



**Minutes
Business Meeting
September 27, 2010**

1. Approved: Go into executive session at 7:02 pm to discuss 3 particular personnel items.
2. Approved: Come out of executive session at 8:15pm.
3. Approved: Village policy - All non-resident employees and retirees with over 20 years of service are entitled to join the Port Jefferson Country Club at the resident rate.
4. Approved: Overtime policy: Department heads must report (in writing) all overtime requests to Administrator/ Clerk Juliano 48 hours in advance of the work date.
5. Approved: Minutes of August 2, 2010 as revised.
6. Approved: Minutes of August 23, 2010 as revised.
7. Approved: Set a public hearing date of October 18, 2010 for the Sr. Court Clerk recommended code Changes Sections 181-7, 181-11, 169-15, 245-42.
8. Tabled: Recommendation of Golf Pro Bill Mackedon and change the status of Mike Esposito from bag staff to pro shop with a rate change from \$8.00 per hour to \$10.00 per hour.
9. Approved: Hire Wilber Palma, as a PJCC Laborer, start date 10-4-10 (or sooner) end date 12-17-10 \$13.25 an hour.
10. Approved: Hire PJCC laborers: Edgar Cache, start date 10-4-10 end date 12-17-10 \$10.00 an hour, Jose Lopez, start date 10-4-10 end date 12-17-10 \$10.00 an hour, Anibal Lopez, start date 10-4-10 end date 12-17-10 \$10.00 an hour, Armando Gutierrez, start date 10-4-10 end date 12-17-10 \$10.00 an hour.
11. Approved: Hire Patti Dimenna for the tennis pro shop at an hourly salary of \$8 00 effective September 20, 2010 through the end of the tennis season.
12. Approved: Request of Earl L. Vandermeulen High School principal; Roseann Cirnigliaro permission to conduct its annual Home Coming Bon Fire and Parade on October 1 & 2, 2010.
13. Approved: Request of Sr. Court Clerk Christine Wood to attend a live web-cast entitled Adjudicating Local Ordinances on Wednesday, October 27, 2010.
14. Approved: Request and donate a foursome golf date at the PJCC for a fundraiser benefiting Dreamweaver House – an Autism Spectrum Care Center – to be held on October 30, 2010.
15. Approved: Transfers as presented by Treasurer Don Pearce.
16. Approved: Two warrants as presented
17. Approved: Adjourn the meeting at 10:59am.

PRESENT: Mayor Garant
Trustees Burke (arrived 7:10pm), Kessel, Rosner and Snyder
Administrator/Clerk Juliano
Village Attorney Warren
Treasurer Pearce

The Public Hearing and Public Portion of meeting was recorded and transcribed by a stenographer and available for viewing at Village Hall.

RESOLUTIONS

- Mayor Garant called the meeting to order at 7:02pm.

Executive Session

Motion by Mayor Garant, second by Trustee Kessel, to go into executive session at 7:02 pm to discuss 3 particular personnel items. Motion approved: 4-0.

Motion by Mayor Garant, second by Trustee Kessel, to come out of executive session at 8:15pm. Motion approved: 5-0.

Motion by Mayor Garant, second by Trustee Burke, to institute the following policy: All non-resident employees and retirees with over 20 years of service are entitled to join the Port Jefferson Country Club at the resident rate. Motion approved: 3-2 (For- Mayor Garant and Trustees Burke and Kessel; Against: Trustees Snyder and Rosner).

Motion by Mayor Garant, second by Trustee Rosner, to institute the following overtime policy: Department heads must report (in writing) all overtime requests to Administrator/ Clerk Juliano 48 hours in advance of the work date. Motion approved: 5-0.

