



**Minutes
Business Meeting
December 20, 2010**

1. Approved: Accept the Mill Creek Grant Study report.
2. Approved: Cashin Associates to manage the Grant and prepare work plane at a cost not to exceed \$4,500.00.
3. Approved: Go into executive session at 7:47pm to discuss 6 particular personnel issues.
4. Approved: Come out of executive session at 9:10pm.
5. Approved: Hire Jill Nees-Russell as an independent contractor working 16-20 hours per week at a maximum cost of \$2,000.00 per month. (The cost to be split between the Village Economic Development and BID.)
6. Approved: Hire Denise Boyd as a Full Time Recreation Supervisor at an annual salary of \$47,500.00 effective January 3, 2011.
7. Approved: Set a Public Hearing Date of January 3, 2011 to consider code change to section 161-31D – Apartment Fees.
8. Approved: AARCO Environmental Services Corp to conduct Soil Remediation at the PJCC Maintenance Area at a bid price of \$32,620.00 pending satisfactory reference check
9. Approved: Adopt the Bike Locker Agreement as proposed by the NYS DOT.
10. Approved: Proposed Tree Trimming by North Shore Tree & Landscaping for Mrs. DiBenidetto on Overlook Pass at the Riviera
11. Approved: 2011 Board of Trustees Meeting Schedule Calendar.
12. Approved: Hire Michael Pearce at a salary of \$9.64/ hour to assist with the PJCC Membership Drive effective December 27, 2010 through January 18, 2011.
13. Approved: Change the status change of Lynn Sule from Part Time Senior Account Clerk to Full Time Senior Account Clerk at an annual salary of \$38,600.00 effective January 6, 2011.
14. Approved: Accept the resignation of Kevin Koubek effective January 7, 2011 with regret.
15. Approved: Accept the resignation of Maretta Spillman effective December 15, 2010 with regret.
16. Approved: Accept the resignation of Robert Tumilowicz effective December 31, 2010 with regret.
17. Approved: Accept the resignation of Brian Koehler effective December 31, 2010 with regret.
18. Approved: Accept the resignation of Audrey Prochilo effective December 31, 2010 with regret.
19. Approved: The warrants of December 20, 2010 as presented.
20. Approved: Go into executive session at 10:35 pm to discuss personnel issues.
21. Approved: Come out of executive session at 10:50pm.
22. Approved: Give the following appointed officials a 2% raise effective January 3, 2011 ; Robert Juliano, Lynda Howell, Donald Pearce, Steve Gallagher, David Melious, Cindy Suarez and Barbara Sakovitch.
23. Approved: Give Stacy French a flat \$5,000.00 raise effective January 3, 2011 to be paid proportionately between the General fund and the PJCC.
24. Approved: Adjourn the meeting at 10:57pm.

PRESENT: Mayor Garant
Trustees Burke (arrived 7:10), Kessel, Rosner and Snyder
Administrator/Clerk Juliano
Village Attorney Warren
Treasurer Pearce

- Mayor Garant called the meeting to order at 7:00 pm.

RESOLUTIONS

Business Meeting

Mill Creek Study Report

Motion by Mayor Garant, second by Trustee Kessel, to accept the Mill Creek Grant Study report.

Motion approve 5 – 0

Motion by Mayor Garant, second by Trustee Snyder , to approve Cashin Associates to manage the Grant and prepare work plans at a cost not to exceed \$4,500.00. Motion approved 5-0

Executive Session

Motion by Mayor Garant, second by Trustee Snyder, to go into executive session at 7:47pm to discuss 6 particular personnel issues. Motion approved: 5-0.

Motion by Mayor Garant, second by Trustee Kessel, to come out of executive session at 9:10pm.

Motion approved: 5-0.

- Director of Economic and Community Development position

Motion by Mayor Garant, second by Trustee Rosner , to hire Jill Nees-Russell as an independent contractor working 16-20 hours per week at a maximum cost of \$2,000.00 per month. (The cost to be split between the Village Economic Development and BID.) Motion passed 5-0

Motion by Mayor Garant, second by Trustee Kessel to hire Denise Boyd as a Full Time Recreation Supervisor at an annual salary of \$47,500.00 effective January 3, 2011. Motion passed 5-0

Motion by Mayor Garant , second by Trustee Rosner to set a Public Hearing Date of January 3, 2011 to consider code change to section 161-31D – Apartment Fees. Motion Passed 5 – 0

Motion by Trustee Rosner, second by Mayor Garant, to approve AARCO Environmental Services Corp to conduct Soil Remediation at the PJCC Maintenance Area at a bid price of \$32,620.00 pending satisfactory reference check Motion passed 5 – 0.

