- PJCC Tennis – On court awnings and court dividers. CCMAC recommends purchase.
  - **Motion by Trustee Rosner, second by Mayor Garant, to authorize an expenditure of up to \$5,000.00 for on-court awnings and \$1,000.00 for court dividers at the PJCC. Motion approved: 4-0.**
- PJCC Golf Course – Tru-Green Roller Machine For Greens - CCMAC recommends acquisition of machine.
  - **Motion by Trustee Rosner, second by Mayor Garant, to authorize the expenditure of up to \$4,500.00 per year for Tru-Green Roller Machine for Greens subject to lease review and life expectancy of machine. Motion approved: 4-0.**
- PJCC – Transfer of Funds
  - **Motion by Mayor Garant, second by Trustee Rosner, to transfer \$128,815.00 from the Country Club Surplus account to the Capital Fund for Country Club improvements, subject to audit. Motion approved: 4-0.**
- Village Parking Administrator – Training Workshop
  - **Motion by Mayor Garant, second by Trustee Kessel, to approve the request of Village Parking Administrator Kevin Bates to attend Metric Meter Parking Training on July 28 & 29 at a cost of \$150.00 for the class and \$123.00 for the Hotel stay in Mount Laurel, NY. Motion approved: 4-0.**
- Highway Department – Self-propelled Asphalter – Open and competitive bids are in. One bid was received from All Island Equipment for \$86,450.00.
  - **Motion by Mayor Garant, second by Trustee Kessel, to authorize the purchase and/or lease of a self-propelled asphalter from All Island Equipment at a cost of \$86,450.00 for use at the Highway Department, pursuant to Highway budget. Motion approved: 4-0.**
- 2010 Spray Patcher – Open and competitive bids are in. One bid was received from All Island Equipment for \$64,500.00.

**Motion by Mayor Garant, second by Trustee Kessel, to authorize the purchase of a 2010 Spray Patcher from All Island Equipment for \$64,500.00, pursuant to Highway Department budget. Motion approved: 4-0.**

- PJ Ambulance Meeting – Treasurer Pearce briefed the Board – Cost of Ambulance service is up 22%. PJ Ambulance currently no submitting cost to insurance companies for reimbursement. Board to contact PJ Ambulance and request that they bill insurance companies for reimbursement for services.
- Warrants

<u>FUND</u>		<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK #'S</u>
General (A)	5C	\$ 6,003.80	07/26/10	
General (A)	6N	\$ 397,337.02	07/26/10	019151-019208
PJCC (CR)	6N	\$ 11,942.77	07/26/10	004942-004958
Trust (T)	Direct Pay	\$ 975.00	07/26/10	001222-001223
Trust (T)		\$ 2,000.00	07/26/10	001224-001226
Capital (H)		\$ 100,548.69	07/26/10	000736-000744

**Motion by Mayor Garant, second by Trustee Kessel, to approve the warrants subject to \$500.00 check. Motion approved: 4-0.**

**Executive Session**

**Motion by Mayor Garant, second by Trustee Kessel, to go into executive session at 10:36PM to discuss personnel items. Motion approved: 4-0.**

**Motion by Mayor Garant, second by Trustee Kessel, to come out of executive session at 11:12PM. Motion approved: 4-0.**

**Motion by Mayor Garant, second by Trustee Burke, to pay Village Center seasonal laborers Chris Cluett and Chris Hodum \$9.50 per hour and to adopt a Seasonal Salary Chart submitted by Deputy Treasurer Stacy French. Motion approved: 4-0.**

**Adjourn**

**Motion by Mayor Garant, second by Trustee Kessel, to adjourn the meeting at 11:13PM. Motion approved: 4-0.**

Respectfully submitted,

Lynda Howell  
Deputy Clerk