



**Minutes
Business Meeting
October 17, 2011**

- Approved: Action Item Numbers 1,2,4,5,6,7,8,9,12,13,14, & table Item Numbers 3, 10, 11
- Approved: The Mayor to enter into an agreement with the Town of Brookhaven for the removal of snow
- Approved: Warrants as presented by Treasurer Pearce
- Approved: Enter into Executive Session at 9:15pm
- Approved: Come Out of Executive Session at 10:35pm
- Approved: the Mayor to sign the Stipulation of Agreement between the Village Employees Union No. 852 ("CSEA") concerning establishment of HEO pay grades in the current collective bargaining unit contract
- Approved: provisionally appoint Denise Boyd as Superintendent of Recreation I effective immediately
- Approved: to seek to engage the services of a Part-Time Plans Examiner/ Reviewer at a rate of not more than \$75.00 working 16.25 hours per week.
- Approved: Adjourn the meeting at pm.

PRESENT: Mayor Garant, Trustees, Kessel, LaPointe, Rosner, Village Attorney Warren, Village Treasurer Pearce, Village Administrator/Clerk Juliano.

- **Mayor Garant called the meeting to order at 7:01 pm.**

BUSINESS MEETING:

Mayor Garant announced the resignation of Trustee Burke from the Village Board of Trustees due to his acceptance of a job with NYS Attorney General's Office.

ACTION ITEMS:

1. Approve the Inc. Village of Port Jefferson Investment Policy as presented by Treasurer Pearce. (**TABLED FROM 10/03/11**)
2. Approve the Inc. Village of Port Jefferson Purchasing Policy as presented by Treasurer Pearce (**TABLED FROM 10/03/11**)
3. Approve hiring Chip It All Ltd. To grind up trees, brush, stumps, and other debris as a result of Hurricane Irene for a price not to exceed \$3,950.00 per day for 10 days, the proposal received by Steve Gallagher dated September 20, 2011. (**TABLED FROM 10/03/11**)
4. Approve Minutes of October 3, 2011 as revised.
5. Approve 2012 Board of Trustees Meeting Schedule.
6. Approve Sr. Court Clerk Christine Wood attendance of Court Clerks Association of Nassau & Suffolk Counties on October 27, 2011, East Islip NY. At a cost of \$50.00
7. Approve the replanting of three existing Bradford Pear trees in distress; raise them up approximately 10", add new soil, mulch and stake (if needed). at cost of \$690.00, work to be completed by Ogden Landscaping
8. Approve the amount of 3,900.00 for Welsbach Electric to install the ornamental outdoor clock, currently stored at Highway Dept., at the Village Sign located on Main Street, at the LIRR Station lot in Upper Port Jefferson with an additional cost of \$1,000 for plantings around the clock.
9. Approve the RINX proposal of October 7, 2011 for Ice Rink set-up, start up and removal for a total not to exceed \$23,500.00.
10. Steve Gallagher is recommending the hiring of Derek Lebron as a laborer, at a salary of \$29,075.00, effective November 2, 2011 who will replace Bill Nixon who will be retiring October 31, 2011.
11. Provisional appointment of Denise Boyd as Superintendent of Recreation I effective immediately.
12. Approve the Harbor Walk Resolution seeking Grant Funding

Municipal Resolution

New York State Consolidated Funding Application

Completion of Port Jefferson Village Harborwalk

October 17, 2011

WHEREAS, the Village of Port Jefferson is always desirous to improve the economy and quality of life within the Village of Port Jefferson and

WHEREAS, the Incorporated Village of Port Jefferson, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$100,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Incorporated Village of Port Jefferson and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property. The completion of Port Jefferson Village *Harborwalk* in conjunction with the previously completed Harbor front Park will provide direct pedestrian connection and public access to a contiguous 1,000 foot length of shoreline that connects directly to the Village Center on the east, Danford's Inn and Marina and the Port Jefferson Ferry on the west and the Maritime Explorium, a maritime interactive museum for family and children on the south and the Harbor front Park recreational Pier on the north. Completion of *Harborwalk* will increase access to and encourage appreciation of a newly created public space on the waterfront that includes areas for passive recreation, picnicking and maritime appreciation. This project preserves the beautiful harbor view. It does not adversely affect the important natural resources of the Harbor complex, if anything, it will support natural resources by encouraging foot traffic along the shore line and waterfront as opposed to cars.