- Adoption of The DOT Bike Locker Agreement

Motion by Mayor Garant, second by Trustee Rosner , to adopt the Bike Locker Agreement as proposed by the NYS DOT. Motion passed 5-0.

Village Administrator Juliano

- Riviera Tree cutting request

Motion by_ Mayor Garant, second by Trustee Kessel , to approve the proposed Tree Trimming by North Shore Tree & Landscaping for Mrs. DiBenidetto on Overlook Pass at the Riviera. Motion Passed 5-0

- The proposed 2011 Meeting Calendar needs to be approved.

Motion by Mayor Garant, second by Trustee Kessel , to approve the proposed 2011 Board of Trustees Meeting Schedule Calendar. Motion Passed 5-0

New Business

- PJCC Membership Drive Hires – Administrator Clerk Robert Juliano is recommending the hiring of Michael Pearce to assist with the PJCC Membership Drive effective December 27, 2010 at a salary of \$9.64/ hour.

Motion by Mayor Garant, second by Trustee Burke , hire Michael Pearce at a salary of \$9.64/ hour to assist with the PJCC Membership Drive effective December 27, 2010 through January 18, 2011. Motion Passed 5-0

- Treasurer Don Pearce is recommending that Lynn Sule status be changed from Part-time Sr. Account Clerk to Full Time Sr. Account Clerk.

Motion by Mayor Garant, second by Trustee Kessel , to change the status change of Lynn Sule from Part Time Senior Account Clerk to Full Time Senior Account Clerk at an annual salary of \$38,600.00 effective January 6, 2011. Motion Passed 5-0

- Village Engineer Kevin Koubek has tended his resignation effective January 7, 2011.

Motion by_ Mayor Garant, second by Trustee Rosner, to accept the resignation of Kevin Koubek effective January 7, 2011 with regret. Motion Passed 5-0

- Village Recreation Aide Maretta Spillman has tendered her resignation effective December 15, 2010.

Motion by_ Mayor Garant, second by Trustee Snyder, to accept the resignation of Maretta Spillman effective December 15, 2010 with regret. Motion Passed 5-0

- Village Grant Writer Bob Tumilowicz has stated his intention to retire effective December 31, 2010

Motion by_ Mayor Garant, second by Trustee Burke, to accept the resignation of Robert Tumilowicz effective December 31, 2010 with regret. Motion Passed 5-0

- Village Recreation Leader Brian Koehler has tended his resignation effective December 31, 2010

Motion by_ Mayor Garant, second by Trustee Rosner, to accept the resignation of Brian Koehler effective December 31, 2010 with regret. Motion Passed 5-0

- Village Recreation Leader Audrey Prochilo has stated her intention to retire effective December 31, 2010

Motion by _ Mayor Garant, second by Trustee Snyder, to accept the resignation of Audrey Prochilo effective December 31, 2010 with regret. Motion Passed 5-0

Voucher/ Treasurer

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General (A)	\$110,513.66	12/20/10	019853-019917
PJCC (CR)	\$ 20,336.38	12/20/10	005144-005162
Trust (T)	\$ 12,582.20	12/20/10	001281-001285
Capital (H)	\$ 44,375.44	12/20/10	000793-000797
Community Development	\$553,960.00	12/20/10	000526-000528

Motion by Mayor Garant, second by Trustee Kessel, to approve the warrants of December 20, 2010 as presented. Motion Passed 5-0

Executive Session

Motion by _Mayor Garant second by Trustee Kessel to go into executive session at 10:35 pm to discuss personnel issues. Motion Passed 5-0

Motion by Mayor Garant, second by Trustee Kessel, to come out of executive session at 10:50pm.

Motion approved: 5-0.

Motion by Mayor Garant, second by Trustee Kessel, to give the following appointed officials a 2% raise effective January 3, 2011 ; Robert Juliano. Lynda Howell, Donald Pearce, Steve Gallagher, David Melious, Cindy Suarez and Barbara Sakovitch. Motion Passed 5-0

Motion by Mayor Garant second by Trustee Rosner to give Stacy French a flat \$5,000.00 raise effective January 3, 2011 to be paid proportionately between the General fund and the PJCC. Motion passed: 4-0 (Trustee Snyder recused herself from the vote)

Adjourn

Motion by _Mayor Garant, second by Trustee Kessel, to adjourn the meeting at 10:57pm. Motion passed 5-0

Respectfully submitted,

Robert Juliano,
Administrator/Clerk