



**Minutes
Public/ Business Meeting
September 13, 2010**

1. Approved: Close the Public Forum portion of the meeting at 8:45pm.
2. Approved: The Justice Court Grant application as presented by Senior Court Clerk Christine Wood.
3. Approved: Set the public hearings for October 18, 2010 for the following code changes: Chapter 250- 45H – Cert. of Existing Use, Chapter 250-50B – Written Notice of Appeal, Chapter 250- 52.1 A&F – Building Design, Building, Planning and Zoning Fee Revisions.
4. Approved: Suspend metered parking from November 15, 2010 – March 15, 2011
5. Approved: VHB to help with selection process of security camera bid specs purchase and placement – not to exceed \$3,950.00.
6. Approved: Close Wynne Lane and 11 parking spaces (188-198) on October 23, 2010 for the Harvest Festival.
7. Approved: Hire Brian Macmillan as Greenskeeper at the PJCC, effective September 27, 2010 (or sooner), at an annual salary of \$84,000.00.
8. Approved: Promote Highway Laborer Brad Hess to HEO at a starting salary of \$32,875.00 effective September 16, 2010.
9. Approved: Hire Nick Deblanco as laborer at a starting salary of \$29,075.00 effective September 16, 2010.
10. Approved: Hire Ryan Kelly, Thomas Byrnes and Kevin Bates Jr. at the PJCC.
11. Approved: 2009/10 Budget Transfers as presented by Treasurer Don Pearce.
12. Approved: Two warrants as presented
13. Approved: Go into executive session at 10:37pm to discuss personnel issues.
14. Approved: Come out of executive session at 11:40pm
15. Approved: Adjourn the meeting at 11:41pm.

PRESENT: Mayor Garant
Trustees Burke, Kessel, Rosner and Snyder
Administrator/Clerk Juliano
Village Attorney Warren
Treasurer Pearce

The Public Hearing and Public Portion of meeting was recorded and transcribed by a stenographer and available for viewing at Village Hall.

RESOLUTIONS

- Mayor Garant called the meeting to order at 7:00pm.

Public Forum - Floor open for General Comments

Motion by Trustee Kessel, second by Trustee Snyder, to close the Public Forum portion of the meeting at 8:45pm. Motion approved: 5-0.

Business Meeting

- Court Grant - The following resolution is needed for the application:
Resolved: That Christine Wood, as Senior Court Clerk of Port Jefferson Village Justice Court, Peter J. Graham and John F. Reilly as the Village Justices, are authorized and directed to file an application for funds from the State of New York Unified Court System Office of Court Administration under its Justice Court Assistance Program, in an amount not to exceed \$30,000.00, and upon approval said request to enter into and execute a project agreement with the State for such financial assistance to this Port Jefferson Justice Court.
Motion by Mayor Garant, second by Trustee Kessel, to approve the Justice Court Grant application as presented by Senior Court Clerk Christine Wood. Motion approved: 5-0.
- Set public hearings for the following code changes
Motion by Mayor Garant, second by Trustee Rosner, to set the public hearings for October 18, 2010 for the following code changes: Chapter 250- 45H – Cert. of Existing Use, Chapter 250-50B – Written Notice of Appeal, Chapter 250- 52.1 A&F – Building Design, Building, Planning and Zoning Fee Revisions. Motion approved: 5-0.
- **Parking** - present committee recommendations and VHB Camera RFP
Motion by Mayor Garant, second by Trustee Rosner, to suspend metered parking from November 15, 2010 – March 15, 2011. Motion approved: 5-0.
Motion by Mayor Garant, second by Trustee Kessel, to approve VHB to help with selection process of security camera bid specs purchase and placement – not to exceed \$3,950.00. Motion approved: 5-0.

- **EDC - : Poe Festival, Oyster Fest, Marketing Survey, Bounty, Restaurant Week 10/16-10/24, Dickens Update, Beautification Committee Plan**
Motion by Mayor Garant, second by Trustee Kessel, to close Wynne Lane and 11 parking spaces (188-198) on October 23, 2010 for their Oyster Fest. Motion approved: 5-0.
- Greenskeeper - Interview review recommendation
Motion by Trustee Rosner, second by Trustee Burke, to hire Brian Macmillan as Greenskeeper at the PJCC, effective September 27, 2010 (or sooner), at an annual salary of \$84,000.00. Motion approved: 5-0.
- Highway Supervisor Steve Gallagher is recommending the promotion of Brad Hess from Highway Laborer to HEO.
Motion by Trustee Snyder, second by Mayor Garant, to approve the recommendation of Highway Supervisor Steve Gallagher and promote Brad Hess from Highway Laborer to HEO at a starting salary of \$32,875.00 effective September 16, 2010. Motion approved: 5-0.
- Highway Supervisor Steve Gallagher is recommending the hiring of Nick Deblanco as laborer.
Motion by Trustee Snyder, second by Mayor Garant, to approve the recommendation of Highway Supervisor Steve Gallagher and hire Nick Deblanco as laborer at a starting salary of \$29,075.00 effective September 16, 2010. Motion approved: 5-0.
- PJCC Golf Pro Bill Mackedon is recommending the hiring of the following individuals:
Ryan Kelly - new hire - start date 9-13-10 end date 12-31-10 \$10 an hour working on tournaments-starter-ranger
Thomas Byrnes - new hire - start date 9-13-10 end date 12-31-10 \$8 an hour working on tournaments-starter-ranger
Kevin Bates Jr. - new hire - start date 9-13-10 end date 11-30-10 \$10 an hour Pro shop/grounds crew
Motion by Trustee Snyder, second by Trustee Burke, to approve the hiring of Ryan Kelly, Thomas Byrnes and Kevin Bates Jr. Motion approved: 5-0.
- Final Budget Transfer approval
Motion by Mayor Garant, second by Trustee Kessel, to approve the 2009/10 Budget Transfers as presented by Treasurer Don Pearce. Motion approved: 5-0.
- Warrants

FUND	AMOUNT	DATE	CHECK
General (A)	\$ 124,575.99	09/13/10	019359- 019423
PJCC (CR)	\$ 44,210.15	09/13/10	004994-005024
Trust (T)	\$ 13,200.00	09/13/2010	001240-001245
Capital (H)	\$ 202,333.78	09/13/2010	000753-000759
Community Development	\$ 840 .00	09/13/10	000524-000525

Motion by Mayor Garant, second by Trustee Kessel, to approve the two warrants as presented. Motion approved: 5-0.

Executive Session

Motion by Mayor Garant, second by Trustee Burke, to go into executive session at 10:37pm to discuss personnel issues. Motion approved: 5-0.

Motion by Mayor Garant, second by Trustee Kessel, to come out of executive session at 11:40pm. Motion approved: 5-0.

Adjourn

Motion by Mayor Garant, second by Trustee Kessel, to adjourn the meeting at 11:41pm. Motion approved: 5-0.

Respectfully submitted,

Robert Juliano
Administrator/Clerk