This project will be located on Village land, either land directly owned by the Village or land in which an easement has been granted to the Village. Also a Full Environmental Assessment Form (SEQR) for Design and Construction of Port Jefferson *Harborwalk* Area 6 was approved on October 28, 2002 (attached). The Village determined that the project would not have a significant effect on the environment thereby resulting in a negative declaration. The completion of *Harborwalk* will include installation of: (1) a green planting strip along the edge of the boardwalk which will provide a buffer to prevent water runoff into

the Port Jefferson Harbor from an adjacent parking lot; (2) an oculus at the center of the park so that patrons can appreciate and enjoy the sea flow and can observe at high tide fish and other amphibians, and at low tide can appreciate and observe sand-dwelling animals and crustaceans; (3) a permanent cable railing to ensure safety and encourage contiguous access to the remaining 400 linear feet of the park, and (4) a circular trellised seating area with a central-cut-out that reveals tidal changes below (through the oculus) and complements the circular beacon in Harborfront Park, the trellis also beautifies the area and enhances its visual appearance and aesthetic. Completion of *Harborwalk* will provide safe and contiguous physical and intellectual access to the waterfront for thousands of visitors for years to come.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Port Jefferson hereby states its support of the *Harborwalk* project and be it further

RESOLVED, that the Port Jefferson Village Board authorizes the Mayor and/or Deputy to sign any and all necessary documents, including but not limited to the required easement/lease documents and an inter-municipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

NYS Consolidated Funding Request: \$100,000.

Total Project Cost: \$200,000

The Village of Port Jefferson has available leveraged funds for the purposes of completion of Harborwalk.

Totaling: \$100,000

13. Approve the proposal as presented by White Birch Consulting Group, at \$150.00/ hour plus drive time & mileage, concerning the Landfill located at the PJCC and perform the following studies and services:

- a. Obtain Topographical survey of the landfill
- b. Evaluate the existing fill for possible removal and reuse in accordance with DEC regulations.
- c. Evaluate options in mining the existing material thus expanding the landfill
- d. Evaluate the possibility and feasibility of creating composting/ mulching operation on Village property.
- e. Prepare final report

14. Approved the suspension of the Village Parking Meters from November 23, 2011 through March 15, 2012.

Motion by Mayor Garant second Trustee LaPointe , to approve Item Numbers 1, 2, 4, 5, 6, 7, 8, 9, 12, 13, 14, & table Item Numbers 3, 10, 11

Motion Carried 4-0

- Snow plowing contract with the Town of Brookhaven

Motion by Trustee Rosner second Trustee Kessel, to authorize the Mayor to enter into an agreement with the Town of Brookhaven for the removal of snow and ice from Inc. Village of Port Jefferson streets located within the Town of Brookhaven for the 2011 – 2012 snow season.

Motion Carried 4-0.

FUND	AMOUNT	DATE	CHECK
General (A) DIRECT PAY	\$ 8036.37	10/05/11	021309-021325
General (A)	\$ 143,052.52	10/17/11	021326-021387
PJCC (CR)	\$ 24,757.51	10/17/11	005633-005654
Trust (T)	\$ 6,780.00	10/17/11	001447-001455
Capital (H)	\$ 55,600.00	10/17/11	000915-000918

Motion by Mayor Garant , second by Trustee Kessel, to approve the warrants as presented by Treasurer Pearce.

Motion Carried 4-0

Motion by Mayor Garant second by Trustee Kessel to go into executive session at 9:15 pm to discuss particular personnel issue and litigation items.

Motion Carried 4-0

Motion by Mayor Garant second by Trustee LaPointe to come out of executive session at 10:35 pm. Motion Carried 4-0

Motion by Trustee LaPointe second Trustee Kessel, to authorize the Mayor to sign the Stipulation of Agreement between the Inc. Village of Port Jefferson and the Civil Service Employees Association Inc. Village of Port Jefferson, Local 1000, AFSCME-AFL-CIO, Inc. Village of Port Jefferson Port Jefferson Local No. 852 (“CSEA”) concerning establishment of HEO pay grades in the current collective bargaining unit contract

Motion Carried 4-0.

Motion by Mayor Garant second Trustee Kessel, that pursuant to notification of SC Civil Service, Certification of Eligibles, appoint Steve Gallagher as the Village Superintendent of Public Works effective immediately.

Motion Carried 4-0

Motion by Mayor Garant second Trustee LaPointe, to provisionally appoint Denise Boyd as Superintendent of Recreation I effective immediately

Motion Carried 4-0.

Motion by Mayor Garant second by Trustee Rosner, to seek to engage the services of a Part-Time Plans Examiner/ Reviewer at a rate of not more than \$75.00 working 16.25 hours per week.

Motion Carried 4-0.

Motion by Mayor Garant, second by Trustee Kessel, to adjourn the meeting at 10:35 pm.

Motion Carried 4-0.