



**Minutes
Public Forum/ Business Meeting
October 3, 2011**

- Approved: Close the Public Portion of the meeting at 8:55 pm.
- Approve Minutes of August 1, 2011 as revised.
- Approve Minutes of September 12, 2011 as revised
- Approve Minutes of September 26, 2011 as revised
- Approved: Action Item Numbers 6, 9, 10, 11, 12 & table Item Numbers 4, 5, 7, 8
- Approved: Receipt of Gifts Memo prepared by Clerk Juliano and adopt the process listed in the memo as a Gift Acceptance Policy of the Inc. Village of Port Jefferson.
- Approved: Raise the salary of the position of the mayor to \$19,500.00 per the Public Hearing held on August 22, 2011 concerning section 59-4 of the Code of Inc. Village of Port Jefferson.
- Approved: Warrants as presented by Treasurer Pearce
- Approved: Enter into Executive Session at 11:04 pm
- Approved: Come Out of Executive Session at 11:55 pm
- Approved: Adjourn the meeting at 11:56 pm.

PRESENT: Mayor Garant, Trustees, Kessel, LaPointe, Rosner, Village Attorney Warren, Village Treasurer Pearce, Village Administrator/Clerk Juliano.

ABSENT: Trustee Burke

The Public Forum Portion of this meeting was recorded and transcribed by a stenographer and available for viewing at Village Hall.

- Mayor Garant called the meeting to order at 7:05 pm.

Motion by Mayor Garant, second by Trustee Kessel to close the Public Forum portion of the meeting at 8:55 pm.

Motion Carried – 4-0

ACTION ITEMS:

1. Approve Minutes of August 1, 2011 as revised.

Motion by Mayor Garant second Trustee Kessel, to approve the minutes of August 1, 2011 as revised

Motion Carried 4-0

2. Approve Minutes of September 12, 2011 as revised

Motion by Mayor Garant second Trustee Kessel, to approve the minutes of Sept. 12, 2011 as revised

Motion Carried 3-0 – Trustee Rosner Abstain

3. Approve Minutes of September 26, 2011 as revised

Motion by Trustee Kessel second Trustee Rosner, to approve the minutes of September 26, 2011 as revised

Motion Carried 3-0 – Mayor Garant Abstain

4. Approve the Inc. Village of Port Jefferson Investment Policy as presented by Treasurer Pearce.
5. Approve the Inc. Village of Port Jefferson Purchasing Policy as presented by Treasurer Pearce
6. Approve the purchase of a 6 wheel drive military Duece and a Half truck for \$3,500.00 and appropriate up to \$15,000 to equip the truck with necessary equipment to make it suitable for plowing village roads, subject to the availability and accessibility of spare parts for the truck.
7. Approve hiring Chip It All Ltd. To grind up trees, brush, stumps, and other debris as a result of Hurricane Irene for a price not to exceed \$3,950.00 per day for 10 days, the proposal received by Steve Gallagher dated September 20, 2011.
8. Approve the hiring of Deborah Gehr, as Appearance Ticket Officer at an hourly salary of 13.50
9. Approve a \$340.00 expenditure for PJCC Golf Superintendent Brian MacMillan to attend a golf course turf conference in Myrtle Beach, South Carolina on November 14th-16th. The registration fee covers the cost of the general conference, trade show, and two additional educational seminars.
10. Approve VHB proposal for Final Design Service for the East Beach Parking Lot and related Improvements for a total cost of \$30,000.00 to be broken down as follows: \$16,700.00 – Final Plans, \$3,500.00 – Bid Documents, \$6,800.00 Main Street Sidewalk Modifications, Meetings \$3,000.00.
11. Affirm the CCMAC's denial of the request of Ed Gill to have his 2010 tennis membership credited to the 2012 tennis season.
12. Approve the appointment of Tom Bjurlof as Chair of the LIPA Power Plant Taskforce Committee

Motion by Mayor Garant second by Trustee LaPointe, to approve Action Item Numbers 6, 9, 10, 11, 12 & table Item Numbers 4, 5, 7, 8. (NOTE: Items 1, 2 & 3 were approved by separate motions)

Motion Carried 4-0.

Motion by Mayor Garant second Trustee Rosner, to approve the Receipt of Gifts Memo prepared by Clerk Juliano and adopt the process listed in the memo as a Gift Acceptance Policy of the Inc. Village of Port Jefferson.

Motion Carried 4-0.

Motion by Trustee Rosner second by Trustee LaPointe, to raise the salary of the position of the mayor to \$19,500.00 per the Public Hearing held on August 22, 2011 concerning section 59-4 of the Code of Inc. Village of Port Jefferson.

Motion Carried 3-0 – Mayor Garant Abstained.

Warrants

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK #</u>
General (A)	\$ 18,907.27	10/03/11	021275-021308
PJCC (CR)	\$ 8,841.31	10/03/11	005617-005631
Trust (T)	\$ 600.00	10/03/11	001444-001446
Capital (H)	\$ 12,731.49	10/03/11	000909-000914

Motion by Mayor Garant, second by Trustee Kessel, to approve the warrants as presented.

Motion Carried 4-0.

Motion by Mayor Garant, second by Trustee Kessel to go into executive session at 11:04 pm to discuss litigation and a particular personnel issue.

Motion Carried 4-0.

Motion by Mayor Garant, second by Trustee Kessel to come out of executive session at 11:55 pm.

Motion Carried 4-0

Motion by Mayor Garant, second by Trustee Kessel to adjourn the meeting at 11:56 pm.

Motion Carried 4-0.