



**Minutes
Public Hearing/ Business Meeting
August 22, 2011**

- Approved: Close the Public Hearing at 8:15 pm.
- Approved: Action item numbers 1,2,3,4,5,6,7,8,9,10,13,14.
- Approved: Warrants as presented by Treasurer Pearce
- Approved: Enter into Executive Session at 10:14 pm
- Approved: Come Out of Executive Session at 11:10 pm.
- Approved: Adjourn the meeting at 11:11 pm.

PRESENT: Mayor Garant, Trustees Burke, Kessel, LaPointe, Rosner, Village Attorney Warren, Village Treasurer Pearce, Village Administrator/Clerk Juliano.

- **Mayor Garant called the meeting to order at 7:00 pm with the pledge of allegiance**

- **The Public Hearing Portion of this meeting was recorded and transcribed by a stenographer and available for viewing at Village Hall.**

- Public Hearing concerning Code Change of section 59-4 and 59-5 increasing the salaries of Mayor and Trustees.
Motion by Trustee LaPointe second by Trustee Kessel to close the Public Hearing at 8:15pm. Motion Passed 5-0.

ACTION ITEMS:

**Approve the Water Quality Improvement resolution – C304366 as presented by Robert Tumilowicz
Municipal Resolution
Water Quality Improvement Projects**

C304366 – Village of Port Jefferson – Mill Creek Storm Drainage Infrastructure Sediment Removal – 2009WQI10114 Resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, Incorporated Village of Port Jefferson herein called the “Municipality”, after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES

1. That Mayor Margot Garant or such person’s successor in office, is the representative authorized to act in behalf of the Municipality’s governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;
2. That the municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project’s field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation;
4. That this Resolution take effect immediately.

**1. Approve Water Quality Improvement Projects resolution C304365, as prepared by Robert Tumilowicz
Municipal Resolution
Water Quality Improvement Projects**

C304365 – Village of Port Jefferson – Mill Creek Infrastructure Improv & Hab Restoration – 2009WQI10113
Resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, Incorporated Village of Port Jefferson herein called the “Municipality”, after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES

1. That Mayor Margot Garant or such person’s successor in office, is the representative authorized to act in behalf of the Municipality’s governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;
2. That the municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project’s field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation;
4. That this Resolution take effect immediately.

**2. Approve Water Quality Improvement Projects resolution C304365, as prepared by Robert Tumilowicz
Municipal Resolution
Water Quality Improvement Projects**

C304367 – Village of Port Jefferson – SW Infrastructure Mitigation – East Muni Parking Lot – 2009WQI10115
Resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, Incorporated Village of Port Jefferson herein called the “Municipality”, after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES

1. That Mayor Margot Garant or such person’s successor in office, is the representative authorized to act in behalf of the Municipality’s governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;
2. That the municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project’s field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation;

That this Resolution shall take effect immediately.

-
4. The Village Board approved the installation of guard rails at Caroline Ave for \$4,548.00. The actual invoice was received totaling \$4,698.00 – approve additional \$150.00 for the project.
 5. Justice Court Grant approval.

The following resolution is needed for the application:

Resolved: That Christine Wood, as Senior Court Clerk of Port Jefferson Village Justice Court, Peter J. Graham and John F. Reilly as the Village Justices, are authorized and directed to file an application for funds from the State of New York Unified Court System Office of Court Administration under its Justice Court Assistance Program, in an amount not to exceed \$30,000.00, and upon approval said request to enter into and execute a project agreement with the State for such financial assistance to the Port Jefferson Justice Court.

6. Approve the retention of High Point Engineering per the proposal dated August 5, 2011, to review SWPPP submitted for Jefferson Hollow Subdivision – Jefferson Hollow is responsible to reimburse the Village for all associated expenses.
7. Approve the hiring of replacements employees Steven Bosch (Lifeguard) \$8.25/hour. Anastasia Konstantinidis (Lifeguard) \$8.25/ hour, Brandi Marts (Lifeguard) \$8.00/hour, Emily Conneck (Attendant) \$7.25/hour, Melissa Edsall (Attendant) \$7.25/hour.
8. Renewal of Nicole Christian Contract to provide grant writing services and coordination to the Village of Port Jefferson through December 31, 2011 at a rate of \$2,000.00/ month.

9. Authorize Dieter Lund to repair/rebuild the cabana at Centennial park with 4 6x6x12 timbers embedded in concrete and repair/replace roof timbers as well for \$3825.00.
10. Approve the purchase a Crown Victoria for a dollar from the Ridge Fire Department to be used by the Fire Marshal Department. It is the sister car to the one we purchased from them for code last year, subject to inspection and approval by Village Mechanic.
11. Approve a modified Parking Garage feasibility study for the expenditure of "\$ 3,600.00 to hire Campani & Schwarting Architects to do a parking garage feasibility study at the CVS parking lot as recommended by the Parking Committee - 50% to be paid from the parking funds and the other 50% to be paid for by Mr. Gitto(Barnum Equities LLC)
12. Authorize Mayor Garant to enter into a contract with Campani, Schwarting and Koppelman for upper Port study.
13. Approve contract with Carbtrol Corporation in the amount of \$35,000 for a wash pad system at PJCC Maintenance yard.
14. Change the position of Rob Knobloch to PJCC Ranger effective 8/18/2011 at a rate of \$10.00 per hour through 11/30/2011.

Motion by Mayor Garant second Trustee Kessel, to approve Item Numbers 1 through 14.

Motion Passed 5-0

Warrants

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General (A)	\$ 270,512.89	08/22/11	020999-021115
PJCC (CR) DIRECT PAY	\$ 16,000.00	08/04/11	005531-005532
PJCC	\$ 51,052.79	08/22/11	005533-005572
Trust (T)	\$ 10,145.87	08/22/11	001415-001428
Capital (H)	\$ 396,334.92	08/22/11	000877-000894

Motion by Mayor Garant, second by Trustee LaPointe, to approve the warrants.

Motion Passed 5-0.

Motion by Mayor Garant second by Trustee Kessel to go into executive session at 10:14 pm to discuss two personnel issues and pending litigation. Motion Passed 5-0.

Motion by Mayor Garant second by Trustee Kessel to come out of executive session at 11:10 pm.

Motion Passed 5-0

Motion by Trustee Burke, second by Trustee Rosner, to adjourn the meeting at 11:11 pm.

Motion Passed 5-0 .