Business Meeting

- Appointment with Brian McCaffrey – CAC Chairman - Providing annual training to the Trustees on storm water (as mandated by the MS4 storm water permit) and available to answer any questions by the Trustees about storm water management proposal
- Minutes of August 2, 2010 and August 23, 2010
Motion by Mayor Garant, second by Trustee Burke, to approve the Minutes of August 2, 2010 as revised. Motion approved: 4-0-1 (Trustee Snyder abstained).
Motion by Mayor Garant, second by Trustee Burke, to approve the Minutes of August 23, 2010 as revised. Motion approved: 5-0.
- Justice Court Code Changes
Motion by Mayor Garant, second by Trustee Rosner, to set a public hearing date of October 18, 2010 for the Court Clerk Recommended Code Changes Sections 181-7, 181-11, 169-15, 245-42. Motion approved: 5-0.
- Golf Pro Bill Mackedon is recommending the position change of Mike Esposito from bag staff to pro shop with a rate change from \$8.00 per hour to \$10.00 per hour.
Motion by _____, second by _____, to approve the recommendation of Golf Pro Bill Mackedon and change the status of Mike Esposito from bag staff to pro shop with a rate change from \$8.00 per hour to \$10.00 per hour. Motion: TABLED
- Port Jefferson Country Club proposed new hires:
 Wilber Palma start date 10-4-10 end date 12-17-10 \$13.25 an hour new employee
 Edgar Cache start date 10-4-10 end date 12-17-10 \$10.00 an hour new employee
 Jose Lopez start date 10-4-10 end date 12-17-10 \$10.00 an hour new employee
 Anibal Lopez start date 10-4-10 end date 12-17-10 \$10.00 an hour new employee
 Armando Gutierrez start date 10-4-10 end date 12-17-10 \$10.00 an hour new employee
Motion by Trustee Snyder, second by Trustee Burke, to approve the recommendation of Golf Pro Bill Mackedon and hire:
Wilber Palma start date 10-4-10 (or sooner) end date 12-17-10 \$13.25 an hour. Motion approved: 5-0.
Motion by Trustee Snyder, second by Trustee Burke, to approve the recommendation of Golf Pro Bill Mackedon and hire:
Edgar Cache start date 10-4-10 end date 12-17-10 \$10.00 an hour
Jose Lopez start date 10-4-10 end date 12-17-10 \$10.00 an hour
Anibal Lopez start date 10-4-10 end date 12-17-10 \$10.00 an hour
Armando Gutierrez start date 10-4-10 end date 12-17-10 \$10.00 an hour
Motion approved: 5-0.
- Tennis Pro Joe Arias is recommending hiring Patti Dimenna for the tennis pro shop at an hourly salary of \$8 00
Motion by Trustee Snyder, second by Trustee Rosner, to approve the recommendation of Tennis Pro Joe Arias in hiring Patti Dimenna for the tennis pro shop at an hourly salary of \$8 00 effective September 20, 2010 through the end of the tennis season. Motion approved: 5-0.
- Earl L. Vandermeulen High School principal; Roseann Cernigliaro is requesting permission to conduct its annual Home Coming Bon Fire and Parade on October 1 & 2, 2010. Bonfire to start at 7:00 pm on Friday at the HS grounds and the parade will start at 2:00 pm through the streets of Port Jefferson.
Motion by Trustee Burke, second by Trustee Snyder, to approve the request of Earl L. Vandermeulen High School principal; Roseann Cernigliaro permission to conduct its annual Home Coming Bon Fire and Parade on October 1 & 2, 2010. Motion approved: 5-0.
- Court Clerk Class Attendance Request
Motion by Mayor Garant, second by Trustee Burke, to approve the request of Sr. Court Clerk Christine Wood to attend a live web-cast entitled Adjudicating Local Ordinances on Wednesday, October 27, 2010. Motion approved: 5-0.
- Letter received from Lynda Howell requesting a donation of a foursome golf date at the PJCC for a fundraiser benefiting Dreamweaver House – an Autism Spectrum Care Center.
Motion by Mayor Garant, second by Trustee Kessel, to approve the request and donate a foursome golf date at the PJCC for a fundraiser benefiting Dreamweaver House – an Autism Spectrum Care Center – to be held on October 30, 2010. Motion approved: 5-0.
- Voucher/ Treasurer - Village Treasurer Don Pearce has presented the following budget transfers for approval.
 From A9010.8 ERS \$5,000
 A9030.8 Social Security \$5,000
 To A6989.4 Economic Development \$10,000
Motion by Mayor Garant, second by Trustee Kessel, to approve the transfers as presented by Treasurer Don Pearce. Motion approved: 5-0.
- Warrants

FUND	AMOUNT	DATE	CHECK
General (A)	\$157,024.01	09/27/10	019424-019501
PJCC (CR) Direct Pay	\$ 1,200.00	09/14/10	005025-005026
PJCC (CR)	\$ 15,411.53	09/27/10	005027-005037
Trust (T) Direct pay	\$ 4,598.50	09/15/10	001246-001247
Trust (T)	\$ 15,577.16	09/27/10	001248-001255
Capital (H)	\$ 18,681.02	09/27/10	000760-000765

Motion by Mayor Garant, second by Trustee Burke, to approve the two warrants as presented. Motion approved: 5-0.

Adjourn

Motion by Mayor Garant, second by Trustee Burke, to adjourn the meeting at 10:59am. Motion approved: 5-0.

Respectfully submitted,

Robert Juliano
Administrator/Clerk